

TERRILL L. HILL
MAYOR - COMMISSIONER

MARY LAWSON BROWN
VICE MAYOR - COMMISSIONER

RUFUS J. BOROM
COMMISSIONER

JUSTIN R. CAMPBELL
COMMISSIONER

TAMMIE M. WILLIAMS
COMMISSIONER



CITY of *Palatka* FLORIDA

Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.

TERRY K. SUGGS
CITY MANAGER

BETSY JORDAN DRIGGERS
CITY CLERK

MATTHEW D. REYNOLDS
FINANCE DIRECTOR

JASON L. SHAW, SR.
CHIEF OF POLICE

MICHAEL LAMBERT
CHIEF FIRE DEPT

DONALD E. HOLMES
CITY ATTORNEY

AGENDA CITY OF PALATKA September 28, 2017

CALL TO ORDER

- a. Invocation – Brother Ricky Bybee, Trinity Baptist Church/WHIF-FM Radio
- b. Pledge of Allegiance
- c. Roll Call

APPROVAL OF MINUTES – 07/31/17 & 9/14/17 Regular Meetings; 08/31/17 & 9/6/17 Called Meetings

1. PUBLIC RECOGNITION/PRESENTATIONS

- a. PROCLAMATION – Fire Prevention Week – October 8 through 14, 2017 – Palatka Fire Dept.
- b. PROCLAMATION – Domestic Violence Prevention Month – October, 2017 – Lee Conlee House
- c. STUDENT OF THE MONTH – September, 2017 – Mayor Hill and Vice Mayor Brown

Maddy Hodge
Abigail Wicker
Tyler Bellamy
Ethan Howell
Lillian Howe
Lindsey Misamore
Haleigh Faulkner
Haley May
Romad Davis
Courtney Tillis
Jon Michael Foster
Meghen Knowles
Cha'Lanta Boyd

Browning-Pearce Elementary
C. L. Overturf, Jr. 6th Grade Center
Children's Reading Center Charter School
E. H. Miller Elementary School
James A. Long Elementary School
Jenkins Middle School
Kelley Smith Elementary School
Mellon Elementary School
Moseley Elementary School
Palatka High School
Peniel Baptist Academy
Putnam Academy of Arts & Sciences
Putnam EDGE High School

2. PUBLIC COMMENTS – (limited to 3 minutes – no action will be taken on topics of discussion)

3. CONSENT AGENDA

- *a. Adopt Resolution 2017-12-98 authorizing the execution of Passero Associates' Work Orders associated with the SW Quadrant Security Project at Palatka Municipal Airport:
 - *a. Passero WO# 17-53P in an amount not to exceed \$2,600.00 for permitting of the security fencing (100% FDOT REDI funded) and
 - *b. Passero WO# 17-53W in an amount not to exceed \$5,450.00 for the revalidation of Wetland Determination Permitting
- *b. Adopt Resolution No. 2017-12-99 authorizing execution of Passero Associates Work Order #17-51 in the amount not to exceed \$35,000.00 for design, bid, construction admin, monitoring and grant administration assistance for RW 17/35 & TW C3 Pavement & Lighting Rehabilitation Project
- *c. Adopt Resolution No. 2017-12-100 awarding ITB#2017 to Sterling Enterprises, LLC in the amount of \$100,393.00 and authorizing execution of a Contract Agreement for Construction of the SW Quadrant Security Fence Project at the Palatka Municipal Airport
- *d. Adopt Resolution No. 2017-12-101 Awarding ITB No 2017-09 and Contract to JJ Cunningham, Inc. in the amount of \$303,260.00 for Runway 9-27 and 17-35 Marking Rehabilitation (\$115,610.00 FDOT Funding), T-Hangar Taxilane Pavement Rehabilitation (\$90,600.00 FDOT Funding), and Runway 17-35 and Taxilane C-3 Pavement and Lighting Rehabilitation (\$97,050.00 FDOT and FAA Funding) at Palatka Municipal Airport

