

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA

April 25, 2017 1:00 PM

Scott Carnahan, Chairman District 4	Angela Vick, Clerk of the Circuit Court
Ronald E. Kitchen Jr., 1st Vice Chairman District 2	Charles R. Oliver, County Administrator
Jeff Kinnard D.C., 2nd Vice Chairman District 1	Denise A. Dymond Lyn, County Attorney
Jimmie T. Smith, Commissioner, District 3	
Brian J. Coleman, Commissioner, District 5	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

A. CALL TO ORDER

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

B. CONSENT

Minutes

- B.1. Board of County Commissioners - Special Meeting Economic Development - Mar 28, 2017 9:00 AM**
- B.2. Board of County Commissioners - Regular Meeting - Mar 28, 2017 1:00 PM**

Administration

B.3. Deletion of Surplus Property

Approve deletion of the following item from the inventory of Utility Regulation and the removal of same item from the county's capital asset listing. Asset#30182 - Toshiba Model #e-Studio 452 Copier.

Attorneys Office

Clerk

B.4. County Warrants

Accept the attached check registers outlining the County warrants.

B.5. Release of Special Assessments

Approve and authorize the Chairman to execute Releases of Lien for Special Assessments by and between Citrus County and certain property owners 2010 10A Citrus Springs Waterline Extensions, 2008 8E Citrus Springs Waterline Extensions, 8C Chassahowitzka Waterline, 8D Chassahowitzka Sewer,14C Flying Dutchman, and 12 D Crystal River Wastewater Area 112 113 special assessment district.

B.6. City of Crystal River Community Redevelopment Agency Correspondence

Acknowledge receipt of correspondence received from the City of Crystal River Community Redevelopment Agency regarding their Annual Report for the fiscal year ended September 30, 2015.

Community Services

B.7. Waiver of Accounting

Review and authorize the Chairman to sign the Waiver of Accounting & Consent to Discharge form.

B.8. Deletion of Surplus Property

Approve deletion of the following items from the inventory of the Community Services and the removal of same items from the county's Capital Asset listing.

Asset# 17129 - Spacenet Playground Structure - Not cost effective to repair

Human Resources

Management and Budget

B.9. Youth and Family Alternatives, Inc. - Financial Statement and Independent Auditor's Report

Acknowledge receipt of the Youth and Family Alternatives, Inc., Financial Statement and Independent Auditor's Report for year ending June 30, 2016. Report provided by Reeder & Associates, P.A.

Planning and Development

B.10. Replat/Substantially Similar Plat PLT-16-06, Del Pozzo Subdivision

a. Review and approve Replat/Substantially Similar Plat application PLT-16-06, Del Pozzo Subdivision.

b. Authorize the Chairman to sign the Replat/Substantially Similar Plat for Del Pozzo Subdivision and direct the Clerk to record the Replat/Substantially Similar Plat in the public records.

Public Works

B.11. Prescriptive Plat for N. Turkey Oak Dr. North of Holiday Drive

a. Approve and authorize the Chairman to execute the Prescriptive Road Plat of N. Turkey Oak Drive located in Section 15, Township 18 South, Range 17 East, in accordance with Chapter 95, Section 361 (2) of the Florida Statutes, to gain prescriptive rights to the maintained portion of the roadway

b. Direct the Clerk of Courts to record the plat in the public records.

B.12. Deletion of Surplus Property

Approve deletion of the following item from inventory of the Department of Public Works/Road Maintenance Division and the removal of same from the County's capital listing. Asset #51666 - MBW Plate Compactor AP2000H

B.13. Proclamation - Aviation Appreciation Month

Approve and authorize the Board to proclaim the Month of April 2017 as "Aviation Appreciation Month in Florida".

Systems Management

B.14. Public Records Report

Acknowledge receipt of the monthly Public Records Request report for March 2017.

