

**TERRILL L. HILL**  
MAYOR - COMMISSIONER

**MARY LAWSON BROWN**  
VICE MAYOR - COMMISSIONER

**RUFUS J. BOROM**  
COMMISSIONER

**JUSTIN R. CAMPBELL**  
COMMISSIONER

**TAMMIE M. WILLIAMS**  
COMMISSIONER



# CITY of *Palatka* FLORIDA

*Regular meeting 2nd and 4th Thursdays each month at 6:00 p.m.*

**TERRY K. SUGGS**  
CITY MANAGER

**BETSY JORDAN DRIGGERS**  
CITY CLERK

**MATTHEW D. REYNOLDS**  
FINANCE DIRECTOR

**JASON L. SHAW, SR.**  
CHIEF OF POLICE

**MICHAEL LAMBERT**  
CHIEF FIRE DEPT

**DONALD E. HOLMES**  
CITY ATTORNEY

## AGENDA CITY OF PALATKA January 26, 2017

### CALL TO ORDER

- a. Invocation - The Reverend Garry Taylor, Assoc. Pastor, Dunns Creek Baptist Church
- b. Pledge of Allegiance
- c. Roll Call

### APPROVAL OF MINUTES – 01/09/17 Special; 01/12/17 Regular Meetings

### 1. PUBLIC RECOGNITION/PRESENTATIONS

- a. PROCLAMATION – Black History Month – February, 2017
- b. PROCLAMATION – Palatka Christian Service Center Month – February, 2017 – Rev. Sheila McCoy
- c. PROCLAMATION – Palatka Pride Month – February, 2017 – Marcia Marinello, KPB
- d. PROCLAMATION – March of Dimes Fundraising Days – Feb 1 thru April 8, 2017 – Mike Perry, Chm.
- e. STUDENT OF THE MONTH – January, 2017 – Mayor Hill & Commissioner Williams

Lance Dollar	Browning Pearce Elementary School
David Clift	C. L. Overturf, Jr. 6th Grade Center
McKenzie Guy	Children's Reading Center Charter School
Joseph Trowell	E. H. Miller School
Kaley Giddens	James A. Long Elementary School
Heaven Williams	Jenkins Middle School
Zakkary Sellers	Kelley Smith Elementary School
Jazmine Brown	Mellon Elementary School
Angel Cordero	Moseley Elementary School
Hayley Smith	Palatka High School
Joellie Tucker	Peniel Baptist Academy
Michael Smith	Putnam Academy of Arts & Sciences
Ch'lanta Boyd	Putnam Edge High School

### 2. PUBLIC COMMENTS – (limited to 3 minutes – no action will be taken on topics of discussion)

### 3. CONSENT AGENDA

- \*a. Adopt Resolution No. 2017-12-05 authorizing the execution of Florida Recreation Development Assistance Program Grant Agreement No. A7058 for the Hank Bryan Park Improvement Project
- \*b. Adopt Resolution No. 2017-12-06 authorizing The Execution of FEMA 4283-Dr-FI Public Assistance State Agreement Related Disaster Recovery Efforts Related To Hurricane Matthew
- \*c. Adopt Resolution 2017-12-07 awarding bid to P&S Paving in an amount not to exceed \$700,000 for construction of CDBG-C04, Southern Riverfront Improvement, per results of ITB-2016-12
- \*d. Adopt Resolution 2017-12-08 authorizing the execution of Construction Administration Work Order 17-48R with Passero & Associates in the amount of \$90,000 for CDBG Project No. 15DB-OJ-04-64-02-C04 for Phase IV Riverfront Park Improvements
- \*e. Adopt Resolution No. 2017-12-09 authorizing the purchase of specialty playground equipment from Kompan as sole source provider for the Riverfront Park Nature Based Playground Project
- \*f. Adopt Resolution No., 2017-12-10 authorizing the Mayor and City Clerk to execute and attest Ayres Associates' Engineering Scope & Fee Agreement in an amount not to exceed \$130,000 for the Palatka Potable Water Project.