AGENDA - CITY OF PALATKA
September 28, 2017
Page 2

- *e. **Adopt Resolution No. 2017-12-97** authorizing the execution of Ayres Associate's scope and fee proposal in the amount of \$56,105.00 for preliminary engineering, bidding plans & specs and FDEP Permit Application for the Palatka Heights Potable Water Main Improvements Project
- *f. **Adopt Resolution No. 2017-12-102** Ranking Responding Firms for Information Technology (IT) Services, per results of RFQ
- *g. **Adopt Resolution No. 2017-12-96** removing and eliminating all Code Enforcement Daily Fines and Liens on 700 N. 7th Street- CE Case #2008-00165 – Michelle Jeansonne, owner
- *h. **Special Events Permit No. 17-45** - Authorize closure of certain streets to vehicular traffic for Florida's Healthiest Weight 5K Walk/Run, September 30, 2017 from 7:00 a.m. - 11:00 a.m. - Florida Department of Health, Putnam County; Mary Garcia, Applicant
- *i. **Special Events Permit No. 17-47** - Authorize closure of streets to vehicular traffic for 5K Friends of Ravine Gardens State Park, 10/21/17 from 8 am to 9 am - Ravine Gardens State Park; Terri Newsome, Applicant.
- *j. **Special Events Permit No. 17-17** - Grant permission to exceed allowable noise levels and authorize road closures for Azalea City Cruisers Car Show, October 28th, 2017 from 7 a.m. until 7 p.m. - Azalea City Cruisers, Applicant; Phil Vaughn, Agent
- *k. **Special Events Permit No. 17-26** - Grant permission to exceed allowable noise levels for Extreme Bass Series Inc., State Championship Tournament, to be held on Friday, 11/3/17 and Saturday, 11/4/17 from 4 a.m. until 6 p.m.- Extreme Bass Series Inc., Michael Blocher, Applicant.
- *l. **Special Events Permit No. 17-40** - Authorize closure of St. Johns Ave. from Memorial Dr. to 11th Street to vehicular traffic for Christmas Parade, November 24, 2017 from 5:00 p.m. until 9:00 p.m. - Downtown Palatka, Inc; Sam Deputy, Applicant.
- *m. **Special Event Permit No. 17-46** – Approve request items for Haven Hospice Benefit Dinner & Auction, 11/11/17 5:00 pm until 9:30 pm at Riverfront Park – Lauren Furgeson, Haven Hospice, Applicant.
 - 1. Grant permission to exceed allowable noise levels throughout the duration of event.
 - 2. Grant permission to sell and consume alcoholic beverages throughout the duration of the event.
 - 3. Allow for street closure of Memorial Parkway from River Center parking lot to S. 2nd St.

PUBLIC HEARINGS:

- * 4. **SECOND PUBLIC HEARING - TRIM CALENDAR: F/Y 2017-18** - Final Budget & Millage Rate for 2017/18 Budget Year – 6.4000 mills proposed
 - *a. **RESOLUTION** setting the final FY 2017/18 Millage Rate (6.4000 Proposed) - Adopt
 - *b. **RESOLUTION** adopting the final FY 2017/18 Budget – Adopt
- * 5. **RESOLUTION** extending the Arts Council Agreement for operation and management of the Larimer Arts Center Building on a month-to-month basis - Adopt
- * 6. **ORDINANCE** amending Chapter 66, Chapter 86 and Appendix "A," Fee Schedule of the Code of Ordinances, for Solid Waste, Utilities and rates and fees as set forth in the Fee Schedule – 2nd Reading, Adopt
- * 7. **ORDINANCE** amending Chapter 38, Floods Regulations, to comply with most current FEMA approved Floodplain Management Program – 2nd Reading, Adopt
- * 8. **REQUEST** for execution of Letter of Agreement to allow the Florida National Guard to conduct Radar Training Exercises at the Palatka Municipal Airport
- * 9. **CITY MANAGER SEARCH**
- 10. **CITY MANAGER & ADMINISTRATIVE REPORTS**
 - *a. **HURRICANE IRMA DISASTER RECOVERY UPDATE** - Staff

AGENDA - CITY OF PALATKA
September 28, 2017
Page 3

10. COMMISSIONER COMMENTS

11. ADJOURN

*Attachment **Separate Cover

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS.

Upcoming Events:

Sept 29, 30, Oct 1 – Bartram Frolics
Oct. 28 – PAL Fall Festival
Oct. 31 – Halloween Trick or Treat, 6 p.m. to 8 p.m.
Nov. 10 – City offices closed to observe Veteran's Day
Nov. 23 & 24 – City offices closed to observe Thanksgiving
Dec. 25 & 26 – City offices closed to observe Christmas
Jan. 1, 2018 – City offices closed to observe New Year's Day

Board Openings:

Police Pension Board – 1 Member (financial exp. preferred)
Code Enforcement Board – 1 vacancy (alternates)
Board of Zoning Appeals – 2 vacancies (at-large)
Put. Co. Library Board – City Appointee (2)
General Pension Board – 5th Member (financial exp preferred)