



This meeting will be live-streamed via the Town's website

Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

WWW.LONGBOATKEY.ORG

**- AGENDA -
REGULAR MEETING**

1:00 PM

May 1, 2017

Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered as "Out of Order".

Call to Order and Pledge of Allegiance

Public to be Heard

1. Opportunity for Public to Address Town Commission

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

Approval of Minutes

2. March 22, 2017 Regular Workshop Meeting; April 3, 2017 Regular Meeting; April 17, 2017 Goals & Objectives Special Workshop Meeting; and April 17, 2017 Special Workshop (Meet & Greet) Meeting Minutes

Committee Reports and Communications

3. Manatee County Special Liaison Report
4. Sarasota County Special Liaison Report
5. Manasota League of Cities Report
6. Other Reports
7. Southwest Florida Regional Planning Council, Margaret Wuerstle, Executive Director

Closing and Action on Consent Agenda

8. Ratification of Town Commission Action Changing the May and June Regular Meeting Start Time from 7:00 PM to 1:00 PM

At the April 17, 2017 Regular Workshop Meeting there was Commission consensus to forward an item regarding Commission meeting start times to the April 17, 2017 Special Meeting for formal action. At the Special Meeting, the Commission took formal action to change the May and June Regular Workshop Meetings to 1:00 PM, and directed staff to develop an Ordinance to effect a change to future Regular Meeting start times from 7:00 PM to 1:00 PM. Recommended Action: Approval of the Consent Agenda will ratify the April 17, 2017 Town Commission action.

9. Request for Temporary Closure of Bay Isles Road on July 4, 2017 for Freedom Festival and for Waiver of \$100 Public Forum Permit Application Fee and Related Costs

The Longboat Key Chamber of Commerce requests Commission authorization for temporary closure of Bay Isles Road from 8:30 AM through 11:30 AM for the annual Freedom Festival on July 4, 2017. Ordinance 2017-01, imposes a \$100 public forum permit application fee and reimbursement of associated fees which can be

Terry Gans, Mayor; Ed Zunz, Vice Mayor;
Randy Clair, District 1; George Spoll, District 2; Jack Daly, District 4;
Jim Brown; At-Large; Irwin Pastor, At-Large

waived by the Town Commission for non-profit, civic organizations, or other public community events. The Chamber is also requesting, a waiver of the \$100 permit fee and event-related costs. This item is placed on the May 1, 2017 Regular Meeting Consent Agenda for Commission consideration and formal action. Recommended Action: Approval of the Consent Agenda will authorize the temporary closure of Bay Isles Road and waive the public forum permit fee and event-related costs.

The purpose of the Consent Agenda is to expedite those items on an agenda that appear to be of a routine nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Agenda by any member of the Town Commission without having to make a motion, receive a second, or submit to a vote; otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda is a vote of confirmation to the action noted in each item.

Ordinances - First Reading and Public Hearing

10. Ordinance 2016-32, Amending Chapter 158, Planned Unit Developments (PUD)

Town staff, the Town Attorney, consultants Calvin, Giordano & Associates, and the Planning & Zoning (P&Z) Board have developed amendments to the Zoning Code for Planned Unit Developments (PUD). At the March 22, 2017, Regular Workshop Meeting the Town Commission held discussion on Ordinance 2016-32, and after consideration, it was forwarded to the April 3, 2017 Regular Meeting for first reading and public hearing. Due to an advertisement discrepancy, the item was pulled from the April, 3, 2017 Town Commission agenda and re-advertised for first reading and public hearing at the May 1, 2017 Regular Meeting. Recommended Action: Pending first reading, public hearing, and discussion, forward Ordinance 2016-32, to the June 5, 2017 Regular meeting for second reading and public hearing. (Note: Per Florida Statutes, to hold second reading and public hearing on land use items prior to 5:01 PM, a separate Town Commission vote with majority plus one must occur.)

Ordinances - First Reading

11. Ordinance 2017-09, Amending Chapter 30, Providing for 1:00 PM Regular Meeting Start Time

At the April 17, 2017 Regular Workshop Meeting, staff was directed to prepare Ordinance 2017-09, to effect a change of Regular Meeting start times from 7:00 PM to 1:00 PM. This item is place on the May 1, 2017 Regular Meeting for first reading. Recommended Action: Pending discussion, forward Ordinance 2017-09 to the June 5, 2017 Regular Meeting for second reading and public hearing.

12. Ordinance 2017-05, Providing for Pass-Through of Manatee County Utility Rate Increase for Wholesale Water and Wastewater

Manatee County passed Resolution R-17-002 to increase wholesale water and wastewater rates effective April 1, 2017. Town Code Chapter 51 provides for the ability to pass-through wholesale rate increases from Manatee County to the Town's utility ratepayers. Ordinance 2017-05 is forwarded from the April 17, 2017 Regular Workshop Meeting for first reading and discussion. Recommended Action: Pending discussion, forward Ordinance 2017-05 to the June 5, 2017 Regular Meeting for second reading and public hearing.

13. Ordinance 2017-06, Amending Chapter 50, General Provisions; Chapter 51, Charges, Rates and Billings; Chapter 52, Sewers; Chapter 54, Water Shortage Orders

Town Attorney and staff review of Town Code, Chapter 50, General Provisions; Chapter 51, Charges, Rates and Billings; Chapter 52, Sewers; and Chapter 54, Water Shortage Orders, brought to light a number of suggested revisions to the Code. The Town's utility rate consultant, PRMG, and the Town Attorney developed Ordinance 2017-06 to incorporate the recommended Town Code updates. Recommended Action: Pending first reading and discussion, forward Ordinance 2017-06 to the June 5, 2017 Regular Meeting for second reading and public hearing.

Resolutions

14. Resolution 2017-08, Establishing a Town Commission Policy Entitled Financial Management Policies for the Water and Sewer Enterprise Fund

The Town recognizes that one of the keys to the long-term sound financial management is to adopt formal fiscal policies associated with the financial management and creditworthiness of the Utility Fund. Resolution 2017-08 contains financial policies addressing Fund Balance, Debt Coverage, Capital Re-Investment, Rate

Setting, and Financial Position. This policy will replace Resolution 94-02 adopted on January 3, 1994. Recommended Action: Pending discussion, pass Resolution 2017-08.

15. Resolution 2017-12, Waiver of Procurement Provisions – Fiber Conduit Installation Project in Conjunction with FPL Sub-Aqueous Horizontal Directional Drill Project

Town Code Section 38.03 states “The Town Commission may waive any provision of this chapter by resolution.” Resolution 2017-12 provides for waiver of procurement provisions to advance the Town’s ability to connect dark fiber. The project would utilize the FPL contractor, permits, minimize overall costs including contractor mobilization, maximize the efficiency of project completion, and expedite the Town’s future dark fiber installation. Utilizing the FPL contractor and permit, the Town will minimize the time required to go through a lengthy procurement process and accelerate project completion in coordination with the Town’s utility undergrounding project. Recommended Action: Pending discussion, pass Resolution 2017-12.

Town Commission Comments

Town Attorney Comments

Town Manager Comments

Press to be Heard

Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk’s office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-316-8719.