

**BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA**  
**Citrus County Courthouse**  
**Room 100, 110 N. Apopka Avenue, Inverness, FL 34450**

**AGENDA**

**March 28, 2017 1:00 PM**

<b>Scott Carnahan, Chairman District 4</b> <b>Ronald E. Kitchen Jr., 1st Vice Chairman District 2</b> <b>Jeff Kinnard D.C., 2nd Vice Chairman District 1</b> <b>Jimmie T. Smith, Commissioner, District 3</b> <b>Brian J. Coleman, Commissioner, District 5</b>	<b>Angela Vick, Clerk of the Circuit Court</b> <b>Charles R. Oliver, County Administrator</b> <b>Denise A. Dymond Lyn, County Attorney</b>
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**MISSION**

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

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All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

The Board gives citizens multiple opportunities for **PUBLIC INPUT**. All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person to make their request or presentation or five (5) minutes if they represent an organization with the appropriate documentation on file with the Clerk of Courts. If the request or presentation deals with a matter that requires investigation by County Staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

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**A. CALL TO ORDER**

- A.1. Invocation**
- A.2. Pledge of Allegiance**
- A.3. Roll Call**
- A.4. Approval of Agenda**

**B. CONSENT**

**Minutes**

- B.1. Board of County Commissioners - Regular Meeting - Feb 28, 2017 1:00 PM**

**Administration**

**Attorneys Office**

**Clerk**

- B.2. County Warrants**

Accept the attached check registers outlining the County warrants.

- B.3. Release of Special Assessment**

Approve and authorize the Chairman to execute Release of Lien for Special Assessment by and between Citrus County and certain property owner 2008 Citrus Springs Waterline special assessment district.

- B.4. Report Number 2017-118 - Citrus County School Board - Financial and Federal Single Audit**

Acknowledge receipt of Report Number 2017-118, Financial and Federal Single Audit prepared by the State of Florida Auditor General for the Citrus County District School Board for the Fiscal Year ended June 30, 2016.

- B.5. Local Government Annual Financial Report**

Approve and authorize the Chairman and Clerk as the Chief Financial Officer to authorize the Financial Analyst to submit their signatures electronically on the Annual Financial Report.

**Community Services**

**B.6. Deletion of Surplus Property**

Authorize staff to sell the equipment as listed on the backup through GovDeals on-line auction service and authorize the Clerk of Court to remove from the Department of Community Services, Division of Animal Services asset list. In the event an item does not sell authorize staff to dispose of the surplus properly according to County policy. Radio asset numbers: 12441 and 12477

**B.7. Waiver of Building Rental Fees for Relay for Life Zumbathon**

Approve and authorize the Chairman to waive the building rental fees for the use of Central Ridge Community Center in the amount of \$137.80 for the annual Relay for Life Zumbathon on April 2, 2017.

**B.8. Bicentennial Pool Facility Agreement with Sun Coast Swim Team**

Approve and Authorize the Chairman to execute the Bicentennial Park Pool Facility Use Agreement between Citrus County and the Sun Coast Swim Team for the use of the Bicentennial Park Pool.

**Human Resources**

**Management and Budget**

**Planning and Development**

**Public Works**

**B.9. Deletion of Surplus Property**

Approve deletion of the following item from the inventory of Department of Public Works, Solid Waste Division and the removal of same item from the county's capital asset listing. The asset ID #15311 (Smart-UPS Battery Back-UP-2200, Serial #YSO124210365, Acquisition date 9-30-01, Initial Cost \$1,447.82).

**B.10. Deletion of Surplus Property**

Approve deletion of the following items from the inventory of Road Maintenance and the removal of same items from the county's Capital Asset listing. ID# 15611 Sun Wallhung heat pump

**B.11. Board Approval of Quit Claim Deed to Clear Title on Citizens Property**

Approve and Authorize Chairman to execute a Quit Claim Deed to Marianne Hahn Le Beau to relinquish any and all right title and interest conveyed to Citrus County, Florida in that certain Warranty Deed recorded in Official Record Book 2793, page 1466, Public Records of Citrus County, Florida.

