



AGENDA

Town of Hillsboro Beach Commission Meeting

February 5, 2019
9:00 a.m.



MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Andrew R. Brown

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011

www.TownofHillsboroBeach.com

Established 1939



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

BOARD OF ZONING & APPEALS AND TOWN COMMISSION MEETING AGENDA February 5, 2019 | 9:00 A.M.

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER ANDREW R. BROWN

TOWN MANAGER WILLIAM 'MAC' SERDA, ICMA-CM
TOWN ATTORNEY DONALD J. DOODY
TOWN CLERK SHERRY D. HENDERSON, CMC

BOARD OF ZONING & APPEALS MEETING

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

1. QUASI-JUDICIAL PUBLIC HEARINGS

Presented by Joe Arenal, Development Planner – Redevelopment Mgmt Assoc. (RMA)

A. Site Plan Approval for Charles Rose of Charles Rose Architects, Agent for Susan Schneider, owner of property located at 963 Hillsboro Mile, Hillsboro Beach, FL 33062

APPLICANT: Charles Rose, Agent for Susan Scheneider, for property at 963 Hillsboro Mile.

REQUEST: Agent is requesting one (1) Site Plan Approval

2. ADJOURNMENT



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

February 5, 2019 | 9:00 A.M.

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER ANDREW R. BROWN

TOWN MANAGER WILLIAM 'MAC' SERDA, ICMA-CM
TOWN ATTORNEY DONALD J. DOODY
TOWN CLERK SHERRY D. HENDERSON, CMC

CALL TO ORDER AND ROLL CALL

APPROVAL OF AGENDA

Add or Remove Agenda Items

I. APPROVAL OF MINUTES - TAB 1

- A. Minutes of the January 8, 2019 Regular Commission Meeting

II. ORDINANCES – TAB 2

A. **Ordinance No. 2019-01 Property Maintenance Standards**

Presented by Mac Serda, Town Manager

(SECOND READING)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 7 ENTITLED "OFFENSES AND MISCELLANEOUS PROVISIONS," ARTICLE IX ENTITLED "NUISANCES," BY SPECIFICALLY CREATING SECTION 7-126 ENTITLED "PROPERTY MAINTENANCE STANDARDS;" PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

B. Ordinance No. 2019-02 Adopt Florida Uniform Traffic Control Law

Presented by Mac Serda, Town Manager

(FIRST READING)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 7 ENTITLED THE "OFFENSES AND MISCELLANEOUS PROVISIONS," BY AMENDING ARTICLE II ENTITLED "PARKING OR STORAGE OF VEHICLES; SPECIFICALLY AMENDING SECTION 7-16 ENTITLED "DEFINITIONS;" CREATING SECTION 7-20 ENTITLED "ADOPTION OF FLORIDA UNIFORM TRAFFIC CONTROL LAW," SECTION 7-21 ENTITLED "PARKING RESTRICTIONS," SECTION 7-22 ENTITLED "ENFORCEMENT OF TRAFFIC AND PARKING REGULATIONS," SECTION 7-23 ENTITLED "MOTOR VEHICLE IMMOBILIZING DEVICES; TOWING," SECTION 7-24 ENTITLED "SPECIAL MAGISTRATE," SECTION 7-25 ENTITLED "REQUEST FOR HEARING; NOTICE OF HEARING," SECTION 7-26 ENTITLED "HEARING PROCEDURES", SECTION 7-27 ENTITLED "CONTEST BY MAIL," SECTION 7-28 ENTITLED "ORDERS AND JUDGMENTS OF SPECIAL MAGISTRATE," TO PROVIDE FOR PARKING RESTRICTIONS TO REGULATE PUBLIC PARKING AT TOWN HALL BY PROHIBITING PARKING AFTER BUSINESS HOURS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR AN EFFECTIVE DATE.

