

**BOARD OF COUNTY COMMISSIONERS  
LAKE COUNTY, FLORIDA**

**REGULAR MEETING**

**February 21, 2017**

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**COUNTY COMMISSIONERS**

**Timothy I. Sullivan, Chairman**

**Sean Parks, District #2**

**Wendy Breeden, District #3**

**Leslie Campione, District #4**

**Josh Blake, District #5**

**David Heath, County Manager**

**Neil Kelly, Clerk to the Board**

**Melanie Marsh, County Attorney**

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**DISCLAIMER**

*To view upcoming meeting dates and locations, or for more information on upcoming meetings, visit [www.lakecountyfl.gov/bccmeetings](http://www.lakecountyfl.gov/bccmeetings), or call (352) 343-9888.*

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

## ITEMIZED AGENDA

February 21, 2017

9:00 AM. Invocation

Pledge of Allegiance

### **I. AGENDA UPDATE**

Discussion regarding proposed revisions to today's Agenda.

### **II. VOLUNTEER RECOGNITION**

#### **CITIZEN QUESTION AND COMMENT PERIOD**

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

### **III. CLERK OF COURT'S CONSENT AGENDA**

Tab 1 Approval of Clerk of Courts' Consent Agenda (Items 1 – 4)

1. Request to acknowledge receipt of the list of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.

2. Request to acknowledge receipt of a copy of Ordinance 2017-002 from the City of Fruitland Park amending the boundaries of the City of Fruitland Park to include within the city limits approximately .33 acres of land generally located north of CR 466A and east of Lake Josephine Drive, as well as a copy of the transmittal letter of same dated January 27, 2017.

3. Request to acknowledge receipt of Inspector General Report BCC-152 Audit of SHIP Funds.

4. Request to acknowledge receipt of the Property placed on the Lands Available List. Lake County has until May 8, 2017 to purchase property from the Lands Available List before it is available to the public.

#### **IV. CONSENT AGENDA (Tab 2 through Tab 14)**

##### **Community Services**

Tab 2 Request approval to amend purchase order 2016-0673 to TRC Engineering Solutions (Winter Springs) for continuation of supplemental/specialized repair of various public transit vehicles. This is necessary in order to prepare all vehicles for transfer to McDonald. The fiscal impact stated on the purchase order will increase by \$60,000 from \$180,000 to not-to-exceed \$240,000 (partially grant funded expense).

##### **Community Safety and Compliance**

Tab 3 Request approval and execution of a collaborative agreement regarding the coordinated effort to monitor, investigate, and control rabies, and rabies exposure through the use of interagency communication and cooperation in the Rabies Control Program. There is no fiscal impact.

##### **County Attorney**

Tab 4 Request approval of Agreement between Lake County and the Lake County Sheriff Relating to the Aviation Fuel Tank. There is no fiscal impact.

##### **Economic Growth**

Tab 5 Request approval of the Agreement for Hosting the 2017 USA Canoe/Kayak Sprint National Championship. The fiscal impact is \$65,000 (expenditure). Commissioner District 2

Tab 6 Request approval of the Interlocal Agreement between the City of Clermont and Lake County for Purchase and Installation of the Canoe/Kayak Course required for the 2017 USA Canoe/Kayak Spring National Championship to be held August 2 - August 7, 2017. The fiscal impact is \$60,000. Commissioner District 2

Tab 7 Request approval of the sponsorship agreement with PFXA for the 2017 Spring Games to be held at multiple softball complexes throughout Lake County. The fiscal impact is not to exceed \$40,000 (expense). Commission District 2

### **Facilities Development and Management**

Tab 8 Request award of term and supply contract 17-0420 for Janitorial Services for Lake County Facilities to American Janitorial, Inc. (Umatilla, FL). The annual fiscal impact is estimated at \$611,463.60 (Expenditure).

### **Fiscal and Administrative Services**

Tab 9 Request approval of term and supply contracts 17-0001 to 22nd Century Technologies, Inc. (Summerset, N.J.), AUE Staffing, Inc. (Altamonte Springs, FL) and People Ready FL, Inc. (Tacoma, WA) to provide temporary labor services in conjunction with the County's needs, and authorize the procurement office to execute all implementation documents. The estimated annual fiscal impact is \$400,000 for FY 2017 (expenditure).

