



City of Deltona

Mayor
John Masiarczyk

Vice Mayor
Chris Nabicht
District 6

Commissioners:

Mitch Honaker
District 1

Anita Bradford
District 2

Heidi Herzberg
District 3

Christopher Alcantara
District 4

Brian Soukup
District 5

City Manager
Jane K. Shang

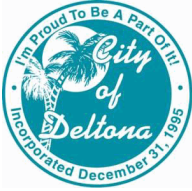
PUBLIC NOTICE

**CITY OF DELTONA
2345 Providence Blvd.
Deltona, FL 32725**

**City Manager Agenda Review Meeting
2nd Floor Conference Room
Monday, March 20, 2017
5:30 P.M.**

NOTE: If any person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he/she will need a record of the proceedings, and for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (F.S. 286.0105).

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk, Joyce Raftery 48 hours in advance of the meeting date and time at (386) 878-8500.



City of Deltona

2345 Providence Blvd.
Deltona, FL 32725

Regular Commission Meeting

City Commission

Mayor John C. Masiarczyk Sr.
Vice Mayor Chris Nabicht
Commissioner Christopher Alcantara
Commissioner Anita Bradford
Commissioner Heidi Herzberg
Commissioner Gary Mitch Honaker
Commissioner Brian Soukup

Monday, March 20, 2017

6:30 PM

Deltona Commission Chambers

1. CALL TO ORDER:

2. ROLL CALL – CITY CLERK:

3. INVOCATION AND PLEDGE TO THE FLAG:

- A. [Invocation Presented by Commissioner Bradford - Pastor William Bradley with New Hope Baptist Church.](#)

Background:

At the Regular City Commission Meeting on Monday, October 17, 2011, the City Commission approved to have each Commissioner by District schedule someone to present the invocation at each Regular City Commission meeting rotating each Commissioner by District starting with District #1, #2, #3, #4, #5, #6 and the Mayor

4. APPROVAL OF MINUTES & AGENDA:

- A. [Approval of minutes - Special Commission Meeting of February 23, 2017 and Regular Commission Meeting of March 6, 2017, as presented. - Joyce Raftery, City Clerk \(386\) 878-8502.](#)

Background:

N/A

Attachments:

[February 23, 2017 SCM Minutes](#)
[March 6, 2017 RCM Minutes](#)

5. PRESENTATIONS/AWARDS/REPORTS:

6. CITY COMMISSION SPECIAL REPORTS:

7. PUBLIC FORUM: - Citizen comments limited to items not on the agenda and comments on items listed on the agenda will take place after discussion of each item.

Citizen comments for any items. (4 minute maximum length per speaker)

CONSENT AGENDA: The consent agenda contains items that have been determined to be routine and non-controversial. If anyone in the audience wishes to address a particular item on the consent agenda, now is the opportunity for you to do so. Additionally, if staff or members of the City Commission wish to speak on a consent item, they have the same opportunity.

8. CONSENT AGENDA:

9. ORDINANCES AND PUBLIC HEARINGS:

- A.** Public Hearing - Ordinance No. 29-2016, Amending Chapter 70-30, Definitions, and Chapter 102, Signs, of the Land Development Code, at second and final reading - Chris Bowley, AICP, Director, Planning & Development Services, (386) 878-8602.

Strategic Goal: Public Safety - Sign ordinance amendment/rewrite the sign code.

Background:

The City of Deltona (City) sign code is Chapter 102, and the proposed amendments to it and Chapter 70-30, Definitions, within the Land Development Code (LDC) is a strategic goal defined by the City. Within the recent past, the City has amended the sign code either in its entirety or through revisions. The amendments centered on changes to signage types, electronic changeable copy signs, hand held sign standards, vesting of existing signs, etc. This proposed amendment to the sign code is an entire rewrite of the ordinance.

