



# Polk County Board of County Commissioners

## Meeting Agenda

### February 5, 2019 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

#### **CALL TO ORDER - 9:00 a.m. (GEORGE LINDSEY, CHAIRMAN)**

#### **INVOCATION**

1. Evangelist Duane Smith, Duane Smith Ministries, Lakeland

#### **PLEDGE OF ALLEGIANCE (GEORGE LINDSEY, CHAIRMAN)**

#### **A. PRESENTATIONS and RECOGNITIONS**

#### **B. CEREMONIAL PROCLAMATIONS**

#### **C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD**

2. Comments.

#### **D. APPROVE CONSENT AGENDA**

3. Approve Consent Agenda.

#### **E. COUNTY COMPROLLER (STACY M. BUTTERFIELD, CPA)**

4. Disbursements.

5. Approve Minutes of Regular Board Meeting held on January 22, 2019.

#### **F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY**

#### **G. COUNTY ATTORNEY (MICHAEL CRAIG)**

6. Accept a cash Performance Surety for Highlands Grace Phase 2 in the amount of \$10,230. (No fiscal impact)

7. Approve the release of Performance Surety No. K09558925 in the amount of \$223,260.21 for Wilder Oaks. (No fiscal impact)
8. Accept Wilder Oaks onsite potable water and wastewater system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
9. Accept a one year warranty and bond surety No. K09559000 in the amount of \$74,949.67 for Wilder Oaks.

**H. COUNTY MANAGER (JIM FREEMAN)**

10. Approve an agreement with Wright-Pierce, Inc. to provide professional services for the Northeast Regional Wastewater Treatment Facility Clarifier Addition. (\$138,989.84 one-time expense)
11. Approve Agreement with The Lutz Group, Inc. for development of a fire rescue station prototype and initial use at Sleepy Hill. (\$280,876 one-time expense)
12. Approve the Parks, Recreation and Preserves Master Plan. (No additional fiscal impact)

**I. COMMISSIONER DISTRICT 2 (RICK WILSON)**

13. Commissioner Wilson Comments.

**J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)**

14. Commissioner Braswell Comments.

**K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)**

15. Commissioner Santiago Comments.

**L. COMMISSIONER DISTRICT 5 (JOHN E. HALL)**

16. Appoint Allen Ayris to serve on the Sidewalk Advisory Committee for the remainder of the three-year term ending February 28, 2021.
17. Commissioner Hall Comments.

**M. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY, CHAIRMAN)**

18. Chairman Lindsey Comments.

**N. LAY BOARD APPOINTMENTS**

**\*\*\*RECESS - The Board of County Commissioners will recess from 12:30 p.m. until 1:30 p.m. or soon thereafter.\*\*\***

**O. PUBLIC HEARINGS**

\* County Attorney opening comments

19. Public Hearing (LDCPAL 2018-8 Baker CPA) (Transmittal Public Hearing) to consider a Large Scale Comprehensive Plan Map Amendment changing the Future Land Use designation on 36.3 +/- acres from Residential Suburban (RS) in the Suburban Development Area (SDA) to Residential Low-1 (RL-1) in the Urban Growth Area (UGA).

20. Public Hearing (LDCPAL 2018-9 FDC Grove/Park Place CPA) (Transmittal Public Hearing) to consider a Large Scale Comprehensive Plan Map Amendment changing the Future Land Use designation on 9.2 +/- acres from Professional Institutional-X (PIX) to Residential Low-X (RL-1X) in the Transit Supportive Development Area.(TSDA)
21. Public Hearing (LDCPAL 2018-13 Utilities CPA) (Transmittal Public Hearing) to consider a Large Scale Comprehensive Plan Map Amendment to Amend Comprehensive Plan regarding the availability of utilities.
22. Public Hearing (LDCT-2018-10 Land Use Hearing Officers) (Adoption Public Hearing) to consider the adoption a county-initiated ordinance amending the Land Development Code to establish the use of Land Use Hearing Officers for select land use cases.