### **Public Resources**

Tab 10 Request approval to award Contract 17-0805 to Paqco, Inc. (Leesburg) to provide Phase II road and parking lot improvements at Marsh Park, Eustis, Florida. The fiscal impact is \$209,900 (expenditure). Commission District 4

### **Public Works**

Tab 11 Request approval to advertise an Ordinance amending Chapter 18, Article V, entitled "Uniform Street Addressing System." The fiscal impact is \$8,000.00 for first year and \$1,000.00 annually (Expenditure).

Tab 12 Approve and accept the attached list of public right of way and easement deeds that have been secured in conjunction with development and roadway or stormwater projects. There is no fiscal impact. Commission Districts 2, 4

Tab 13 Request approval of an Agreement with Founders Ridge Development, LLC and Founders Ridge Development II, LLC for the design, permitting, and construction of Citrus Grove Road, Phase 2. The fiscal impact is \$2,805,656.56 (Transportation Impact Fee Credits). Commission District 2

Tab 14 Request approval and signature of a Resolution to advertise a Public Hearing to vacate a portion of right of way on Alfred Street, (AKA Old 441) in the City of Tavares. There is no fiscal impact. Commission District 3

**V. PUBLIC HEARINGS: REZONINGS (SEE SEPARATE AGENDA)**

Tab 15 Requesting approval of Rezoning and Conditional Use Permits.

**VI. PUBLIC HEARINGS**

Tab 16 Request adoption and execution of an ordinance amending Chapter II, Division 5 of the Lake County Code regarding the Mt. Plymouth-Sorrento Community Redevelopment Advisory Committee adjusting the terms of the members of the committee to alternate expiration of terms and designating the number of members who must own property inside the planning area. There is no expected fiscal impact.

Tab 17 Request adoption of an ordinance establishing the Sylvan Shores Municipal Service Benefit Unit for the provision of street lighting, and authorizing for the Board of County Commissioners to levy and collect special assessments and service charges within the Sylvan Shores Municipal Service Benefit Unit, and creating Section 20-1(20), Lake County Code, entitled "Ordinance No. 2017-7 (Sylvan Shores Municipal Service Benefit Unit)", Approval of the Resolution regarding the Notice of Intent to Use the Uniform Method of Collecting Non-Ad Valorem Special Assessments; and request for approval and execution of Interlocal Agreements between the County and the Property Appraiser and Tax Collector for the Sylvan Shores Street Lighting Project.

## **VII. DEPARTMENTAL BUSINESS**

### **Economic Growth**

- Tab 18 Request approval to advertise an ordinance to repeal and replace Appendix E of the Land Development Regulations, Chapter XI entitled "Signs" and authorization to hold the Second Public Hearing of the proposed Ordinance at 9:00 a.m. There is no fiscal impact.
- Tab 19 Presentation regarding PACE Program. There is no fiscal impact.

### **Public Resources**

- Tab 20 Updates on the Phase I Cannon Property acquisition and The Trust for Public Land's Phase II proposal. Commission District 3

### **Public Works**

- Tab 21 Briefing on the Road Transportation Funding and accept the update to the Transportation Impact Fee Study.

## **VIII. OTHER BUSINESS**

- Tab 22 Request approval and execution of Resolution appointing one (1) County Commissioner Voting Member, two (2) Owner/Operators, and three (3) Residents Involved in the Tourist Industry on the Tourist Development Council to serve four-year terms beginning December 1, 2016. The League of Cities has sent a letter requesting Council member Cathy Hoechst, from the City of Mount Dora, to serve the remainder of Michael Holland's term (ending Dec. 01, 2018) as he is no longer an elected official. Also request approval of waivers of potential ethical conflicts.
- Tab 23 Appoint members to the Mount Plymouth-Sorrento Community Redevelopment Advisory Board.
- Tab 24 Appoint members to the Lake County Library Advisory Board.
- Tab 25 Appoint member to the Children's Service Council

## **IX. REPORTS**

**A. County Attorney**

Tab 26 Status of Eustis Interlocal Service Boundary Agreement (ISBA).

**B. County Manager**

Tab 27 Discussion regarding utilities for Mt. Plymouth Sorrento and East Lake County.

**C. Commissioner Parks - District #2**

**D. Commissioner Breeden - District #3**

**E. Commissioner Campione - District #4**

**F. Commissioner Blake - District #5**

**G. Commissioner Sullivan - Chairman and District #1**

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

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Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

**Persons with disabilities needing assistance to participate in any of these proceeding should contact the Facilities and Fleet Management Department at (352) 343-9760, 48 hours in advance of the scheduled meeting.**