

City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



Meeting Agenda

Wednesday, August 23, 2017

7:00 PM

Commission Chambers

CITY COMMISSION REGULAR MEETING

Mayor Wayne M. Messam
Vice Mayor Winston F. Barnes
Commissioner Maxwell B. Chambers
Commissioner Yvette Colbourne
Commissioner Darline B. Riggs

City of Miramar

Welcome to the City Commission Meeting

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission meeting. We hope you will attend more of these meetings in the future.

GENERAL INFORMATION: The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission meeting is a formal meeting of the members of the commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission meeting to express their views on items appearing on the Agenda.

* All electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission meeting.

GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. **Speaking on items on the Agenda** - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. **Other Business Items** - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. **Speaking on items not on the Agenda - Public Participation** - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation."
4. **Addressing Commission, Manner & Time** - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER

ROLL CALL/ANNOUNCEMENTS

MOMENT OF SILENCE

PRESENTATIONS

Presentation: FPCA Lifesaving Award. (Margate Police Chief Dana E. Watson)

Presentation: Legislative Update. (State Representative Shevrin Jones)

Proclamation: India Independence Day and India Heritage Month. (Mayor Wayne M. Messam)

CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Workshop and Regular Commission Meetings of June 21, 2017 and the Special and Regular Commission Meetings of July 5, 2017.

Attachments: [6-21-17 Commission Workshop Minutes](#)
[6-21-17 Commission Minutes](#)
[7-5-17 Special Commission Minutes -Gloria Williams](#)
[7-5-17 Commission Minutes](#)

2. Temp. Reso. #R6497 approving the first amendment to the **Fiscal Year 2015 HOME Program Interlocal Agreement** between Broward County and the City of Miramar, to provide for a one-year extension, through September 30, 2018, in order to complete outstanding projects; authorizing the City Manager to execute the first amendment to Fiscal Year 2015 HOME Program Interlocal Agreement. (*Community and Economic Development Director Eric Silva*)

Attachments: [R6497 1st Amendment to 2015 HOME ILA with backup](#)

3. Temp. Reso. #R6507 approving the donation of \$17,000 of **Law Enforcement Trust Funds** to area organizations. (*Police Chief Dexter Williams*)

Attachments: [R6507 LETF Donations with backup](#)

4. Temp. Reso. #R6512 approving and authorizing the City Manager to execute the proposed Agreement between Broward County and the City of Miramar for Joint Participation for **improvements to the curve along 6700 Miramar Parkway**. (*City Engineer Bissy Vempala*)

Attachments: [R6512 JPA with Co. for curve along 6700 Miramar Pkwy with backup](#)

5. Temp. Reso. #R6514 authorizing the purchase of three **mechanical cardiopulmonary resuscitation devices** with battery chargers, batteries, and related service contract from Physio-Control, Inc., utilizing the National Association of State Procurement Officials Agreement #SW300, utilizing funding from the State of Florida Department of Health Emergency Medical Services Matching Grant in the amount of \$41,716 and City matching funds in the amount of \$13,943, for a total cost not-to-exceed \$55,659. (*Fire-Rescue Chief Robert Palmer*)

Attachments: [R6514 Mechanical CPR Device Purchase with backup](#)

6. Temp. Reso. #R6515 approving the award of Invitation for Bid No. 17-011 entitled "**HVAC Replacement Project**," to the lowest responsive, responsible bidder, Temptrol Air Conditioning, Inc, in the amount of \$77,859; authorizing the City Manager to approve the purchase and installation of heating and air conditioning equipment and services. (*Public Works Director Bernard Buxton-Tetteh and Interim Procurement Director Alicia Ayum*)

Attachments: [R6515 IFB No. 17-011-HVAC Replacement with backup](#)

