

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

March 21, 2017

COUNTY COMMISSIONERS

Timothy I. Sullivan, Chairman

Sean Parks, District #2

Wendy Breeden, District #3

Leslie Campione, District #4

Josh Blake, District #5

David Heath, County Manager

Neil Kelly, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

To view upcoming meeting dates and locations, or for more information on upcoming meetings, visit www.lakecountyfl.gov/bccmeetings, or call (352) 343-9888.

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

March 21, 2017

9:00 AM. Invocation

Pledge of Allegiance

I. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

II. MINUTES APPROVAL

Tab 1 Approval of the following Minutes:

- January 30, 2017 (Special Meeting)

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

III. PRESENTATION OF PROCLAMATIONS

Tab 2 Presentation of proclamation observing the week of April 9 - 15, 2017, as National Library Week in Lake County. There is no fiscal impact.

Tab 3 Request approval and presentation of the Parent's & Children's Day proclamation, per Commissioner Breedon.

Tab 4 Request approval and presentation of Proclamation declaring March 19-25, 2017 as Florida Surveyors and Mappers Week, per Commissioner Campione.

Tab 5 Request approval and presentation of National Public Health Week Proclamation

IV. CLERK OF COURT'S CONSENT AGENDA

Tab 6 Approval of Clerk of Courts' Consent Agenda (Items 1 – 3)

1. Request to acknowledge receipt of the list of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.
2. Request to acknowledge receipt of a copy of Ordinance 2017-002 from the City of Fruitland Park amending the boundaries of the City of Fruitland Park to include within the city limits approximately .33 acres of land generally located north of CR 466A and east of Lake Josephine Drive, as well as a copy of the transmittal letter of same dated January 27, 2017.
3. Request to acknowledge receipt of Lake County's Semi-Annual Investment Report of December 31, 2016.

V. CONSENT AGENDA (Tab 7 through Tab 21)

Community Services

Tab 7 Request approval of an Agreement between the Lake County Board of County Commissioners and Central Florida Regional Transportation Authority (LYNX) for fixed route services for Link 55 in South Lake County from October 1, 2016 through September 30, 2017. The fiscal impact is \$264,013 (Grant \$264,013 - Expense).

Community Safety and Compliance

Tab 8 Request approval of resolution expanding the membership of the Keep Lake Beautiful committee from three citizen members to five citizen members to address the growth and successes of the Keep Lake Beautiful program. There is no fiscal impact.

County Attorney

- Tab 9 Request approval to advertise an ordinance amending Chapter 2, Article 1, Lake County Code, creating Section 2-3, entitled Campaign Finance Reports. There is no fiscal impact.
- Tab 10 Request approval of Addendum to Professional Fire Fighters of Lake County, IAFF, Local 3990 and Lake County Collective Bargaining Agreement October 1, 2015 – September 30, 2018. The fiscal impact for FY 17 is \$94,709.
- Tab 11 Request approval and execution of agreements between Lake County and the Supervisor of Elections for Staff Services, Risk Management and Employment Benefit Programs, and the Waiver of Conflict of Interest. There is no fiscal impact.

County Manager

- Tab 12 Request approval to change September BCC meetings from September 5 and 19 to September 12 and 26 to comply with the mandatory 20-day public notice of non-ad valorem assessment public hearings pursuant to Florida Statute 197.3632 4(b).

Economic Growth

- Tab 13 Request approval to award contract 17-0422, Advertising Agency for Tourism Marketing contract to Akers Media Group (Leesburg). The estimated annual fiscal impact is \$500,000 and will be funded by the Tourist Development Tax.

Fiscal and Administrative Services

- Tab 14 It is recommended that the Board (1) declare the items on the attached list surplus to County needs, (2) authorize the removal of all of the items on the attached list from the County's official fixed asset inventory system records, (3) authorize the Procurement Manager to execute any required title documents.

Public Safety

Tab 15 Request approval of (1) AVI-SPL, Inc. as a sole source vendor to complete the Crestron audio/video system at the Emergency Communications and Operations Center (ECOC). The total fiscal impact is \$83,383.23. Funding for the equipment, installation, and administrative costs (\$73,049.03) of the project is grant-funded. Funding for maintenance and warranty (\$10,334.20) will be paid by the County's General Fund as the EMPA grant will not cover this portion; and, (2) Staff to complete any necessary budget adjustments.

Public Resources

Tab 16 Request approval to award contract 17-0801 to Tapley Seal Coating, LLC (Inverness) for Sealcoating, Paving Repairs and Striping for Lake County Parks and Trails on an as-ordered basis. This contract provides for unit pricing on a square foot and linear foot basis for various aspects of the work to be awarded by subsequent task orders based on need and available funding. The estimated fiscal impact for FY 2017 is \$40,000.

Public Works

Tab 17 Request approval to accept a letter of credit in the amount of \$288,200.00 associated with Right-of-Way Utilization Permits #7352 and #7382, as well as Commercial/Subdivision Driveway Connection Permit #53137, for Siena Towers at Bella Collina in the Town of Montverde. The driveway connection and turn lanes will be located along County Road 455, just south of Heatherwood Lane, in the Town of Montverde. There is no fiscal impact. Commission District 2

Tab 18 Request approval to execute Supplemental Local Agency Program Agreement with the Florida Department of Transportation and supporting Resolution for the CR 466A (Picciola Road) Paved Shoulders Project, FPN #434422-1-58-01, for the purpose of increasing the \$480,021.00 grant funding by \$28,388.00 to award the construction project.

