

# WINTER HAVEN

## *The Chain of Lakes City*

### REGULAR CITY COMMISSION MEETING

MONDAY, JANUARY 11, 2021

6:00 PM

City Hall, John Fuller Auditorium

451 Third Street NW

Winter Haven, FL 33881

1. **CALL TO ORDER** - Bradley T. Dantzler, Mayor
2. **ROLL CALL** - Vanessa Castillo, MMC, City Clerk
3. **INVOCATION** - Steve Negley, First Presbyterian Church Winter Haven
4. **PLEDGE OF ALLEGIANCE** - Vanessa Castillo, MMC, City Clerk
5. **PRESENTATIONS**
  - 5.A. **Covid-19 Update - Dr. Joy Jackson, Director, Florida Department of Health, Polk County**  
*Staff Contact: T. Michael Stavres, Deputy City Manager, jabernathy@mywinterhaven.com*
  - 5.B. **Polk State College Legislative Priorities- Dr. Angela Falconetti, Polk State College President**  
*Staff Contact: Joanna Abernathy, MMC, Deputy City Clerk, jabernathy@mywinterhaven.com*  
  
[Polk State Legislative Agenda](#)
  - 5.C. **FY 2021 Legislative Priorities - Mike Herr, City Manager**  
*Staff Contact: Mike Herr, City Manager, mherr@mywinterhaven.com*  
  
[2021 FLOC Legislative Action Agenda](#)  
[Legislative Support Projects](#)  
[Lake Conine Recreation Elements](#)  
[Lake Conine Map - Master Plan](#)
  - 5.D. **Florida Arbor Day Proclamation - Shannon Carnevale, Urban Forestry Advisory Board Chair**  
*Staff Contact: Joanna Abernathy, MMC, Deputy City Clerk, jabernathy@mywinterhaven.com*  
  
[Proclamation](#)
  - 5.E. **Update on Fire Station # 3 - David Knowles, Deputy Fire Chief**  
*Staff Contact: David Knowles, Deputy Fire Chief, dknowles@mywinterhaven.com*

6. **MINUTES**

6.A. **December 9, 2020 Agenda Review Session Minutes**

*Staff Contact: Vanessa Castillo, MMC, City Clerk, vcastillo@mywinterhaven.com*

[2020-12-09 DRAFT Agenda Review Session Minutes with Attachments](#)

6.B. **December 14, 2020 Regular City Commission Meeting Minutes**

*Staff Contact: Vanessa Castillo, MMC, City Clerk, vcastillo@mywinterhaven.com*

[2020-12-14 DRAFT Regular City Commission Meeting Minutes with Attachments](#)

7. **COMMENTS FROM THE AUDIENCE**

8. **ORDINANCE(S) - SECOND READING - PUBLIC HEARING**

8.A. **O-20-34-Revised - Request by James H. Chance and Turner Investments, LLC to assign Planned Unit Development (PUD) zoning district to two annexed parcels.**

*Staff Contact: Sean Martin, Planner II, smartin@mywinterhaven.com*

[Summary-O-20-34](#)

[O-20-34-Rev](#)

8.B. **O-20-45- Request by Winter Haven Industrial Investors, LLC and WHII 4100 Logistics Parkway Owner, LLC to amend Planned Unit Development Ordinance O-12-15**

*Staff Contact: Sean Byers, Planning Manager, sbyers@mywinterhaven.com*

[Summary O-20-45](#)

[O-20-45](#)

8.C. **O-20-46 - Amending Ordinance No. O-19-42 Appropriation of Funds for Defraying the Expenses of the Municipal Government for the Fiscal Year commencing October 1, 2019.**

*Staff Contact: Cal Bowen, Financial Services Department Director, cbowen@mywinterhaven.com*

[Summary - O-20-46](#)

[O-20-46](#)

8.D. **O-20-50 - Administrative request to amend the Winter Haven Code of Ordinances, Chapter 21, Article III, Sections 21-151 and 21-192, for the purpose of deleting language relating to required connection to reclaimed/reuse water lines and installation of reclaimed/reuse water lines**

*Staff Contact: Sean Byers, Planning Manager, sbyers@mywinterhaven.com*

[Summary - O-20-50](#)

[O-20-50](#)

- 8.E. O-20-52 - Administrative request to amend the Winter Haven Code of Ordinances, Chapter 15, Article IX, Sections 15-331 to 15-341, relating to the regulation of communications infrastructure within the public rights-of-way.**