C. Ordinance No. 2019-03 Prohibition of Shared Mobility Devices

Presented by Mac Serda, Town Manager

(FIRST READING)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 9 ENTITLED "TRAFFIC", BY SPECIFICALLY CREATING SECTION 9-3 ENTITLED "PROHIBITION OF SHARED MOBILITY DEVICES"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

III. RESOLUTIONS & CONTRACTS – TAB 3

- A. Resolution No. 2019-04** Consideration to Authorize Purchase of Filter Media for Water Utility Department.
- B. Resolution No. 2019-05** Consideration to approve Vac Truck Rental for Water Utility Department.
- C. Resolution No. 2019-06** Consideration to Authorize Lanzo Construction Company to work on Saturdays at the Hillsboro Mile Sanitary Sewer Project.



D. Resolution No. 2019-07 Consideration to Approve Proposal and Authorize Proper Town Officials to Enter into Agreement with Artistic View, Inc. to Assist with Changes to the Facade of Town Hall and Workplace Design.

IV. CONSENT – TAB 4

A. INVOICES

- 1. Oertel, Fernandez, Bryant & Atkinson:** Invoice #18409 Dec 2018 - **\$14,777.78**
- 2. Calvin, Giordano & Associates, Inc:** Invoice #68030 Dec 2018 - **\$8,700.02**
- 3. Akerman:** Invoice #9416731 Dec 2018 - **\$30,861.18** (City of Deerfield Beach)
- 4. Inframark, LLC:** Invoice #37645 Jan 2019 - **\$6,825.79**
- 5. RMA:** Invoice #4278 Dec 2018 /Jan 2019 - **\$4,300.00**
- 6. Goren, Cherof, Doody & Ezrol:** Invoice #23597 Jan 2019 **\$3,601.05** (General Matters)
- 7. Goren, Cherof, Doody & Ezrol:** Invoice #23598 Jan 2019 **\$1,467.50** (Deerfield Beach)

V. STAFF UPDATES – TAB 5

A. Broward County Water & Waste Water (BCWWS) Project

Presented by Pat McGregor, BCWWS

B. Water Main Replacement Project

No Presentation - Report in Agenda Packet

C. Police Department

Presented by Police Chief T. Nagy

- 1. Monthly Activity & Fuel Report - December 2018**
- 2. Introduction of New Trespass Program**

D. Finance Department

Presented by Stephen Bloom, Finance Director – Inframark, LLC

- 1. Financial Report for December 2018**
- 2. Review Debt Service Loan Amounts**

E. Building Services Report – December 2018

Presented by Steve Mitchell, Building Official – CG&A

F. Code Compliance Report – December 2018

Presented by Mario Sotolongo, Code Supervisor/Code Compliance – CG&A

VI. TOWN MANAGER REPORT – TAB 6

Presented by Mac Serda, Town Manager

- A. Update on Town’s Underground / Buried Utilities
- B. Update on Town’s Community Shuttle Service
- C. FREE Shredding Event – Thu, Feb. 7, 2019 10 am
- D. Hounds of Hillsboro Beach & Canine Agility Demo – Sat, Feb. 23, 2019 10am

VII. TOWN COMMISSION ACTION ITEMS - TAB 7

Presented by Mac Serda, Town Manager

VIII. TOWN ATTORNEY REPORT – TAB 8

Presented by Donald J. Doody, Town Attorney

IX. TOWN COMMISSION COMMENTS/REPORTS – TAB 9

- A. Commissioner Andrew R. Brown
- B. Commissioner Barbara Baldassarre
- C. Commissioner Vicky Feaman
- D. Vice Mayor Irene Kirdahy
- E. Mayor Deborah L. Tarrant

X. PUBLIC COMMENTS

XI. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062. shenderson@townofhillsborobeach.com



UPCOMING MEETINGS & EVENTS

MEETING	DATE	TIME
FREE Shredding Event	Thursday, February 7, 2019	10:00 am
Presidents Day (Town Hall Closed)	Monday, February 18, 2019	
Hounds of Hillsboro Beach & Canine Agility Demo	Saturday, February 23, 2019	10:00 am
Regular Commission Meeting	Tuesday, March 5, 2019	9:00 a.m.
Swearing In & Re-organization Meeting	Tuesday, March 19, 2019	9:30 a.m.
Good Friday (Town Hall Closed)	Friday, April 19, 2019	
Regular Commission Meeting	Tuesday, April 2, 2019	9:00 a.m.