**P. CONSENT AGENDA ITEMS**

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

23. Removal of equipment from inventory as listed on Blanket Removal Form 2068.
24. Minutes of the Florida's Natural Growers/Washington Park Community Relations meeting held November 8, 2018.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

25. Approve the release of a warranty and surety in the amount of \$1,790.75 in the form of a cash surety for Brilliant Minds Phase 2. (No fiscal impact)
26. Accept Cayden Reserve Phase 1 onsite and offsite potable water, wastewater and reclaimed water systems improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
27. Accept a one year warranty and surety in the amount of \$159,017.60 in the form of Maintenance Bond No. 024234035 for Cayden Reserve Phase 1. (No fiscal impact)
28. Approve the release of a warranty and surety in the amount of \$15,840.30 in the form of Maintenance Bond No. 482684S for Hallam Preserve West 1 - Phase 2. (No fiscal impact)

29. Approve the release of a warranty and surety in the amount of \$16,223.41 in the form of Maintenance Bond No. 481247S for Hallam Preserve West A - Phase 1. (No fiscal impact)
30. Accept County Line Commons – Taco Bell onsite potable water system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
31. Accept a one year warranty and surety in the amount of \$744.00 in the form of Maintenance Bond No. 30059349 for County Line Commons – Taco Bell. (No fiscal Impact)
32. Approve the release of a surety in the form of Performance Bond No. 1156508 in the amount of \$171,536.59 for Solterra Phase 2A-2. (No fiscal impact)
33. Accept a one year warranty and surety in the amount of \$61,338.76 in the form of a Maintenance Bond (No. 1156509) for Solterra Phase 2A-2. (No fiscal Impact)
34. Approve the release of a surety in the form of Performance Bond No. 1156578 in the amount of \$590,534.72 for Solterra Phase 2C-1. (No fiscal impact)
35. Accept a one year warranty and surety in the amount of \$135,084.19 in the form of a Maintenance Bond (No. 1156579) for Solterra Phase 2C-1. (No fiscal Impact)
36. Accept Performance Surety Bond No. 2556170 for Trinity Ridge in the amount of \$367,942. (No fiscal impact)
37. Accept Performance Surety check No. 028341995 for Legacy Union Square Phase II in the amount of \$217,701.22. (No fiscal impact)
38. Accept Camden Park at Providence plat for Conditional Approval. (No fiscal impact)
39. Accept Ernie Caldwell Transit Center plat for Conditional Approval. (No fiscal impact)
40. Accept Feltrim Reserve plat for conditional approval. (No fiscal impact)
41. Accept Solivita – Phase 5H – Unit 1 plat for conditional approval. (No fiscal impact)
42. Accept Solterra Phase 2A-2 onsite potable, reclaim and wastewater system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
43. Accept Solterra Phase 2C-1 onsite potable, reclaim and wastewater system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
44. Accept Tivoli Reserve Phase 1 plat for Conditional Approval. (No fiscal impact)

DEPUTY COUNTY MANAGER

BUDGET & MANAGEMENT SERVICES

45. Approve transfer from the Special Revenue Grant Reserves to establish budget for the Grant Award and Special Condition documents for the 2018 Edward Byrne Memorial Justice Assistance Grant. Contract NO. 2018-DJ-BX-0437. (\$95,550 one-time revenue & expense - no match required)

PROCUREMENT

- 46. Authorize staff to enter into contract negotiations for Land Use Hearing Officers. (No fiscal impact)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

- 47. Approve Neighborhood Stabilization Program (NSP1) satisfaction of mortgage and security agreement (\$31,960 one-time revenue)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

- 48. Adopt a Resolution Setting commercial truck parking restrictions on Evenhouse Road, near Lake Alfred. (\$406.96 one-time expense)
- 49. Adopt a Resolution setting parking restrictions on Lunn Road, near Lakeland. (\$120.99 one-time expense)
- 50. Adopt a Resolution setting commercial truck parking restrictions on Meadow Oak Circle, near Polk City. (\$209.67 one-time expense)

