

BOARD OF COUNTY COMMISSIONERS

MEETING AGENDA

February 14, 2017

Administration Building,

4th Floor, BCC Meeting Room, 477 Houston Street,

Green Cove Springs, FL 32043

2:00 PM

CALL TO ORDER

INVOCATION

Commissioner Hendry

PLEDGE

Commissioner Cella

ROLL CALL

ARTWORK

Clay High School

PET ADOPTIONS

SPECIAL STAFF RECOGNITION

PRESENTATIONS

Chris Rodatz

Update on the Bikeways, Blueways and Trails Committee

APPROVAL OF MINUTES

1. January 10, 2017 BCC Meeting Minutes
2. January 17, 2017 BCC Workshop Meeting Minutes

PUBLIC COMMENTS

CONSENT AGENDA

3. Tourist Development Council Minutes of September 7, 2016

Tourist Development Council (TDC) Minutes of September 7, 2016 was approved by the TDC at their meeting of January 25, 2017.

4. Subordination Agreement for Brad Rogers
5. Satisfaction of Mortgage for LaTonya Young
6. Finance & Audit Committee Business

Approval of Finance & Audit Committee Minutes of February 7, 2017.

7. Finance Business

The Finance Department business is submitted to request approval and ratification by the Board for various warrants and disbursements in order to meet the requirements of Ch. 136.06 (1), Fl Statute. Acceptance and disposal of various Board property and various documents are submitted for the Board's information. At times, approval is requested for various finance related issues.

#### OLD BUSINESS

8. Re-approval of Modification #1 to Agreement #2015/2016-64 SHSG Issue 13

Re-approval of Modification #1 to Agreement #2015/2016-64 (FY2015 State Homeland Security Grant, Issue 13) with the State of Florida Division of Emergency Management, extending the Agreement term through March 31, 2017, with no change in the original Agreement amount of \$13,893.00. Following Board approval on December 13, 2016, the Division requested that additional reinstatement language be added to the modification as the previous Agreement had expired on Dec. 31, 2016, prior to signing and approval by the Division. Funding Source: 001-2102G-549300 (General Fund / 2015 SHSGP-Issue 13 / Training & Certification)

#### PLANNING AND ZONING

9. First Public Hearing to Consider Amendment to the Land Development Code to Add Rural Event Center as a Conditional Use with Conditions – Continued from January

A proposed ordinance to consider amendments to the Land Development Code to add Rural Event Center as a conditional use with conditions was presented to the Board on January 10, 2017. At the Board's January 10, 2017 meeting, the Board granted staff's request for a continuance of the public hearings until February due to input received from the community and the Board regarding the terms of the ordinance.

#### NEW BUSINESS

10. Clay County Youth Intervention Program

Approval to waive the Purchasing Policy and authorize staff to develop a Contract directly with W. Rick Curtis as the Program Director to manage the Clay County Youth Intervention Program, based on his years of experience and knowledge of the DJJ System. The State has allocated \$250,000.00 within the Department of Juvenile Justice budget for this program. This program has also been referred to as the S.W.E.A.T. program. (K. Thomas / Judge Collins)

11. Bid #15/16-1, Moody Avenue Park ADA Baseball Field

Approval to post notice of intent and award Bid #15/16-1, Moody Avenue Park ADA Baseball Field, to F & G Construction General Contractors, Inc. the lowest responsive bidder in the amount of \$457,000.00 which includes Alternate No. 1.- Large Group Shelter. Approval will be effective after 72 hour bid protest period has expired assuming no protests are received. Staff requests approval of the attached Construction Agreement. Funding Sources: 001-3201D-563000 & 001-3201C-563000 (General Fund Infrastructure accounts of State Grant-Moody Park & DEO Grant-Moody Park) (J. Householder)

12. Roadway Impact Fee Calculation For Clay County

Approval to accept staff's ranking of RFP #16/17-11, Roadway Impact Fee Calculation for Clay County, and approval of the contract with the number one ranked firm, Tindale-Oliver Associates, Inc., for a term not to exceed 12 weeks, for the cost of \$122,375.00.

1. Tindale-Oliver Associates, Inc. = 96.00

2. Duncan Associates = 91.66

3. Resource Systems Group, Inc. = 78

If desired, the Board may request presentations by the firms. Funding Source: 131-1804-531000 (Municipal Svcs MSTU Fund - Planning & Zoning - Professional Svcs) (H. Coyle)

13. Draft list of roadways to be included in Impact Fee Study

Attached is the list of roadway priorities identified in the Clay County Infrastructure Funding Study prepared by the TPO. Also attached is the list of roadway improvements included in the 2008 Road Impact Fee Study.