B.15. Records Disposition

Approve and authorize the Chairman to execute the following Records Dispositions for the disposal of public records that have met legal retention: BOCC-0331, BOCC-0332, BOCC-0333, BOCC-0334, BOCC-0335, BOCC-0336, BOCC-0337, BOCC-0338, BOCC-0339, BOCC-0340

Visitors and Convention Bureau

B.16. National Travel and Tourism Week

Approve and authorize the Board to execute a Proclamation declaring May 7-13, 2017 as Travel and Tourism Week in Citrus County, Florida.

Water Resources

B.17. April is Springs Protection Awareness Month

Approve and authorize the Board to execute a Proclamation declaring April 2017 as Springs Protection Awareness Month in Citrus County.

B.18. Release of Lien for Utility Accounts

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Brian Bello, Robert Orr, Jim Hamrick, Rex E Thompson, Helen Ridge, Victor Underwood, and Kim Reed.

B.19. Release of Lien for Connection Fees

Approve and authorize the Chairman to execute the Release of Lien for the following Connection Charge Installment Lien Agreement: Barbara & Larry Goff

B.20. Release of Lien for Utility Account

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Charles McGimpsey.

Set Public Hearings

C. PROCLAMATIONS

C.1. National Volunteer Week

a. Approve and authorize the Board to execute a Proclamation declaring April 23rd through April 29th, 2017, as “National Volunteer Week” in Citrus County, Florida.

b. Presentation by Laurie Diestler, NCVC Supervisor/RSVP Project Coordinator, showing the number, hours and value of the time volunteers served in Citrus County last year

C.2. Certificate of Appreciation - Outgoing TDC member

Approve and authorize the Chairman to present a Certificate of Appreciation to Linda Bega in recognition of her dedicated service to the citizens of Citrus County for her participation on the Tourist Development Council

C.3. Proclamation - 40th Anniversary of the Beverly Hill Irish American Social Club, Inc

Authorize the Board to execute a Proclamation declaring May 4, 2017 as "Beverly Hills Irish American Social Club, Inc. Day" in Citrus County, Florida in appreciation for its civic involvement.

D. OPEN TO THE PUBLIC

E. REGULAR BUSINESS

E.1. Bids

a. ITB 013-17 Ft Island Gulf Beach Boat Ramp Dock Replacement

Approve and Authorize the Chairman to sign the Agreement between Citrus County, Florida and the Contractor that submits the lowest responsible and responsive bid on April 20, 2017 subject to the County Attorney and County Administrator's approval and the appropriate County insurance requirements are met.

b. RFQ 001-15 Work Authorization: Continuing Contract Professional Services: Jones Edmunds & Associates, Inc.

Approve and Authorize the Chairman to execute the Work Authorization for Jones Edmunds & Associates, Inc., to provide professional engineering and construction administration services for the demolition of two private package plants and replacing with one new master lift station and connection to the County.

c. BW 026-17 Halls River Road Bridge Force Main Replacement; Astaldi Construction Corp.

a. Approve and authorize a bid waiver for the Halls River Road Bridge Force Main Replacement project.

b. Approve and authorize the Chairman to execute the Agreement between Citrus County, Florida and Astaldi Construction Corporation for the Halls River Road Bridge Force Main Replacement at a total cost including contingency in the amount of \$114,000.

d. ITB 022-17 Purchase of Two Slope Mowers; Kut Kwick Corporation

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Kut Kwick Corporation for the purchase of two Slope Mowers at a cost of \$134,202.

e. ITB 015-15 Amendment No. 1- Contract Mowing Districts 5,6,7,8A & 13; Gilmer Lawn Services, Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Gilmer Lawn Services, Inc., to renew the Agreement for the first one-year renewal extending the duration of the Agreement to May 11, 2018.

f. ITB 002-17 Residential Road Resurfacing (2016-1) Project; C.W. Roberts Contracting, Inc.

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and C.W. Roberts Contracting, Inc., for the residential road resurfacing project and authorize the staff to add additional ranked roadways at the unit costs noted in the Bid as needed.

g. ITB 015-15 Amendment No. 2 - Contract Mowing Districts 1-4; Nancy Weeks, Inc.