UTILITIES

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

51. SET HEARING to consider adoption of an ordinance amending Polk County Ordinance 86-35 "Polk County Parking Ordinance" to prohibit parking of vehicles with a payload capacity exceeding 2 tons on rights-of-way. (Suggested hearing date is February 19, 2019 at 1:30 p.m.)
52. Approve Agreement for Traffic Control on Private Roads for Tuscan Hills Homeowners Association, Inc. (No fiscal impact.)
53. Approve Land Purchase Agreements in conjunction with the purchase of conservation preservation properties, located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area; McKillop, Tobiason, and Augustin parcels. (\$17,500 one-time expense)
54. Approve the Semi-Annual Progress Report for grant funding under BJA FY 18 JAG 2018-DJ-BX-0437.
55. Approve the Semi-Annual Progress Report for grant funding under BJA FY 17 JAG 2017-DJ-BX-0802.
56. Accept Quit Claim Deed from Donna B. Davenport, for property being donated for conservation preservation. (No fiscal impact)

## **ANNOUNCEMENTS**

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, February 5, 2019 – 6:00 p.m. – Sidewalk Advisory Committee will meet in the Commissioners' Conference Room, Room 407.
- Wednesday, February 6, 2019 – 8:50 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.

- Wednesday, February 6, 2019 – 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.
  
- Wednesday, February 6, 2019 – 11:30 a.m. – Youth Leadership Lake Wales Lunch and Roundtable Discussion will be held at the History Center, 100 E. Main Street, Bartow.
  
- Wednesday, February 6, 2019 – 1:30 p.m. – First Selection Committee Meeting for RFP 19-282, Professional Engineering Services for Marigold and CR 580 (Cypress Parkway) Widening, will be held in the Commissioners' Conference Room, Room 407.
  
- Thursday, February 7, 2019 – 8:00 a.m. – Board/Staff Retreat will be held at the Polk Nature Discovery Center, Circle B Bar Reserve, 4399 Winter Lake Road/SR 540, Lakeland.
  
- Thursday, February 7, 2019 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
  
- Friday, February 8, 2019 – 8:00 a.m. – Board/Staff Retreat will be held at the Polk Nature Discovery Center, Circle B Bar Reserve, 4399 Winter Lake Road/SR 540, Lakeland.
  
- Monday, February 11, 2019 – 1:30 p.m. – Transportation Disadvantaged Local Coordinating Board will meet in the County Commission Boardroom.
  
- Tuesday, February 12, 2019 – 9:00 a.m. – Board/Staff Work Session will be held in the Commissioners' Conference Room, Room 407.

- Tuesday, February 12, 2019 – 3:00 p.m. – Central Florida Development Council Board Meeting will be held at CNC Cabinetry, 4501 Home Run Boulevard, Davenport.
- Tuesday, February 12, 2019 – 4:00 p.m. – Central Florida Development Council Investor Meeting will be held at CNC Cabinetry, 4501 Home Run Boulevard, Davenport.
- Wednesday, February 13, 2019 – 8:30 a.m. – Lakeland Area Mass Transit District Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Hollingsworth Room, Lakeland.
- Thursday, February 14, 2019 – 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, February 14, 2019 – 9:00 a.m. – Polk Transportation Planning Organization Board Meeting will be held in the County Commission Boardroom.
- Thursday, February 14, 2019 – 11:30 a.m. – Youth Leadership Haines City Lunch and Roundtable Discussion will be held in the Multi-Purpose Room, Room 413.
- Thursday, February 14, 2019 – 5:30 p.m. – Contractor Licensing Board will meet in the County Commission Boardroom.
- Friday, February 15, 2019 – 8:30 a.m. – Citizens HealthCare Oversight Committee will meet in the County Commission Boardroom.



- Friday, February 15, 2019 – 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.