

City of Brooksville
201 HOWELL AVENUE
BROOKSVILLE, FLORIDA 34601-2041
(352) 540-3810

Joe Bernardini
VICE MAYOR



Robert Battista
Council Member

Pat Brayton
Council Member

Betty Erhard
Council Member

William Kemerer
MAYOR

"The City of Brooksville's mission is to provide superior municipal services in a reliable, efficient, fiscal and socially effective manner, making Brooksville a desirable City to live, work, and visit."

CITY COUNCIL AGENDA

FEBRUARY 4, 2019

REGULAR COUNCIL MEETING

7:00 P.M.

VOSE LAW FIRM, LLP
CITY ATTORNEY

MARK A. KUTNEY
CITY MANAGER

JENNIFER J. BATTISTA, CMC
CITY CLERK

GENERAL INFORMATION AND INSTRUCTIONS

In addition to items listed as "Public Hearings", the Mayor will ask for comments from the public, usually requesting that anyone desiring to speak on an item, raise their hand. To insure that sufficient time is allocated for each item, unless extended by the City Council, representatives of the applicant/petitioners will have ten (10) minutes for presentation, and five (5) minutes for rebuttal. In addition three (3) minutes will be scheduled for others to provide additional comments. When recognized by the Mayor, please approach the podium and speak into the microphone, stating your name, address, if you are a citizen that lives in the Brooksville City limits, and then present the information you desire. A special time period called Citizen Input is also scheduled following the Presentations and Regular Agenda items for those desiring to address the City Council.

Items listed in the "Consent Agenda" will be approved by Council in their entirety by a single motion, indicated by the (✓) symbol, unless otherwise indicated by Council. Other agenda items are considered individually.

Consideration of the item identified on this agenda with an asterisk (*) is a quasi-judicial function of the Council involving land use, and the following procedures apply:

- Disclosure of any ex parte communications by Council members.
- Consideration of applications to intervene as a party, if any. "Request to Intervene/Expert Witness" forms and instructions may be obtained from the recording secretary prior to the scheduled time for consideration of the item.
- Qualification of sworn witnesses who wish to testify as an expert, based on statement of credentials made orally or set forth in application file.
- Swearing of witnesses who wish to give sworn testimony.
- Testimony of City staff witnesses, with cross-examination by applicant and party-interveners, if they request.
- Testimony of applicant and applicant's witnesses, with cross-examination by Council and party-interveners, if they request.
- Testimony of party-interveners and their witnesses, with cross-examination by Council and applicant, if they request.
- Testimony by members of the public who wish to address application. Any individual, not requesting/designated as an intervening party or expert witness may, upon being recognized by the Mayor, present information to the Council, and may be questioned by the Council but is not required to be subject to cross examination, and need not be sworn in.
- Close of public hearing.
- Council deliberation/vote.

Items identified with a double asterisk (**) are quasi-judicial functions of the City Council other than land use; the Council Members disclose any ex parte communications.

In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation to participate in this proceeding should contact Lynn Sosa, ADA Coordinator, no later than 48 hours in advance of the meeting at (352) 540-3810. Meeting agendas and supporting documentation are available from the City Clerk's office, and online at www.cityofbrooksville.us.

Any person desiring to appeal any decision with respect to any matter considered at this meeting, may need a record of the proceedings including the testimony and evidence upon which the appeal is to be based, and therefore must make arrangements for a court reporter to ensure that an admissible verbatim record of the proceedings is made.



**CITY OF BROOKSVILLE
REGULAR CITY COUNCIL MEETING
JOSEPH E. JOHNSTON III COUNCIL CHAMBERS
201 HOWELL AVENUE
7:00 pm**

ORDER OF BUSINESS

February 4, 2019

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor Anthony Alonso, Faith Evangelical Presbyterian Church, Brooksville

C. APPROVAL/MODIFICATIONS OF THE AGENDA

(Limited to City Council and City Manager)

D. CERTIFICATES AND PROCLAMATIONS

1. **Proclamation - Black History Month – February, 2019**

(to be distributed separately)

E. PRESENTATIONS

1. **Energy Systems Group Year 5 Annual Report** **PAGE 1**

Attachment: Annual Report
Presentation by: Kishore Prabhu, MS, PE
Performance Engineering
Energy Systems Group

2. **Park Master Plan**

Presentation by: Elliott Barth (verbal only)

3. **Historic Downtown Brooksville Vision Planning Preliminary Streetscape and Building Design Conceptual Options**

Presentation by: Ryan Malloy, Main Street Director (verbal only)
(any backup submitted will be provided separately)

F. CITIZEN INPUT

[NOTE: Input can be on any subject, whether or not on the agenda. However, input regarding ordinances, resolutions, or for quasi-judicial hearings will be accepted now and at the time those issues are presented at the meeting.]