Approve and Authorize the Chairman to execute Amendment No. 1 to the Agreement between Citrus County, Florida and Nancy Weeks, Inc., to renew the Agreement for the first one-year renewal extending the duration of the Agreement to May 11, 2018.

E.2. Budget Transfers

Approve budget transfers for the Landfill, Senior Companion Program, Retired Senior Volunteer Program (RSVP), Community Services, Transit Disadvantage Grant, Parks and Recreation, Visitor & Convention Bureau (2) and Aquatic Services for fiscal year 2016/2017.

E.3. Budget Resolutions

Adopt and authorize the Chairman to execute resolutions amending the Aquatic Plant Control grant budget and the Community Centers budget for fiscal year 2016/2017.

E.4. N. G Martinelli Blvd Railroad Crossing Upgrade

a. Approve and authorize the Chairman to execute the attached Railroad Reimbursement Agreement with the State of Florida Department of Transportation and the Florida Northern Railroad for the Installation of Grade Crossing Traffic Control Devices to improve the safety of the motoring public.

b. Approve and authorize the Chairman to execute a Resolution adopting the State of Florida, Department of Transportation County

Resolution Grade Traffic Control Devices and Future Responsibility.

E.5. W. Dunklin Street Railroad Crossing Upgrade

a. Approve and authorize the Chairman to execute the attached Railroad Reimbursement Agreement with the State of Florida Department of Transportation and the Florida Northern Railroad for the Installation of Grade Crossing Traffic Control Devices to improve the safety of the motoring public.

b. Approve and authorize the Chairman to execute a resolution adopting the State of Florida, Department of Transportation County Resolution Grade Traffic Control Devices and Future Responsibility.

E.6. Board Approval to proceed with proposed Land Exchange - Rashid

a. Authorize Chairman to execute a Resolution of the Board authorizing a land exchange between Citrus County, Florida and Roger A. Rashid and Carol A. Rashid in accordance with Section 125.37, Florida Statutes; and authorize the Clerk to record the Resolution in the Public Records of Citrus County, Florida.

b. Approve and Authorize Chairman to execute a Land Exchange Agreement between Citrus County, Florida and Roger A. Rashid and Carol A. Rashid, and authorize the Clerk to record said agreement in the Public Records of Citrus County, Florida.

c. Accept the General Warranty Deed from Roger A. Rashid and Carol A. Rashid to Citrus County, Florida and authorize the Clerk to place the acceptance stamp on the deed for land described in the Land Exchange Agreement and to record the deed in the Public Records of Citrus County, Florida.

d. Approve and Authorize Chairman to execute a County Deed to Roger A. Rashid and Carol A. Rashid for land described in the Land Exchange Agreement and authorize the Clerk to record the deed in the Public Records of Citrus County, Florida.

E.7. Oracle Linux and Oracle VM Services Agreement

Approve and authorize the Chairman to execute the Oracle Linux and Oracle VM Services Agreement between Citrus County, a political subdivision of the State of Florida and Oracle America, Inc. authorizing Oracle to accept a Linux subscription order from Citrus County for a five year term.

E.8. LIHEAP 2017/2018 Agreement

a. Adopt and authorize the Chairman to execute a Resolution to enter into a contract for funding of the Low Income Home Energy Assistance Program (LIHEAP), and authorize the signatories for such instruments including amendments, modifications and closeout reports to the executed contract, as necessary.

b. Approve and authorize the Chairman to execute the 2017-2018 Low Income Home Energy Agreement in the amount of \$410,849.

F. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	9/27/2016	Analysis of the Establishment of county Lab for testing	Jeff Rogers Ken Cheek	Prior to Next Budget Cycle		
2.	9/27/2016	Trade off on Fire MSTU/MSBU	Randy Oliver Kristin Demers	5/9/2017		To be discussed at Special Meeting for Fire Services May 9 @ 9:00 AM
3.	1/10/2017	Prepare AR for Drone Racing in County Park	Tobey Phillips	5/9/2017		Approved approach on 2/14/2017; Note Date Change
4.	1/10/2017	Explore feasibility/interest of Coffee Shop at Central Ridge Library	Eric Head Tobey Phillips	5/9/2017		Note Date Change
5.	2/14/2017	Flow Chart for Excess Property	Randy Oliver Jeff Rogers	5/9/2017		Note Date Change
6.	2/28/2017	Increase Illegal Dumping fines	Denise Lyn	4/11/2017 Public Hearing		On this Agenda
7.	2/28/2017	Declare Betz Farm Surplus	Susan Boelk	5/9/2017		Note Date Change
8.	3/28/2017	Landfill Workshop	Jeff Rogers	Not Later Than 7/25/2017		
9.	3/28/2017	Ordinance to Create Economic Development Board	Denise Lyn	4/25/2017 Advertise 5/9/2017 Public Hearing		
10.	4/11/17	Update AR 13.04-6 Impact Fees (Reimbursement of unused Impact Fees)	Randy Oliver	6/26/2017		

G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

G.1. Administrative Regulation update-Use of County Facilities

Approve and adopt Administrative Regulation 12.03-5 Rules and Regulations on Use of County Recreation Facilities.

G.2. Emergency Drought Condition Fire Hazard

Approve and authorize the Chairman to sign the Resolution continuing the Declaration of Drought Emergency which was executed on April 12, 2017.

H. PRESENTATIONS/PUBLIC HEARINGS

H.1. 1:30 Public Hearing- Unincorporated Area North of Crystal River

Adopt and authorize the Chairman to execute the Resolution for the project known as the Unincorporated Area North of Crystal River in accordance with the requirements set forth in the State Revolving Fund program process.

H.2. 1:45 pm Public Hearing- OA-17-02 Department of Growth Management - Impact Fee Suspension Extension-

a. Conduct a public hearing at 1:45 p.m. to review and discuss OA-17-02, Department of Growth Management, an Ordinance amending Ordinance 2015-A02, Ordinance 2015-A07, Ordinance 2016-A43, and Section 54.01 of the Citrus County Code, extending the suspension of impact fees for the Park, EMS, Law and Public Building components as directed by the Board at their March 14, 2017, public hearing.

b. If approved, direct the Chairman to execute Ordinance OA-17-02 and direct the Clerk to record the Ordinance in the public records.

H.3. 1:50 pm Presentation - WellFlorida

Presentation from WellFlorida/Health Council of North Central Florida, Jeff Feller, CEO, update on Health-related issues.

H.4. 2:00 PM Capital Improvement Program Presentation

Review and discuss the Five-Year Capital Improvement Program projects for fiscal years 2018-2022.

I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS

J. COMMITTEE REPORTS FROM COMMISSIONERS

K. COMMISSIONER BRIAN J. COLEMAN - DISTRICT 5

L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3

M. 2ND VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1

N. 1ST VICE CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2

O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4

O.1. Discussion on Whispering Pines Park

Discussion on Whispering Pines Park

P. COUNTY ATTORNEY DENISE A. DYMOND LYN

Q. OPEN TO THE PUBLIC

R. UPCOMING MEETINGS

1. Regular Meeting: **May 9, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Regular Meeting: **May 23, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Regular Meeting: **June 13, 2017 at 1:00 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

1. Special Meeting Fire Services: **May 9, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

T. 5:01 P.M. PUBLIC HEARINGS

T.1. CPA/AA-17-04-Avis M. Craig and Thomas M. VanNess, Jr. for Gulf to Lake Baptist Church, Inc.

a. Conduct a public hearing on April 25, 2017 at 5:01 p.m. to consider CPA/AA-17-04, Avis M. Craig and Thomas M. VanNess, Jr. for Gulf to Lake Baptist Church, Inc.

b. If approved, adopt and authorize the Chairman to execute the ordinances for CPA/AA-17-04, Avis M. Craig and Thomas M. VanNess, Jr. for Gulf to Lake Baptist Church, Inc., amending the Future Land Use Map (Ordinance No. 89-04) and the Land

Development Code Atlas (Ordinance No. 2012-06); and direct the Clerk to record the ordinances in the public records of Citrus County, Florida.

U. ADJOURN