Also request authorization to award the CR 466A (Picciola Road) Paved Shoulders Project No. 2017-03, Bid No. 17-0807, to D.A.B. Constructors, Inc. (Inglis, FL) in the amount of \$478,888.88, encumber and expend funds in the amount of \$478,888.88 from the Federal/State Grants fund, and approval to execute a Resolution to amend the budget. The fiscal impact is \$508,409.00 (100% grant funded), which includes \$478,889.00 for construction and \$29,520.00 for construction engineering and inspection services. Commission District 5

Tab 19 Request award of contract 17-0003 to DRMP, Inc., (Orlando, FL), to provide preliminary engineering services and professional engineering design for Citrus Grove Road, Phase 3. This Project phase begins at US 27 and runs east 0.55 Miles to Founders Ridge Property.

The BCC approved on February 21, 2017 an agreement with Founders Ridge to construct Phase 2 of the project for 1.0 Miles which runs from the end of Phase 3 to Grassy Lake Rd. Phase 1 of the project is 0.6 miles in length from Grassy Lake Rd. east to N. Hancock Rd. at the new Turnpike Interchange in Minneola. Phase 1 of the project is in the design stage and anticipated to be let for bid at the end of Calendar year 2017. See attached map for phase locations. The fiscal impact is \$799,414.99 to be funded by the South Transportation Impact Fees - (Expenditure). Commissioner District 2

Tab 20 Request authorization to release a letter of credit for performance in the amount of \$40,489.02 that was provided for the construction of sidewalk in the Greater Lakes Phase 2 subdivision. Greater Lakes Phase 2 consists of 110 lots and is located East of US Highway 27 off Superior Boulevard in Section 11, Township 24 South, Range 26 East, Commission District 1. There is no fiscal impact.

Tab 21 Request approval of an agreement with Mattamy Orlando, LLC to construct a new road extension of CR 455 from Good Hearth Blvd. south 1.1 miles which is the first phase of the extension of CR 455 south to Hartwood Marsh Road. A future phase of the road extension by the Lake County Board of County Commissioners will extend CR 455 an additional 1.35 miles south to complete the roadway connection between State Road 50 and Hartwood Marsh Road.

Mattamy is developing the Waterbrooke PUD in the City of Clermont. This phase of the project constructed by Mattamy begins near Good Hearth Blvd at the Johns Lake Landing PUD and runs south through existing right of way and through Waterbrooke property and ends near the south line of Waterbrooke, also being, 200 feet north of Lost Lake Rd. This phase of the project will be graded for a future four lane, with 2 lanes paved, with bike lanes and sidewalk, and constructed by Mattamy. Mattamy homes is donating the necessary right of way and stormwater ponds to Lake County. The fiscal impact is \$3,802,360.64 (Transportation Impact Fee Credits). Commission District 2

VI. PRESENTATIONS

Tab 22 Wekiva Parkway Update

VII. PUBLIC HEARINGS

Tab 23 Adoption of an Ordinance amending Sections 7-2, 7-3 and 7-4 of the Lake County Code relating to Business Development Programs. The proposed Ordinance creates an Economic Development Grant Incentive Program. There is no fiscal impact.

Tab 24 Second public hearing and adoption of an ordinance to repeal and replace Appendix E, Land Development Regulations, Chapter XI entitled "Signs." There is no fiscal impact.

VIII. PUBLIC HEARINGS: REZONINGS (SEE SEPARATE AGENDA)

Tab 25 Approval of rezoning.

IX. DEPARTMENTAL BUSINESS

Community Safety and Compliance

Tab 26 Animal shelter update; also requesting approval to advertise an ordinance amending the Lake County Code, Chapter 4, entitled "Animals" to amend provisions to be consistent with changes to Chapter 767, Florida Statutes (2016) clarifying the separation of animal control services into enforcement activities to be performed by the Lake County Sheriff and shelter operations by the County; amending the definition of an animal control officer; and removing and replacing designation of Lake County Animal Services Director to Manager.

County Manager

Tab 27 Bill tracking update

Fiscal and Administrative Services

Tab 28 Budget overview for FY 2018 budget.

X. REPORTS

A. **County Attorney**

B. **County Manager**

C. **Commissioner Parks - District #2**

D. **Commissioner Breeden - District #3**

Tab 29 Discussion regarding the Central Florida Motor Sports Park in Astatula.

E. **Commissioner Campione - District #4**

F. **Commissioner Blake - District #5**

G. **Commissioner Sullivan - Chairman and District #1**

XI. ADJOURN AS BOARD OF COUNTY COMMISSIONERS AND RECONVENE AS CRA BOARD (See Separate Agenda)

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceeding should contact the Facilities and Fleet Management Department at (352) 343-9760, 48 hours in advance of the scheduled meeting.