**B.12. Declaration of County Owned Properties as Surplus**

Approve the declaration of Lot 721, Townsite of Dunnellon, Lot 6, Block B, Crystal Pointe Unit 1, Lots 16, 17 and 18, Block 11, Lovelace Lodges, Lots 25 and 26, Block 4, Lovelace Lodges, Lot 21, Block J, Fort Apache 1st Addition, Parcel 1, Mini Farms Unit 7 Unrecorded, Lot 10, Block 4, Rainbow Estates Unit 2, as surplus and authorize Land Section to proceed with the sale of said properties pursuant to Florida Statute 125.35, Chapter 2, Article IV.I of the Citrus County Code and Administrative Regulation 8.03-2.

**B.13. Declaration of County Owned Properties as Surplus**

Approve the declaration of West 132' of Tract 8, Block F, Mayfair Garden Acres, Lot 11, Sunshine Gulf Estates Unit 1, West 1/5 of Lot 5, Block F, Mayfair Garden Acres, Lot 5 of Lot 6, Block F, Mayfair Garden Acres, Lots 5 and 6 of Lot 23, Block H, Mayfair Garden Acres, Lots 5 and 6 of Lot 5, Block H, Mayfair Garden Acres, N. Groveland Way, Crystal River, W. Avocado St., Crystal River, Lot 14, Sherwood Mobile Manor Unrec Sub of Lots 12 & 13, Holiday Acres Unit 1, Lot 4 of Lot 6, Block F, Mayfair Garden Acres, Lot 158, Sunshine Gulf Estates Unit 2, Lot 26, Block B, Meadow Wood, Lot 50, Costa & Son Inc., Lots 596 & 599, Townsite of Crystal Park, as surplus and authorize Land Section to proceed with the sale of said properties pursuant to Florida Statute 125.35, Chapter 2, Article IV.I of the Citrus County Code and Administrative Regulation 8.03-2.

**Systems Management**

**Visitors and Convention Bureau**

**Water Resources**

**B.14. Deletion of Surplus Property**

Approve deletion of the following items from the inventory of Citrus County Utilities Operations Division and the removal of same item from the county's capital asset listing. Asset ID #52554 - 3" Horizontal boring machine

**B.15. Release of Lien for CFIL**

Approve and authorize the Chairman to execute the Release of Lien for the following Connection Charge Installment Lien Agreements: Fufluns Holdings, LLC, James C Palmes and Sharyn Irene Scarfo.

**Set Public Hearings**

**B.16. Ordinance Increasing Penalties for Littering**

Set a Public Hearing for April 11, 2017 at 1:45 PM on an Ordinance of Citrus County, Florida, a political subdivision of the State of Florida, amending Section 20-21 entitled "Enforcement; Citations; Procedure"; providing for severability; providing for inclusion in the Citrus County Code; providing for modifications that may arise from consideration at Public Hearing and providing for an effective date.

**B.17. Suncoast Parkway 2 Water Extension Project**

Set a public hearing date of April 11, 2017, at 2:00 pm for the presentation of the Water Facilities Plan report and the Drinking Water State Revolving Fund (SRF) Business Plan report prepared for FDEP.

**C. PROCLAMATIONS**

**C.1. Presentation of Donation**

Acknowledge receipt of the donation from the Friends of the Community Centers to provide meals to the elderly of Citrus County.

**C.2. Proclamation- National Public Safety Telecommunications Week**

Approve and authorize the Board to execute a Proclamation declaring April 5 through April 15, 2017, as "National Public Safety Telecommunications Week" in Citrus County, Florida.

**C.3. Proclamation- Animal Control Officers Week**

Approve and authorize the Board to execute a Proclamation declaring April 5 through April 15, 2017, as “Animal Control Officers Week” in Citrus County, Florida.

**D. OPEN TO THE PUBLIC**

**E. REGULAR BUSINESS**

**E.1. Bids**

**a. RFQ 001-17 Professional Timber/Land Management Services; Natural Resource Planning Services, Inc,**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Natural Resource Planning Services, Inc., to provide Forest Resource Management for the County.

**b. ITB 007-17 SCOP Project - Resurfacing of Citrus County Road - W. Ft. Island Trail from 5,870' from the west end to W. Dixie Shores Dr. - D.A.B. Constructors, Inc.**

Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and D.A.B. Constructors, Inc., to provide the construction of the SCOP Project - Resurfacing of Citrus County Road - West Ft. Island Trail from 5,870' from the West end to W. Dixie Shores Dr.