7. Temp. Reso. #R6516 approving a Landscape Maintenance Memorandum of Agreement (MMA) between the City of Miramar and Florida Department of Transportation (FDOT) for **landscape maintenance responsibility for State Road 7 (US441) from SW 27th Street (M.P. 0.922) to Pembroke Road (M.P. 1.533)**; authorizing the City Manager to execute an appropriate agreement. (*Public Works Director Bernard Buxton-Tetteh*)

Attachments: [R6516-Approving MMA with FDOT with backup](#)

8. Temp. Reso. #R6520 approving the award of the Request for Letters of Interest (RLOI) No. 16-06-35, entitled "**Architectural Design Services for Laboratory, Office Space and General Building Expansion at the West Water Treatment Plant**", to Walters Zackria Associates, PLLC., and authorizing the execution of the Project Agreement in an amount not-to-exceed \$88,385. (*Utilities Director Jody Kirkman and Interim Procurement Director Alicia Ayum*)

Attachments: [R6520 Architectural Design Services with backup](#)

9. Temp. Reso. #R6521 approving the first one-year renewal of the **Landscape Maintenance Service (Parks) Agreement** with Prestige Property Maintenance, Inc. in an amount not-to-exceed \$143,570.08. (*Parks & Recreation Director Terrence Griffin and Interim Procurement Director Alicia Ayum*)

Attachments: [R6521 Renewal of Maintenance Agreement with backup](#)

10. Temp. Reso. #R6523 approving an Economic Development Incentive Offer to **Project Beachfront** in an amount not-to-exceed \$112,500 for local hiring as part of the company locating its expanded headquarters facility in the City; providing for the terms of the incentive offer; authorizing the City Manager to execute an agreement reflecting the terms of the Incentive Offer. (*Community & Economic Development Director Eric Silva*)

Attachments: [R6523 Local Hiring Incentive with backup](#)

11. Temp. Reso. #R6522 recommending that **Project Beachfront** be approved as a **Qualified Target Industry Business** pursuant to Section 288.106, Florida Statutes; providing for local financial support in the form of cash in an amount not-to-exceed \$135,000. (*Community & Economic Development Director Eric Silva*)

Attachments: [R6522 QTI Incentive for Project Beachfront](#)

12. Temp. Reso. #R6525 approving the **pre-litigation settlement** of all claims of **Nicole Cano**. (*City Attorney Jamie A. Cole*)

Attachments: [R6525 Cano Pre-Litigation Settlement](#)

End of Consent

RESOLUTIONS

13. Temp. Reso. #R6501 approving the award of an agreement to Arthur J. Gallagher Risk Management Services, Inc., for **property and casualty insurance broker services** resulting from Request for Proposals No. 17-04-13; authorizing the City Manager to execute an agreement with Arthur J. Gallagher Risk Management Services, Inc. for a term of three (3) years, commencing October 1, 2017, with two (2) one-year renewal options. (*Human Resources Director Melanie McLean*)

Attachments: [R6501 - Property & Casualty Insurance Broker Svcs with backup](#)

14. Temp. Reso. #R6519 approving an extension of the existing **Benefit Consulting and Brokerage Services Agreement** with the Gehring Group Inc., for the period beginning September 16, 2017 and ending September 15, 2018; authorizing the City Manager to execute the proposed extension agreement. (*Human Resources Director Melanie McLean*)

Attachments: [R6519- Extension of Broker Services with backup](#)

15. Temp. Reso. #R6510 approving the award of Invitation for Bid No. 17-013 (re-advertisement), entitled "**Historic Downtown Revitalization Project (Miramar Parkway Streetscape, from SW 68 Avenue to SW 69 Way)**" to the lowest responsive and responsible bidder, H.G. Construction, Development and Investment, Inc.; authorizing the City Manager to execute the proposed agreement with H.G. Construction, Development and Investment, Inc., for the provision of construction services in an amount not-to-exceed \$1,327,608, allocating a 10% construction contingency allowance of \$132,761, for a total project cost of \$1,460,369. (*City Engineer Bissy Vempala and Interim Procurement Director Alicia Ayum*)

Attachments: [R6510 Agreement for Miramar Pkwy Streetscape with backup](#)