201 N. 2ND STREET • PALATKA, FLORIDA 32177

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### 3. CONSENT AGENDA (Continued)

\*g. Adopt Resolution No. 2017-12-11 authorizing execution of an Interlocal Agreement with Putnam County BOCC to allow the appointment of a County Commissioner to the Palatka Community Redevelopment Agency per F.S. 163.357(1)(d).

1. Appoint BOCC District 3 Commissioner Tommy Stilwell to the Palatka CRA for a four-year term to expire December, 2020

\*h. Appoint members to the Golf Course Advisory Board (Annual Appointments): Jim Roach (President) & Wilson Edwards for PMGA; Gen Alvers (President) and Joyce Oliver for PWGA, for one-year terms to expire January, 2018;

- \* 4. REQUEST FOR FUNDING for Shelter Repairs - Shandra Riffey, Executive Director, Lee Conlee House Domestic Violence Shelter/Program

### PUBLIC HEARINGS:

- \* 5. PUBLIC HEARING: 3803 Crill Ave. & 3805 Crill Ave. / 102 Highlawn Ave. - Planning Board Recommendation to annex and assign C-1 (General Commercial) zoning to the property - James Militello, Owner; Palatka Building & Zoning Dept., Applicant.

\*a. ANNEXATION ORDINANCE – 2<sup>nd</sup> Reading, Adopt

\*b. FUTURE LAND USE MAP AMENDMENT ORDINANCE - Adopt

\*c. REZONING ORDINANCE – 2<sup>nd</sup> Reading, Adopt

- \* 6. ORDINANCE - 1001 Husson Avenue; substantial change to existing Planned Unit Development (PUD) Zoning - Staff and Planning Board Recommendation to modify planned unit development zoning to the property, from M-1 (Light Industrial) - Scott Gattshall, Facilities Director for Putnam County School District, Applicant – 2<sup>nd</sup> Reading, Adopt

- \* 7. ORDINANCE amending Zoning Code Section 94-148 to allow changing signs (electronic and manual) in the C-1 general commercial zoning district – 2<sup>nd</sup> Reading, Adopt

- \* 8. ORDINANCE amending Palatka Municipal Code Sec. 50-57 to add provisions allowing the issuance of a franchise license for selling or vending in city parks– 2<sup>nd</sup> Reading, Adopt

- \* 9. ORDINANCE - 203 Central Avenue - Planning Board Recommendation to de-annex a portion of Property - David J. Welch, Owner, Palatka Building & Zoning Dept., Applicant., - 1st Reading

- \* 10. ORDINANCE - Planning Board Recommendation to amend Zoning Code Section 94-200(e) to revise development and design standards for non-temporary outdoor sales uses - 1st Reading

- \* 11. RESOLUTION entering into a Franchise Agreement with Hertz Golf, LLC for the Palatka Golf Club and Restaurant - Adopt

### 12. CITY MANAGER & ADMINISTRATIVE REPORTS

### 13. COMMISSIONER COMMENTS

### 14. ADJOURN

\*Attachment \*\*Separate Cover

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE MAY NEED TO INSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FS 286.105

PERSONS WITH DISABILITIES REQUIRING ACCOMMODATIONS IN ORDER TO PARTICIPATE IN THIS MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE AT 329-0100 AT LEAST 24 HOURS IN ADVANCE TO REQUEST ACCOMMODATIONS.

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**Upcoming Events:**

Jan 31 – Put. Co. Legislative Delegation 2:00 - BOCC  
Feb. 7, 8, 9 – FLC FAST Fly-In, Washington DC  
March 4 – 5 – Florida Azalea Festival  
March 21 – 22 – FLC Legislative Action Days – Tallahassee

**Board Openings:**

Planning Board – 1 vacancy (at large)  
Put. Co. Library Board – City Appointee (2)  
Board of Zoning Appeals – 1 vacancy (at-large)  
Code Enforcement Board – 1 vacancy (alternate)  
Palatka Housing Authority Board – Accepting Applications