

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

March 7, 2017

COUNTY COMMISSIONERS

Timothy I. Sullivan, Chairman

Sean Parks, District #2

Wendy Breeden, District #3

Leslie Campione, District #4

Josh Blake, District #5

David Heath, County Manager

Neil Kelly, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

To view upcoming meeting dates and locations, or for more information on upcoming meetings, visit www.lakecountyfl.gov/bccmeetings, or call (352) 343-9888.

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

March 7, 2017

9:00 AM. Invocation

Pledge of Allegiance

I. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

II. MINUTES APPROVAL

Tab 1 Approval of the following Minutes:

- January 10, 2017 (Regular Meeting)
- January 17, 2017 (Special Meeting)
- January 18, 2017 (Special Meeting)

III. AWARDS

BOARD/COMMITTEE CERTIFICATES

Board of Adjustment

Craig Covington, for service from 2011-2017

Phyllis Luck, for service from 2012-2017

Children's Services Council

Jan Tobias, for service from 2011-2017

Keep Lake Beautiful Advisory Committee

Karen LeHeup-Smith, Vice Mayor, for service from 2015-2017

Brent McCallister, for service from 2015-2017

Lake Emergency Medical Services (Lake EMS)

Chris Bell, Mayor, for service from 2013-2017

Library Advisory Board

Ed Rowlett, for service from 2013-2016

Mount Plymouth Sorrento

Matthew Matulia, for service from 2013-2017

Planning & Zoning Board

Timothy Morris, for service from, 2004-2017

Paul Bryan, for service from 2004-2017

Public Safety Coordinating Council

Major Wayne Longo, for service from 2005-2017

Tourist Development Council

Michael Holland, for service from 2014-2016

Water Safety Advisory Committee

Timothy Bates, for service from 2015-2016

EMPLOYEE AWARDS

FIVE YEARS

Scott Henderson, Firefighter/EMT
Public Safety/Fire Rescue Division

Elizabeth Steele, Library Assistant I
Public Resources/Library Services Division/East Lake Library

Tommy Wright, Equipment Operator I
Public Works/Road Operations Division/Maintenance Area III (Umatilla)

TEN YEARS

Maria Granado, Community Health Worker Specialist
Community Services/Health & Human Services Division/Healthy Community Access
Program

Sharon Lewis, Engineer III
Public Works/Engineering Division/Traffic Engineering

RETIREMENT

10 Years: Rebecca Foley-Kearney, Children & Elder Services Coordinator
Community Services/Health & Human Services Division

30 Years: Gary Steverson, Roads Maintenance Operator
Public Works/Road Operations Division/Maintenance Area III (Umatilla)

31 Years: Mike TerMeer, Landfill Supervisor
Public Works/Solid Waste Division

QUARTERLY AWARDS

EMPLOYEE OF THE QUARTER – 1st Quarter FY2017

Brenda Press, Contracting Officer I
Public Works/Road Operations Division

SUPERVISOR OF THE QUARTER – 1st Quarter FY2017

Cynthia Heffler, Assessment and Customer Service Supervisor
Public Works/Environmental Services Division

T.E.A.M. OF THE QUARTER – 1st Quarter FY2017

State of the County Video Team - Communications:

Taric Levar Cooper
Elizabeth Heine
Elisha Pappacoda
Magdalena Zapata

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

IV. CLERK OF COURT'S CONSENT AGENDA

Tab 2 Approval of Clerk of Courts' Consent Agenda (Items 1 – 3)

1. Request to acknowledge receipt of the list of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.

2. Request to acknowledge receipt of a copy of Ordinance 2016-12-553 annexing property generally located near the intersection of County Road 33 and Baptist Island Road, lying east of CR 33 and comprising approximately 14.45 acres, as well as transmittal letter dated February 9, 2017 transmitting same.

3. Request to acknowledge receipt of Resolution 2017-23 of the City of Mount Dora city council urging the Florida Legislature to support legislation restoring local regulatory authority with respect to the short-term rental of properties.

V. CONSENT AGENDA (Tab 3 through Tab 14)

Proclamations

Tab 3 Request approval of a proclamation in observance of National Library Week in Lake County, April 9 - 15, 2017. There is no fiscal impact.

Community Services

Tab 4 Request approval and authorization for the Chairman to sign the FY 2016-2017 Community Development Block (CDBG) Agreement with the City of Leesburg in an amount not to exceed \$338,000 (from CDBG fund) for Phase 2 of the Neighborhood Center. The fiscal impact is not to exceed \$338,000 (Expense; 100% Grant funded).

Tab 5 Request approval to authorize the Chairman of the Board of County Commissioners and the County Attorney to sign all Annual FTA/FDOT Pre-Award Federal Certifications and Assurances for Transit Grants. There is no fiscal impact.

