



Mayor Daisy Raisler
Vice Mayor Vernon J. Burton
Commissioner Tom Wilson
Commissioner Rick Basso
Commissioner Jim Connell

City of Lake Helen City Commission Agenda

March 14, 2019 at 7:00pm

Following the 6:30pm CDBG Public Input Meeting

City Hall City Commission Chambers

327 S. Lakeview Drive, Lake Helen, Florida 32744

CALL TO ORDER: Mayor Daisy Raisler

Legislative Prayer and Pledge to the Flag conducted during CDBG Public Input Hearing

BUSINESS OF THE COMMISSION:

Item 1: Additions, Deletions and Modifications to the Agenda

Item 2: Presentation of Annual Audit for the Year Ended September 30, 2018

Presentation by Zach Chalifour, CPA of James Moore

Item 3: Recognitions, Proclamations and Presentations:

Item a: Recognitions: Recognition of Cory Spaziani, service on the Historic Board

Item b: Proclamations: None for this meeting

Item c: Presentations: Presentation and Discussion with the Lake Helen Garden Club regarding Asa Gray Park

Item 4: Monthly Reports:

Item a: Events Coordinator

Item b: Police Chief and Code Compliance

Item c: City Attorney

Item d: City Administrator

Item 5: Commission Reports

Item a: Commissioner Tom Wilson, Zone 1

Item b: Vice Mayor Vernon Burton, Zone 2

Item c: Commissioner Rick Basso, Zone 3

Item d: Commissioner Jim Connell, Zone 4

Item e: Mayor Daisy Raisler

Item 6: Public Forum:

This time has been allocated for public comment on any item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers must approach the podium, give name and address.

Item 7: Quasi-Judicial – Certificate of Appropriateness:

The Historic Preservation Board at its regular meeting on February 26, 2019 used the criteria set forth in the City of Lake Helen Land Development Code to review the completed applications and accompanying submittals.

Staff requests the City Commission execute the attached Certificate of Appropriateness for each application. All parties shall be given the opportunity to present evidence through documents, exhibits, testimony, or other means. All parties shall be given the opportunity to rebut evidence through cross-examination or other means. The applicants will be responsible for recording the executed Certificate of Appropriateness with the Volusia County Clerk of Court.

Item a: Certificate of Appropriateness for New Single-Family Residence at 390 W Pennsylvania Avenue

Item b: Certificate of Appropriateness for New Single-Family Residence at 217 W Delaware Avenue

Item c: Certificate of Appropriateness for New Single-Family Residence at 375 W Park Street

Item d: Certificate of Appropriateness for Reroof at 131 W Main Street

Item e: Certificate of Appropriateness for fence on E. Ohio Ave for Ivy Hawn Charter School

Item 8: Commission Consideration

Item a: Consideration of Appointment to the Historic Preservation Board

Request the City Commission consider appointing a member to the Historic Preservation Board

Item b: Consideration of Agreement with James Moore & Co. for Financial Management Services

Request the City Commission approve the Agreement with James Moore and Co for Financial Management Services. Approval of this agenda item includes the waiving of the formal bidding process and making steps to select a new audit firm.

Item c: Consideration of Resolution 2019-06 Appointing an Audit Committee

Request the City Commission adopt Resolution 2019-06, Appointing an Audit Committee.

Item 9: Commission Discussion

Item a: Discussion of ADA Website

Mayor Daisy Raisler requested a discussion of the ADA Website.

Item b: Discussion of ½ Cent Sales Tax Presentations

Request the City Commission discuss the upcoming ½ cent sales tax workshops, unified message and ½ cent sales tax presentation. Request the City Commission Consider a Town Hall meeting in April.

Item 10: Consent Agenda

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items. The Mayor will ask if there is anyone in the audience who wishes to speak on any item on the Consent Agenda.

Item a: Approval of Board Meeting Minutes:

Request the Commission approve the minutes from the following Meetings: February 14, 2019 Regular Meeting, March 6, 2019 Joint Workshop with the Blake Park Playground Committee

Item b: Acceptance of Bills paid through February 28, 2019

Request the Commission accept the bills paid report through February 28, 2019.

Item c: Consideration of Chenin Basso on the Blake Park Playground Committee

Request the Commission consider appointing Chenin Bass to the Blake Park Playground Committee as Zone 3 selection.

Item d: Consideration of Submeter Agreement

Request the Commission approve the Submeter Agreement with Volusia Charter School of Excellence (Ivy Hawn), and Lake Helen Limited Partners.

Item e: Consideration of Resolution 2019-05 One -Year Extension for the Local Option Fuel Tax

Request the Commission adopt Resolution 2019-05 to extend the Local Option Fuel Tax until August 31, 2020.

Item 10: Closing Remarks / Adjournment

NOTICE: *In accordance with Section 284.0105, Florida Statutes, any person desirous of appealing any decision reached at this meeting may need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

The public is encouraged to speak on issues on this Agenda that concern them. Anyone who wishes to speak should submit the request to the City Clerk prior to the beginning of the meeting. These forms are available at the front table or through the City Clerk for your convenience.

In accordance with the Americans with Disabilities Act and Section 284.24, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting should contact the City Clerk's Office at (386) 228-2358, no later than one business day before the meeting.