



CITY COMMISSION MEETING

Thursday, September 10, 2020 at 7:00 pm

Attendees: Mayor Daisy Raisler, Vice Mayor Jim Connell,
Commissioner Kelly Frasca, Commissioner Vernon Burton,
Commissioner Rick Basso, City Administrator Becky Witte,
City Attorney Scott Simpson

**Lake Helen City Hall, City Commissioner Chambers, 327 S.
Lakeview Drive, Lake Helen, Florida**

Welcome to the City of Lake Helen City Commission meeting. The agenda for regularly scheduled Commission meetings is posted in City Hall the week of the meeting. Agendas and all backup material supporting each agenda item are available at City Hall or on the city's website at www.lakehelen.com.

Persons desiring to address the Commission MUST fill out and provide the Deputy City Clerk a yellow "Request to Speak" form located by the door. After being recognized by the Mayor, persons are asked to come forward and speak from the podium, state their name and address, and direct all remarks to the Commission as a body and not to individual members of the Commission, staff or audience. Citizen comments during Public Comment and each section of the agenda where public comment is allowed are asked to limit the discussion to three (3) minutes. Large groups are asked to name a spokesperson. The period of time is for comments and not for questions directed to the Commission or staff for immediate answer. Questions directed to the City Commission will be referred to staff and should be answered by staff within a reasonable period of time following the date of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent or slanderous remarks are not permitted. Thank you for participating in your city government.

BUSINESS OF THE COMMISSION:

- 1. CALL TO ORDER - Meeting to begin after conclusion of the FY 2020/2021 Millage and Budget Hearing**

Mayor Daisy Raisler

- 2. CEREMONIAL MATTERS:**

3. ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

4. PRESENTATION TO THE COMMISSION:

- a. **Proclamation: Stan Sarnowski**
- b. **Proclamation: National Suicide Prevention Awareness Month**

5. COMMISSION REPORTS BY ZONE

6. PUBLIC FORUM:

This time has been allocated for public comment on any item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers must approach the podium, give name and address.

7. PUBLIC HEARINGS:

- a. **Second and Final Reading of Ordinance 2020-07 Future Land Use Map Amendment for W. Ohio Avenue**
- b. **Second and Final Reading of Ordinance 2020-08 Rezoning W. Ohio Avenue**
- c. **First Reading of Ordinance 2020-10, Amending Article 2 - GCD Permitted Principal Uses and Structures.**
- d. **First Reading of Ordinance 2020-12 Planned Development for 230 Storage**
- e. **First Reading of Ordinance 2020-11 Amending Article 27 - Investment Policy**
- f. **First Reading of Ordinance 2020-09, Amending Article 4, Temporary Signs**

8. COMMISSION CONSIDERATION:

- a. **Consideration of appointment to Planning and Land Development Regulation Commission**
- b. **Consideration of appointment to Historic Preservation Board**

9. COMMISSION DISCUSSION:

- a. **Discussion of Board Appointment Process**
- b. **City Administrator Evaluation - topic by Mayor Raisler**

10. QUASI-JUDICIAL HEARING: CERTIFICATE OF APPROPRIATENESS

The Historic Preservation Board at its last regular meeting used the criteria set forth in the City of Lake Helen Land Development Code to review the completed applications and accompanying submittals.

Staff requests the City Commission execute the attached Certificate of Appropriateness for each application. All parties shall be given the opportunity to present evidence through documents, exhibits, testimony, or other means. All parties shall be given the opportunity to rebut evidence through cross-examination or other means. The applicants will be responsible for recording the executed Certificate of Appropriateness with the Volusia County Clerk of Court.

- a. **Certificate of Appropriateness for Fence at 475 W Delaware Avenue**
- b. **Certificate of Appropriateness for Fence at 491 Harlan Avenue**
- c. **Certificate of Appropriateness for Structures (Commercial) and Sign for 230 N. Summit Avenue**
- d. **Certificate of Appropriateness for New Single Family Home at 310 W. Park Street**
- e. **Certificate of Appropriateness for New Single Family Home at 375 W Michigan Avenue**

- f. Certificate of Appropriateness for New Single Family Home at 350 W Delaware Avenue**
 - g. Certificate of Appropriateness for New Single Family Home at 421 W Delaware Avenue**
- 11. CONSENT AGENDA:**
 - a. Approval of Meeting Minutes**
August 12, 2020 Special Meeting, August 13, 2020 Workshop (social media), August 13, 2020 Regular Meeting, August 27, 2020 Third Budget Workshop
 - b. Acceptance of Bills Paid Report**
Request the City Commission accept the Bills Paid Report.
 - c. Consideration of First Amendment to Agreement with City Attorney Scott Simpson**
 - d. Approval of Extension of Development Order Change for Woods of Lake Helen Community Park**
 - e. Approval of Agreement - Florida Department of Economic Opportunity's Competitive Florida Partnership grant program**
 - f. Approval of the Letter of Engagement with McDirmit Davis for the FY 19/20 Audit**
 - g. Halifax Humane Society Renewal**
- 12. MONTHLY REPORTS:**
 - a. Police Chief Michael A. Walker**
 - b. City Attorney Scott Simpson**
 - c. City Administrator Becky Witte**
- 13. COMMISSION AND STAFF DISCUSSION**
- 14. SUPPLEMENTAL INFORMATION**
- 15. CLOSING REMARKS / ADJOURNMENT**

NOTICE:

NOTICE: In accordance with Section 286.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk prior to the beginning of the meeting. These forms are available at the front table or through the City Clerk for your convenience.

In accordance with the Americans with Disabilities Act and Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (386) 228-2121, no later than one business day before the meeting.