Since the last amendment to the City's sign code, signs have been discussed for dimensional and locational criteria, sign types, land uses, etc. and a need to be readdressed. New federal case law at the U.S. Supreme Court concerning signage content (Reed v. Town of Gilbert, Arizona) and requests from the Deltona Business Alliance (DBA) have prompted changes to the sign code and the DBA had input with City staff for this sign code draft in 2016 at meetings with staff and at the City's Ordinance Review Committee (ORC) meetings.

The Planning & Zoning Board (Board) reviewed the ordinance on November 16, 2016. At the City Commission Workshop on November 28, 2016, the City Commission directed additional review

and input from the DBA; which occurred on January 4 and January 11, 2017. The Board also reviewed the DBA and City's Enforcement Services Department changes on February 15, 2017, and voted 6-0 to recommend that the City Commission adopt the ordinance. Finally, on March 6, 2017, the City Commission voted 7-0 to approve Ordinance No. 29-2016 with potential time, place, and manner updates from the new City Attorney and reference to Chapter 812, Florida Statutes, from the Volusia County Sheriff's Office, for convenience business security signage.

Attachments: [Ordinance No. 29-2016 Sign Code](#)
[Staff Report 011117](#)
[DBA Letter 011917](#)

- B. [Public Hearing - Ordinance No. 30-2016, Rezoning Amendment \(RZ16-002\) for ±1.46 acres of land located near of the intersection of DeBary Ave. and Providence Blvd., at second and final reading - Chris Bowley, AICP, Director, Planning and Development Services, \(386\) 878-8602.](#)

[Strategic Goal: Economic Development - work with existing businesses to expand and grow.](#)

Background:

The subject site consists of a portion of several Deltona Lakes Plat lots and tracts, is developed with a single family home and the remainder of the site is vacant land. There is a wetland area located at the rear of the property. The property is currently zoned Professional Business (PB) and is designated as Commercial on the City's Future Land Use Map. Thus, the zoning and future land use designations are consistent.

The existing PB and proposed Retail Commercial (C-1) zoning classifications are considered by-right designations that includes a range of permitted and conditional uses that shall to conform to the associated zoning district performance standards and site constraints. Ordinance No. 30-2016 is a proposed rezoning request policy decision that, if adopted, will allow for a greater range of land uses approved for the C-1 zoning district with the potential for more intensive uses. The rezoning action does not automatically result in development of more intensive land uses, as that is dependent upon factors such as land use, trip generation, floor area ratio, etc. per use.

The subject site is also bisected from existing residential land uses that have an R-1 zoning classification by a four-lane arterial roadway to the north. The R-1 zoned land to the south has a conservation overlay on it, the Spring-to-Spring recreational trail bisect that land from the site, and there is an RP (Resource Protection) zoning

designation on adjoining land to the south. The subject site is also within the Enterprise Commercial Overlay District that requires Florida-vernacular style architectural elements.

On February 20, 2017, the City Commission heard the ordinance and discussed adding language to the Final Site Plan Development Order for increased pedestrian safety in relation to any cross-access easements. The applicant also discussed potential deed restrictions on certain C-1 zoning permitted land uses, if desired. Following discussion, the City Commission voted unanimously (7-0) for approval of Ordinance No. 30-2016, at first reading.

Attachments: [Ordinance No. 30-2016](#)
[Staff Report 080216](#)
[Staff Report Maps](#)

- C. [Public Hearing - Resolution No. 2017-05, Budget Transfer from Equipment and Machinery Capital Outlay Replacement Fund to General Fund for Gateway Beautification - Chris Bowley, AICP, Director, Planning and Development Services, \(386\) 878-8602.](#)

[Strategic Goal: Internal & External Communication - Continue the partnership with FDOT for I-4 expansion and City beautification and beautify gateways and key locations.](#)

Background:

The City of Deltona is focused on its gateways as areas with high traffic volume for maximum visibility. The City Commission outlined goals in its 5-Year Strategic Plan to identify specific projects at the gateways. General funds were budgeted in Public Works and Parks Departments budgets, per project. However, interagency coordination has led to greater partnership and cost sharing of those allocated funds. As a result, there is an opportunity to streamline the accounting and work effort on the projects for maximum efficiencies and value added measures. Specifically, the following is requested to occur:

- Gateway signage at SR 415/Howland Bv and Normandy/Saxon intersections be completed by the same contractor for economies of scale. A bid is placed out through procurement to select a sign contractor and the City will use its on-call electrician and sign messaging agent for those components.
- Landscaping for the SR 415/Howland Bv, Normandy/Saxon, and SR 472/Interstate 4 locations be completed by the same contractor for economies of scale. An RFP is placed out through procurement to select an on-call landscape, irrigation, and maintenance contractor. Coordination with FDOT has been

on-going to keep this project on schedule, and the City's landscape architect consultant is completing construction plans.

- The FDOT will provide a 100% reimbursement of \$125,000 for the SR 472/Interstate 4 grant (as opposed to the former grant match) and will provide 100% landscaping at the Saxon Bv interchange. These are major cost savings to the City.

As a result of the above, the divided funds per project should be brought into one account (Account No. 001415630600 Gateway Beautification at \$350,000) and Purchase Orders tied to that account for work at all City gateways. This entails moving \$75,000 from Account No. 501640500 Equipment and Machinery Capital Outlay Replacement Fund to General Fund for Gateway Beautification in this fiscal year (FY 2016-17). It is anticipated that work at all three locations will commence upon selection of the consultants through procurement, contracting, and cost estimating to complete these efforts in calendar year 2017. This proposed budget transfer does not create a budget deficit, the specific project amounts will be included in each bid or scope received, and the total amount budgeted with this transfer will result in \$425,000 that can be applied towards gateway beautification at all locations to include design, permitting, signage, electronic messaging, landscaping, irrigation, and electrical work. Finally, the General Fund for Gateway Beautification will remain in the Public Works Department.

Attachments: [Res No. 2017-05 Gateway Beautification Exhibit A Budget Amendment](#)

- D. [Final Plat \(FP16-002\), Howland Commercial Subdivision - Scott McGrath, City Planner, Planning and Development Services, \(386\) 878-8624.](#)

[Strategic Goal: Economic Development - focus on Howland Blvd. as the gateway for commercial growth.](#)

Background: The ±2.95-acre vacant subject site is located at an intersection that can accommodate commercial development, with the recent area widening of Ft. Smith Blvd. (City of Deltona), Howland Blvd. (Volusia County), and SR 415 (Florida Department of Transportation). The land use entitlements of Commercial future land use and C-1 (Retail Commercial) zoning designations is consistent to support commercial development for this site. There is commercial development directly to the east of the site (Walgreens) and to the south (Wal-Mart). The purpose of this Final Plat is to create two legal lots of record for commercial development that will utilize a shared driveway from Howland Blvd.

Attachments: [Final Plat](#)
[Legal Description](#)
[Sketch of Description](#)
[Boundary Survey](#)
[Construction Plans](#)

10. OLD BUSINESS:

11. NEW BUSINESS:

A. [Short Term/Long Term Disability](#)

Background: The renewal of the Short Term and Long Term disability programs resulted in an increase in premiums for the Short Term Disability. The Commission instructed the City to take the benefit out to bid. An RFP went out and only 1 bid was received. The bid saves the city approximately \$15,000 and has a two year (20 month) rate guarantee, while maintaining the same benefit. The only bid received was from The Municipal Pool. The contract would start May 1, 2017 for a period of 20 months.

Attachments: [Municipal Pool STDLTD](#)
[Municipal Pool STDLTD Gizzi Letter](#)

12. CITY ATTORNEY COMMENTS:

13. CITY MANAGER COMMENTS:

14. CITY COMMISSION COMMENTS:

15. ADJOURNMENT:

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