**c. ITB 010-17 Partial Reroof the Court House Annex Building - Marion/Service Roofing & Sheet Metal Company**

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and Marion/Service Roofing & Sheet Metal Company, to provide the construction of the Partial Re-roof of the Courthouse Annex Building.

b. Approve related budget transfer.

**d. ITB 020-17 Mowing of Curbed Roadways/Medians and Litter Pickup - MWM Lawn & Landscape & Gamco Properties III Inc. dba Third Generation Services**

a. Approve and Authorize the Chairman to execute the Agreement between Citrus County, Florida and MWM Lawn & Landscape to provide mowing of curbed roadways/medians and litter pickup.

b. Approve and Authorize the Chairman to execute the Agreement between Gamco Properties III, Inc., dba Third Generation Services

to provide mowing of curbed roadways/medians and litter pickup.

**E.2. Budget Resolutions**

Adopt and authorize the Chairman to execute resolutions adopting the CTD Medicaid Non-Emergency grant budget and amending the Alzheimer's Disease Initiative (ADI) grant budget for fiscal year 2016/2017.

**E.3. Budget Transfers**

Approve budget transfers for Utilities, Citrus Springs MSBU, Health Insurance Trust, Historic Hernando School and the Capital Improvement Program for fiscal year 2016/2017.

**E.4. Settlement of Liability Claim Date of Loss: September 29, 2017  
Claim Number: 2017-27**

Authorize the Chairman to execute the Settlement Agreement and General Release between the Citrus Board of County Commissioners and Joel Reyes for full and final settlement of the claim in the amount of \$60,000.

**E.5. 2017 STR Report**

Approve and authorize the Chairman to sign the agreement with Smith Travel Research.

**E.6. EHEAEP Resolution**

Adopt and authorize the Chairman to execute a Resolution authorizing funding of the Emergency Home Energy Assistance for the Elderly (EHEAEP) Program for the period effective April 1, 2017 through March 31, 2018. No Cash Match

**E.7. 2017-2019 Vendor Agreements LIHEAP/EHEAP**

Approve and authorize the Chairman to execute the 2017-2019 Vendor Agreements for Low Income Home Energy Assistance Program (LIHEAP) and Emergency Home Energy Assistance for the Elderly Program (EHEAP).

**E.8. Paved Access and Parking Area Lease Agreement - Pistone**

Approve and authorize the Chairman to execute a Paved Access and Parking Area Lease Agreement between Citrus County, Florida, a political subdivision of the State of Florida and Bernardo & Maria Pistone beginning March 28, 2017, and ending March 27, 2024. The annual payment is \$712.50; sales tax included, and may be renegotiated every seven (7) years, 90 days prior to expiration.

**E.9. Solid Waste Management Strategy, Alternatives Assessment and Analysis**

a. Approve and authorize Government Services Group (GSG) final scope of services task #6 (Alternatives Assessment and Analysis) and #7 (Report Preparation and Presentation). The additional services will provide the Board with important alternative strategies to effectively meet current and long range solid waste management challenges.

b. Authorize the Chairman to approve this change order in the amount of \$28,320; (4) Additional Alternatives and (2) meetings outside of original scope of services.

c. Approve related budget transfer.

**E.10. FDOT Aviation Grant Agreement JPA GOI 53 for the Crystal River Airport Apron Rehab Project**

Approve and authorize the Chairman to execute the FDOT Aviation Grant Agreement JPA GOI 53 for the Crystal River Airport Apron Rehabilitation Project.

**E.11. Authorization for Chairman to Execute Level 1 Registration Information Sharing and Exchange (RISE) A**

Approve and authorize the Chairman to execute an Level 1 Registration Information Sharing and Exchange (RISE) Agreement between the Florida Department of Revenue and Citrus County, Florida, a political subdivision of the State of Florida, for direct exchange of taxing and licensing information beginning on the date signed by the Florida Department of Revenue and ending 3 years from date of execution by the Florida Department of Revenue. Data will be shared quarterly in a format agreeable to both parties.

**E.12. Sugarmill Woods - Oak Village section application for Landscaping Grant**

Approve and Authorize Staff to apply for a \$400,000 Landscaping Grant with the State of Florida on behalf of the Oak Village Section of Sugarmill Woods subject to the conditions set forth herein.