*Staff Contact: Eric Labbe, Economic Opportunity and Community Investment Director, elabbe@mywinterhaven.com*

[Summary - O-20-52](#)  
[O-20-52](#)

**9. REORGANIZATION OF CITY COMMISSION**

**9.A. Election of Mayor - City Commission**

*Staff Contact: Joanna Abernathy, MMC, Deputy City Clerk, jabernathy@mywinterhaven.com*

**9.B. Election of Mayor Pro Tem- City Commission**

*Staff Contact: Joanna Abernathy, MMC, Deputy City Clerk, jabernathy@mywinterhaven.com*

**9.C. Swearing-in of Mayor - Frederick J. Murphy, Jr., City Attorney**

*Staff Contact: Joanna Abernathy, MMC, Deputy City Clerk, jabernathy@mywinterhaven.com*

**9.D. Presentation of Medallion to the Mayor - Frederick J. Murphy, Jr., City Attorney**

*Staff Contact: Joanna Abernathy, MMC, Deputy City Clerk, jabernathy@mywinterhaven.com*

**9.E. Swearing-in of Mayor Pro Tem - Frederick J. Murphy, Jr., City Attorney**

*Staff Contact: Joanna Abernathy, MMC, Deputy City Clerk, jabernathy@mywinterhaven.com*

**9.F. Presentations of Plaques to Mayor Bradley T. Dantzler and Mayor Pro Tem Nathaniel J. Birdsong, Jr. - Frederick J. Murphy, Jr., City Attorney**

*Staff Contact: Joanna Abernathy, MMC, Deputy City Clerk, jabernathy@mywinterhaven.com*

**10. CONSENT AGENDA**

- 10.A. Request to Award RFP-20-64 to Ascent Aviation Group, Inc. (Primary) and EPIC Aviation, LLC. (Secondary) and to authorize the City Manager to enter into two (2) Aviation Fuel Supply Agreements at the Winter Haven Regional Airport**

*Staff Contact: Alexander Vacha, Airport General Manager, avacha@mywinterhaven.com*

Summary

RFP 20-64 Recommendation of Award

Aviation Fuel Supplier Contract FINAL - Primary

Aviation Fuel Supplier Contract - Secondary

Exhibit A (RFP-20-64)

PRIMARY - Exhibit B (Ascent Aviation Group, Inc. submittal)

SECONDARY - Exhibit B (EPIC Aviation LLC submittal)

PRIMARY - Exhibit C - City of Winter Haven P66 BA 2021

**10.B. Agreement with Polk County Property Appraiser for placement of Code Compliance Non-Ad Valorem Special Assessments on the 2021 tax roll**

*Staff Contact: Tanya Ayers, Code Compliance Supervisor, tayers@mywinterhaven.com*

Summary

NAVA Agreement 2021

**10.C. Smart Energy Water Change Request (CR-1498)**

*Staff Contact: Gary M Hubbard, Winter Haven Water Director, ghubbard@mywinterhaven.com*

Summary

Smart Energy Water Agreement, Contract, January 2019

Change Request CR 1498

**10.D. Purchase 50 Motorola APX 6000 Handheld Radios**

*Staff Contact: David Brannan, Deputy Chief, dbrannan@mywinterhaven.com*

Summary

Motorola sole source for purchase

**10.E. Wastewater Treatment Plant #3, Belt Press Rehabilitation**

*Staff Contact: Gary M Hubbard, Winter Haven Water Director, ghubbard@mywinterhaven.com*

Summary

Alfa Laval quote

Sole Source Approval Form

**10.F. Second Amendment to Communications Site Lease Agreement for Metro PCS Networks Florida, LLC (formerly Royal Street Communications Florida, LLC)**

*Staff Contact: Gary M Hubbard, Winter Haven Water Director, ghubbard@mywinterhaven.com*

Summary

Lease Agreement, Royal Street Communications Florida, LLS 09-29-2009

Metro PCS Lease Modifications 04-22-2013

Second Amendment to Communications Site Lease Agreement

**10.G. Purchase Order for Garbage and Recycling Containers**

*Staff Contact: M.J. Carnevale , Public Works Director , MCarnevale@mywinterhaven.com*

[Summary](#)

[Piggyback Schafer Systems](#)