G. RESPONSE BY CITY MANAGER AND STAFF (if any)

H. REQUESTS FOR SPONSORSHIP CREDIT

1. Heritage Day Festival – February, 2019.....PAGE 7

Consideration of request from the Hernando Historical Museum Association to waive fees/costs for 5th Annual Heritage Day Festival to be held on February 16, 2019, utilizing the adjoining grounds located behind the 1885 Train Depot

Presentation by: Mary Waller, Hernando Historical Museum Assoc.
Attachments: Memo dated 2/4/19 from Parks/Facilities And Recreation Director w/attachments

I. CONSENT AGENDA

1. Minutes

- a. December 17, 2018 Regular meeting..... **PAGE 12**
- b. January 7, 2019 Regular Meeting **PAGE 23**
Attachment: Minutes

2. Police Pension Trust Fund – Ratification of Fifth Member.... **PAGE 43**

Council's ratification of Fifth Member, Jason Mathesen, to PPTF Board of Trustees. (Appointed by PPTF on 1/14/19)

Attachments: Memo dated 2/4/19 from City Clerk w/attachments

3. Art in the Park – Approval of Alcohol Sales..... **PAGE 47**

Approve exception to Park Rules to allow for wine tasting and sale of wine products at Event to be held March 9 and 10, 2019

Attachments: Memo dated 1/28/19 from Parks/Facilities and Recreation Director w/attachments

4. Amendment to Property Appraiser 3rd Floor Lease..... **PAGE 62**

Approval of amendment to add language to address utilities cost payments.

Attachments: Memo dated 1/29/19 from City Manager w/attachment

J. DISCUSSION OF CONSENT AGENDA ITEMS (IF ANY)

K. PUBLIC HEARING

L. REGULAR AGENDA

1. Ordinance No. 899– Pet Waste Collection and Disposal **PAGE 65**

Approval of First Reading of Ordinance.

Presentation: City Planner
Recommendation: Approval of First Reading of Ordinance and schedule Second and Final Reading for March 4, 2019
Attachments: Memo dated 2/4/19 from City Planner

2. **Commercial Vehicle Parking..... PAGE 70**
Review of proposed regulations.

Presentation: City Planner
Recommendation: Direction to Staff
Attachments: Memo dated 2/4/19 from City Planner

3. **Annual Review of City Fees**

- a. Fire Department: Increase in fireworks/inspection..... **PAGE 75**
cost; elimination of two fee categories
- b. DPW: Increase in solid waste rates **PAGE 78**
- c. City Clerk's Office: Additional fees requested in two categories.....**PAGE 80**
- d. Parks/Cemetery: No changes; however fees approved.....**PAGE 84**
on 11/5/19 have been added to be all inclusive

(Community Development: No fee changes proposed)

Presentation: City Manager
Recommendation: Approval of rate changes as proposed
Attachments: a) Memo dated 2/4/19 from Fire Chief;
b) Memo dated 1/28/19 from Public Works Director; c) Memo dated 2/4/19 from City Clerk; d) Memo dated 2/4/19 from Parks/Facilities and Recreation Director

4. **PDCS – Building Official Services Contract..... PAGE 88**
Consideration of updates to existing contract.

Presentation: Community Development Director
Recommendation: Approval of updates to contract
Attachments: Memo dated 2/4/19 from Community Development Director

M. CITIZEN INPUT

N. RESPONSE BY CITY MANAGER AND STAFF (if any)

O. ITEMS BY CITY ATTORNEY

P. ITEMS BY CITY MANAGER

1. **Letter of Engagement – Peter Strong, Consultant – GRS Consultant**

Attachment: To be distributed separately

Q. STAFF UPDATES (if any)

R. ITEMS BY COUNCIL

S. ADJOURNMENT

CORRESPONDENCE TO NOTE

- 1. Email Complaint dated 1-15-19 regarding Website