County Attorney

Tab 6 Request approval for the County Attorney to execute the Stipulated Order of Taking and Final Judgment in Court Case No. 2016-CA-1956, Lake County vs. Richard R. Achor, et al., (Parcel Number: JL-21) for needed right of way on the Johns Lake Road Project. The total settlement for approval and fiscal impact is \$41,762.36. Commission District 2

Tab 7 Request approval to accept Offers to Purchase the following County-owned properties obtained through tax escheatment deeds: Alternate Keys 1125944 and 1499186; and approval for Chairman to execute any necessary closing documents. The fiscal impact is \$2,300.

Fiscal and Administrative Services

- Tab 8 It is recommended that the Board (1) declare the items on the attached list surplus to County needs, (2) authorize the removal of all of the items on the attached list from the County's official fixed asset inventory system records, (3) authorize the Procurement Manager to execute any required title documents

Human Resources

- Tab 9 Request approval to revise LCC-72, Workers' Compensation and Property & Liability Claims Committee, to change the membership and authorize the committee chair to sign settlements under \$25,000 that have been approved by the committee.

Public Resources

- Tab 10 Request approval for the Library Services Division to hold an annual food donation drive each spring, allowing donation of food items to reduce some existing fines for library users. The annual fiscal impact is estimated up to \$2,000.00.

Public Works

- Tab 11 Request approval to issue a purchase order for one 19,500 lb. GVWR Signal Bucket Truck under Request for Quotation (RFQ) Q2017-00057 to World Industrial Equipment Inc. d/b/a Stamm Manufacturing (Fort Pierce) for use by the Lake County Public Works Department. Also, request approval for Procurement Services to execute all supporting documentation. The total fiscal impact is \$116,990.00 (Expenditure).
- Tab 12 Request approval of a Resolution relating to reducing the speed limit on Lakeshore Drive (1040) from 45 MPH to 40 MPH, from Preston Cove Road, south to Denali Drive in the Clermont area, Section 1, Township 23, Range 25. There is no fiscal impact. Commissioner Districts 1 and 2
- Tab 13 Request approval to execute Amendment Number 1 to the Economic Development Transportation and County Incentive Grant Project Fund Agreement (Off-System Specific Appropriations) for CR 466A Phase 1 (US 27 to Sunny Court), FPN #430253-2-58-01, for the purpose of extending the term of the Agreement. There is no fiscal impact. Commission District 5

Tab 14 Request approval to award contract 16-0030, to Traffic Engineering Data Traffic Engineering Data Solutions, Inc. (TEDS), DeBary, FL, for the following two (2) Local Agency Program Agreements (LAP):

1. Engineering design of a Traffic Signal at the intersection of North Hancock Road and North Ridge Blvd. in the amount of \$41,882.42 (expense). \$32,000 will be funded in FY 2017 by a Florida Department of Transportation (FDOT), LAP Agreement FPN 437486-1-38-01, Federal-Aid #8886-964-A and the remaining amount of \$9,882.42 is funded by the Lake County Board of County Commissioners, Commission District 2; and

2. Engineering design of CR 473 Corridor Paved Shoulders Design in the amount of \$117,828.96 (expense). This design is 100% funded in FY2017 by a Florida Department of Transportation (FDOT), LAP Agreement, FPN 437485-1-38-01, Federal-Aid #8886-963-A. Commission District 3

VI. PUBLIC HEARINGS

Tab 15 Request adoption of an Ordinance amending Chapter 18, Article V, entitled "Uniform Street Addressing System." The fiscal impact is \$8,000.00 for first year and \$1,000.00 annually (Expenditure).

Tab 16 Public Hearing concerning the Village Veranda at Lady Lake, LLC Industrial Revenue Bond financing Inducement Resolution and TEFRA Hearing. Fiscal Impact: the County has received a \$2,500 application fee. If this resolution is approved and the applicant sells the bond, the County would receive 1/2 of 1% of the bond proceeds which would generate up to \$151,950 of revenue for the county.

Request approval of Resolution Authorizing Issuance of Tax-Exempt Senior Living Revenue Bonds not to exceed \$30,390,000.

Tab 17 **First public hearing of an ordinance to repeal and replace Appendix E, Land Development Regulations, Chapter XI entitled "Signs". There is no fiscal impact.**

VII. DEPARTMENTAL BUSINESS

Economic Growth

Tab 18 Request approval to advertise a proposed Ordinance amending Section 7-2, 7-3 and 7-4 of the Lake County Code relating to Business Development Programs. The proposed Ordinance creates an Economic Development Grant Incentive Program. There is no fiscal impact.

Human Resources

Tab 19 Presentation on the Proposed Lake County Citizens' Academy

VIII. REPORTS

A. **County Attorney**

B. **County Manager**

C. **Commissioner Parks - District #2**

Tab 20 Discussion regarding the proposed annexation of 58,000 square feet of commercial development, located at the intersection of U.S. 27 and Anderson Hills Road, into the City of Clermont and PUD approval, per Commissioner Parks.

D. **Commissioner Breeden - District #3**

E. **Commissioner Campione - District #4**

F. **Commissioner Blake - District #5**

G. **Commissioner Sullivan - Chairman and District #1**

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceeding should contact the Facilities and Fleet Management Department at (352) 343-9760, 48 hours in advance of the scheduled meeting.