**E.13. Letter of Support Citrus County Sheriff Fire Rescue for SAFER Grant**

Approve and authorize the Chairman to sign the letter of support for the Citrus Sheriff Fire Rescue for the submission of the “Staffing for Adequate Fire and Emergency Response Grant” (SAFER).



#### **E.14. Resolution Requesting Social Security Representation in Citrus County**

Approve the Chairman to execute the Resolution in supporting a request to re-establish Social Security presence in Citrus County, Florida.

#### **F. OUTSTANDING COMMISSION ITEMS**

	<b>BOARD DATE</b>	<b>ISSUE</b>	<b>RESPONSIBLE PARTY</b>	<b>ANTICIPATED COMPLETION DATE</b>	<b>DATE COMPLETED</b>	<b>COMMENTS</b>
1.	9/27/2016	Analysis of the Establishment of county Lab for testing	Jeff Rogers Ken Cheek	Prior to Next Budget Cycle		
2.	9/27/2016	Trade off on Fire MSTU/MSBU	Randy Oliver Kristin Demers	5/9/2017		To be discussed at Fire Workshop May 9 @ 9:00 AM
3.	10/25/2016	Revise Fertilizer Ordinance to Allow for Homeowner Training/ Exceptions	Denise Lyn	3/14/2017-Advertise Public Hearing 3/28/2017 Public Hearing		Advertise Public Hearing on this Agenda
5.	1/10/2017	Community Garden Pilot Program	Tobey Phillips	3/28/2017	COMPLETED	
6.	1/10/2017	Prepare AR for Drone Racing in County Park	Tobey Phillips	4/11/2017		Approved approach on 2/14/2017; Note Date Change
7.	1/10/2017	Research Enforceability of Various Covenant for Cross Access Covenant	Denise Lyn	3/28/2017		On this Agenda
8.	1/10/2017	Explore feasibility/intere st of Coffee Shop at Central Ridge Library	Eric Head Tobey Phillips	4/11/2017		
9.	2/14/2017	Flow Chart for Excess Property	Randy Oliver Jeff Rogers	4/11/2017		Note Date Change
10.	2/28/2017	Increase Illegal Dumping fines	Denise Lyn	3/28/2017 Advertise Public Hearing		4/11/2017 Public Hearing
11.	2/28/2017	Resolution on Social Security Presence in Citrus County	Cyndi Oswald	3/28/2017		On this Agenda
12.	2/28/2017	Declare Betz Farm Surplus	Susan Boelk	4/11/2017		Note Date Change

**G. COUNTY ADMINISTRATOR - CHARLES R. OLIVER**

**G.1. Proposed Clear Channel Outdoor (Billboard) Lease Agreement**

**Options:**

- a. Direct staff to negotiate lease with Clear Channel with the terms set forth.
- b. Offer Clear Channel alternate terms.
- c. Seek other proposals.
- d. Have Clear Channel Remove the Billboard.

**H. PRESENTATIONS/PUBLIC HEARINGS**

**H.1. 1:30 PM County Comprehensive Annual Financial Report**

Acknowledge receipt of Citrus County's Comprehensive Annual Financial Report for the fiscal year ended September 30, 2016.

**H.2. 1:40 PM Public Hearing-Fertilizer Application Ordinance**

a. Conduct a Public Hearing on March 28, 2017 at 1:40 p.m. on an Ordinance of Citrus County, Florida, a political subdivision of the State of Florida, pertaining to natural resources, fertilizer use and landscape maintenance practices, amending Section 66-103 entitled "Exemptions"; providing for severability; providing for codification and inclusion into the code; providing for modifications that may arise from consideration at public hearing; providing for repeal of inconsistent provisions; and providing for an effective date.

b. If approved, adopt Ordinance and authorize the Chairman to execute on behalf of the Board.

**H.3. 1:45 PM Public Hearing - Public Participation Ordinance 2017**

a. Conduct a Public Hearing on March 28, 2017 at 1:45 p.m. on an Ordinance of Citrus County, Florida amending Section 2-49 Citrus County Code, entitled Public Participation at Board Meetings; providing for severability; providing for inclusion in the Citrus County Code; providing for modifications that may arise from consideration at public hearing; and providing for an effective date.

b. If approved, adopt Ordinance and authorize the Chairman to execute on behalf of the Board.