**10.H. Southwest Florida Water Management District Grant Agreement for Upper Peace Creek Watershed Optimization Model (Project Q176)**

*Staff Contact: Gary M Hubbard, Winter Haven Water Director, ghubbard@mywinterhaven.com*

[Summary](#)

[SWFWMD Cooperative Funding Agreement for Peace Creek Optimization Model Q176](#)

**11. RESOLUTION(S)**

**11.A. R-21-01 Acceptance of FDOT Plan for Cypress Gardens Blvd.**

*Staff Contact: Eric Labbe, Economic Opportunity and Community Investment Director, elabbe@mywinterhaven.com*

[Summary](#)

[R-21-01 rev](#)

[CGB\\_Vision Plan - Final Report](#)

**11.B. R-21-02 Acceptance of FDOT Plan for US 17**

*Staff Contact: Eric Labbe, Economic Opportunity and Community Investment Director, elabbe@mywinterhaven.com*

[Summary](#)

[R-21-02](#)

[US17Vision Action Plan](#)

**11.C. R-21-03 Support of Local Government**

*Staff Contact: Mike Herr, City Manager, mherr@mywinterhaven.com*

[Summary](#)

[R-21-03](#)

**12. ORDINANCE(S) - FIRST READING**

**12.A. O-21-01 - Request by H.R. Baxter & Sons Enterprises, Inc. to rezone four parcels from Single Family Residential- Small Lot (R-2) and Conservation (CN) Zoning Districts to Planned Unit Development (PUD) Zoning District.**

*Staff Contact: Sean Martin, Planner II, smartin@mywinterhaven.com*

[Summary-O-21-01](#)

[O-21-01](#)

**12.B. O-21-02- Public Hearing - Administrative request to rezone 32 parcels from Highway Commercial (C-3) Zoning District to Commercial- Downtown (C-1) Zoning District.**

*Staff Contact: Sean Byers, Planning Manager, sbyers@mywinterhaven.com*

[Summary O-21-02](#)  
[O-21-02](#)

**12.C. O-21-20- Voluntary annexation of a parcel located at 4852 County Road 550**

*Staff Contact: Sean Byers, Planning Manager, sbyers@mywinterhaven.com*

[Summary O-21-20](#)  
[O-21-20](#)

**13. NEW BUSINESS**

**13.A. MLK Celebration of National - Local Leaders - Michael Carnevale, Public Works Director**

*Staff Contact: Michael Carnevale, Public Works Director, mcarnevale@mywinterhaven.com*

[Banner Samples](#)

**14. CITY COMMISSIONERS/LIAISON REPORTS**

**15. CITY ATTORNEY REPORT**

**16. CITY MANAGER REPORT**

**16.A. Recognition of Natural Resources Staff and Accomplishments**

*Staff Contact: Mike Herr, City Manager, mherr@mywinterhaven.com*

**17. DEPUTY CITY MANAGER REPORT**

**17.A. Update on Interlocal Agreement between the City of Winter Haven and Polk County Board of County Commissioners to Provide Tourist Development Tax Dollars for the Design and Permitting Phase II, Chain of Lakes Improvements - T. Michael Stavres, Deputy City Manager**

*Staff Contact: T. Michael Stavres, Deputy City Manager, mstavres@mywinterhaven.com*

**18. CITY CLERK REPORT**

**18.A. Liaison Reassignments**

*Staff Contact: Vanessa Castillo, MMC, City Clerk, vcastillo@mywinterhaven.com*

[2020 Commission Liaison Boards and Committees \(As of 2020-12-18\)](#)

**19. DEVELOPMENTS OF NOTE**

**20. EMERGENCY MATTERS NOT RECEIVED FOR THE AGENDA**

**21. ADJOURNMENT**

*Regular City Commission Meeting  
January 11, 2021*

If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, they will need a record of the proceedings, and that, for such purpose, they may need to ensure that a verbatim record of the proceeding is made which record includes the testimony and evidence upon which the appeal is to be based (FS 286.0105). In accordance with the Americans with Disabilities Act and Florida Statutes, Section 286.26, persons with disabilities needing special accommodations to participate in this proceeding, should contact the City Clerk's Office, 451 Third Street, NW, Winter Haven, Florida 33881, in writing, not later than 48 hours prior to the proceeding; if not in writing, then not later than four (4) days prior to the proceeding at (863) 291-5600. Vision or hearing impaired please call (800) 955-8771 for assistance.