16. Temp. Reso. #R6517 approving the award of Invitation for Bid No. 17-014 entitled “**Historic Miramar Drainage System Improvements, Phase II (Re-Advertisement)**”, to the lowest responsive, responsible bidder Allstate Resource Management, Inc., in an amount of \$187,640, with a construction contingency allowance of \$10,000 for a total contract price of \$197,640, for construction of drainage system canal improvements; authorizing the City Manager to execute an appropriate agreement. *(Public Works Director Bernard Buxton-Tetteh and Interim Procurement Director Alicia Ayum)*

Attachments: [R6517-Award IFB No. 17-014 with backup](#)

17. Temp. Reso. #R6524 directing staff to establish a **Sister Cities Program**. *(Community Economic & Development Director Eric Silva)*

Attachments: [R6524 Establishing a Sister Cities Program with backup](#)

PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)

ORDINANCE

18. **FIRST READING** of Temp. Ord. #O1677 amending the City’s Land Development Code at Chapter 10 entitled “Signs,” to create Section 1013 “**Roadside Memorial Markers**”; amending Section 1002 “Definitions”; amending Table 2 in Section 1008, “Temporary Signs”; making findings; and providing for an effective date. *(City Engineer Bissy Vempala and Principal Planner Michael Alpert)*

SECOND READING SCHEDULED for September 6, 2017

Attachments: [O1677 1st Reading, Amending Chapter 10 of the LDC with backup](#)

PUBLIC HEARING

19. **SECOND READING** of Temp. Ord. #O1670 amending the **Land Development Code**; making findings; amending Section 201, providing new definitions under general terms; amending Section 202, renaming Section to specific terms; creating new Section 203, rules of construction; amending Chapter 3 relating to Development Review procedures; amending Section 301 relating to approval process requirements; amending Section 305 relating to conditional and permitted uses; amending Sections 310, 311, 315, 320, and 322, relating to site plans, Community Appearance Board, variances, appeals, and zoning relief, zoning permits and temporary uses and structures; creating Chapter 4, Zoning, relating to use regulations and non-conforming uses and structures, specifically regulating permitted, conditional, specific, accessory, temporary, non-conforming and prohibited uses, and renaming districts; amending Chapter 7 Use Regulations; repealing Sections 701-711, and 713, relating to zoning districts, conservation, residential, commercial, industrial, employment center, commercial recreation, community facilities, recreation/open space, and utilities zoning districts, and specific use regulations; amending Sections 712, 714, and 715, relating to overlay districts, Traditional Neighborhood Development District ("TNDD"), Transit Oriented Corridor District Code; repealing Chapter 11, relating to non-conforming uses and structures; application and amendment procedures; applying new district names to the official zoning map; renumbering and relettering provisions; providing for severability; providing for inclusion in the Code; and providing for an effective date. **(Passed 1st Reading on 05/17/17) (Continued from the Meeting of 06/21/17) (Staff recommends continuance to the meeting of 10/18/17) (Principal Planner Michael Alpert)**

Attachments: [ITEM CONTINUED](#)

OTHER BUSINESS

Reports and Comments:

Commission Reports:

- (a) Temp. Reso. #R6532 recognizing the country of **India's Independence Day** on August 15, 2017; supporting August 2017 as **Indian American Heritage Month**. *(Commissioner Yvette Colbourne)*

Attachments: [R6532 Indian American Resolution](#)

City Attorney Reports:

City Manager Reports:

FUTURE WORKSHOPS

**08/23/17 5:30 P.M. Streetlights, Sidewalks & Solid Waste Workshop
Commission Conference Room**

**09/05/17 5:30 P.M. Events and Department Budgets Workshop Commission
Conference Room**

**10/04/17 5:30 P.M. Land Development Code and Textile Workshop
Commission Conference Room**

10/11/17 5:00 P.M. Ethics Training Commission Conference Room

ADJOURNMENT

THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:

September 6, 2017 at 7:00 P.M.