**I. ADVISORY BOARD ANNOUNCEMENTS, NOMINATIONS & APPOINTMENTS**

**J. COMMITTEE REPORTS FROM COMMISSIONERS**

**K. COMMISSIONER BRIAN J. COLEMAN - DISTRICT 5**

**L. COMMISSIONER JIMMIE T. SMITH - DISTRICT 3**

**M. 2ND VICE CHAIRMAN JEFF KINNARD D.C. - DISTRICT 1**

**N. 1ST VICE CHAIRMAN RONALD E. KITCHEN JR. - DISTRICT 2**

**O. CHAIRMAN SCOTT CARNAHAN - DISTRICT 4**

**O.1. Discussion and vote on changing the Speed limit on certain sections of CR 486 from 45mph to 55mph**

Discussion and vote on changing the Speed limit on certain sections of CR 486 from 45mph to 55mph

**P. COUNTY ATTORNEY DENISE A. DYMOND LYN**

**P.1. Engagement Letter for the Law Office of Brian Armstrong**

Authorize the Chairman to sign the engagement letter to retain the Law Office of Brian Armstrong, PLLC to represent the County in the potential acquisition of the water and wastewater systems currently owned and operated by Rolling Oaks Utilities.

**P.2. Cross Access Waiver**

Review the materials and determine whether the Board wishes to take any further action.

**Q. OPEN TO THE PUBLIC**

**R. UPCOMING MEETINGS**

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| <ol style="list-style-type: none"><li>1. Regular Meeting: <b>April 11, 2017 at 1:00 PM</b>, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450</li><li>2. Regular Meeting: <b>April 25, 2017 at 1:00 PM</b>, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450</li><li>3. Regular Meeting: <b>May 9, 2017 at 1:00 PM</b>, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450</li></ol> |
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**S. UPCOMING WORKSHOPS AND SPECIAL MEETINGS**

1. Workshop: Fire Services **May 9, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
2. Preliminary Budget Hearing: **July 26, 2017 at 9:00 AM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450
3. Tentative Budget Hearing: **September 15, 2016 at 5:01 PM**, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

**T. 5:01 P.M. PUBLIC HEARINGS**

**T.1. 5:01 CPA/AA/PUD-16-09-Beth Fisher for the Deltona Corporation**

- a. Conduct a public hearing on March 28, 2017 at 5:01 p.m. to consider application CPA/AA/PUD-16-09 - Beth Fisher for the Deltona Corporation.
- b. If approved, direct staff to transmit the application to the State's Department of Economic Opportunity and required agencies for review and comment.

**T.2. CPA/AA-17-01-Clark Stillwell for Cary and Marilyn Hamilton**

- a. Conduct a public hearing on March 28, 2017 at 5:05 p.m. to consider CPA/AA-17-01, Clark Stillwell for Cary and Marilyn Hamilton
- b. If approved, adopt and authorize the Chairman to execute the ordinances for CPA/AA-17-01, Clark Stillwell for Cary and Marilyn Hamilton, amending the Future Land Use Map (Ordinance No. 89-04) and the Land Development Code Atlas (Ordinance No. 2012-06); and direct the Clerk to record the ordinances in the public records in Citrus County, Florida.

**T.3. CPA/AA-17-03 Clark Stillwell for State Road 44 Land Trust**

- a. Conduct a public hearing on March 28, 2017 at 5:10 p.m. to consider CPA/AA-17-03 Clark Stillwell for State Road 44 Land Trust
- b. If approved, adopt and authorize the Chairman to execute the ordinances for CPA/AA-17-03, Clark Stillwell for State Road 44 Land Trust, amending the Future Land Use Map (Ordinance No.

89-04) and the Land Development Code Atlas (Ordinance No. 2012-06); and direct the Clerk to record the Ordinances in the public records in Citrus County, Florida.

**T.4. 5:15 CPA-17-01 – Library Element (Chapter 14 of the Comprehensive Plan)**

a. Conduct a public hearing on March 28, 2017 at 5:15 p.m. to consider application CPA-17-01 - Library Element (Chapter 14), to update the Citrus County Comprehensive Plan for consistency with current practices and standards.

b. If approved, direct staff to transmit the application to the State's Department of Economic Opportunity and required agencies for review and comment.

**U. ADJOURN**