These lists will serve as the starting point for roadways to be included in the impact fee study. Once the consultant is under contract, a finalized list will be prepared and presented to the Board for consideration.

14. Fair Share Agreement between Clay County and Wisteria Properties, LLC

On June 28, 2016, staff presented three options for Board consideration in a discussion concerning the proposed fair share agreement with Wisteria Properties, LLC. ("Wisteria").

The purpose of the three options was to address Commissioner Robinson's concerns that the fair share payment was not being applied to the construction of the C.R. 739B improvement. Staff noted that, because C.R. 739B was not a segment included in the County's Road Impact Fee Ordinance, the applicant would not receive impact fee credits if that improvement was the one designated in the agreement. The Board voted 3-2 to designate C.R. 739B as the segment to be the designated road

improvement in the agreement. Because, under this scenario, impact fee credits would not be allowed, the applicant did not further pursue the final execution of the agreement. Subsequently, in January staff met with the applicant's representative and Commissioner Hendry to discuss language that could be included in the agreement that would be acceptable to both parties. Staff believes the attached agreement addresses the concerns of the Commissioner and the applicant.

15. Buggy Whip Trail Prescriptive Map

Approval of a prescriptive map for Buggy Whip Trail.

16. Discussion of appointments to the Clay County Planning Commission

Joe Anzalone's term as a District 2 member expired January 1, 2017. Mr. Anzalone submitted an application for Board consideration of reappointment as a District 2 member of the Planning Commission.

Marsha Dumler resigned as a District 3 member on January 12, 2017. Brenda Kicsak submitted an application for Board consideration of appointment as a District 3 member of the Planning Commission.

Gayward F. Hendry served as a District 5 member on the Planning Commission, resigning after he was elected as a County Commissioner at the General Election. Applications were received from Ralph Puckhaber and Kathryn Tucker for Board consideration as a District 5 member of the Planning Commission.

Scott Westervelt's term as an At-Large member expired January 1, 2017. Mr. Westervelt submitted an application for Board consideration of reappointment as an At-Large member to the Planning Commission. Applications have also been received from Carl W. Davison and Michael Vermillion for Board consideration of an appointment as an At-Large member of the Planning Commission.

17. Discussion of appointment to the Tourist Development Council

Tourist Development Council (TDC) "Hotel" member Susan Soltys no longer works in the Hotel industry and is no longer serving on the TDC.

An application was received from Sheila Schwartz on January 21, 2017 and from Susan Hill on January 23, 2017.

COUNTY MANAGER/CLERK OF THE BOARD

18. Discussion on the sale of real property acquired through escheatment to the county and discussion of acceptance of minimum bid

19. Discussion regarding road paving and resurfacing priorities

20. Use of Tourist Development Taxes to fund Florida's First Coast of Golf marketing partnership

COUNTY ATTORNEY

TIME CERTAINS

LETTERS FOR ACTION

21. Resignation Letter: Angela Williamson, Clay County Historical Preservation Board

Angela Williams, At-Large member of the Clay County Historical Preservation Board resigned on February 1, 2017. Her term was effective July 1, 2015 through July 1, 2020.

LETTERS OF DOCUMENTATION

22. Bid Openings - January, 2017

Bid Opening Tabulations for January 10, 2017:

A. Bid #16/17-7, C. R. 218 Bridge Railing Repair

Bid Opening Tabulations for January 17, 2017:

A. RFP #16/17-11, Roadway Impact Fee Calculation for Clay County

Bid Opening Tabulations for January 24, 2017:

A. RFP #16/17-8, Professional Consulting Services for the Update of Data & Analysis and Development of EAR-Based Amendments for Certain Elements of the Clay County Comprehensive Plan

COMMISSIONERS' COMMENTS

In accordance with the Americans with Disabilities Act, any person needing a special accommodation to participate in this matter should contact the Clay County ADA Coordinator by mail at Post Office Box 1366, Green Cove Springs, FL 32043, or by telephone at number (904) 269-6347 no later than three (3) days prior to the hearing or proceeding for which this notice has been given. Hearing impaired persons can access the foregoing telephone number by contacting the Florida Relay Service at 1-800-955-8770 (Voice), or 1-800-955-8771 (TDD).