

**BOARD OF COUNTY COMMISSIONERS
LAKE COUNTY, FLORIDA**

REGULAR MEETING

January 10, 2017

COUNTY COMMISSIONERS

Timothy I. Sullivan, Chairman

Sean Parks, District #2

Wendy Breeden, District #3

Leslie Campione, District #4

Josh Blake, District #5

David Heath, County Manager

Neil Kelly, Clerk to the Board

Melanie Marsh, County Attorney

DISCLAIMER

To view upcoming meeting dates and locations, or for more information on upcoming meetings, visit www.lakecountyfl.gov/bccmeetings, or call (352) 343-9888.

This booklet has been prepared for the convenience of the Board of County Commissioners in discussing matters before them. Every effort has been made to include all items to be discussed at this Board of County Commissioners meeting; however, Commissioners may add items to the agenda up to 4 days prior to the meeting. They also may remove items from consideration at any time. While it has been the goal to present error-free information, we do not represent that documentation is without errors or omissions.

In addition to regular Board meetings, the Board of County Commissioners may, from time to time, schedule a workshop during which they will receive information from staff, have discussions with staff and among themselves, and then proceed to give staff direction on the subject matter being discussed unless otherwise shown on the Agenda item. These discussions and workshops do not take the place of the formal public hearing process during which any member of the public may comment and formal action is taken.

The Board and staff welcome written comments prior to workshops and other meetings. If you have comments or questions regarding the subject matter of any Board action or workshop, please deliver your written comments to appropriate County staff or mail to the Board of County Commissioners, Post Office Box 7800, Tavares, FL 32778.

ITEMIZED AGENDA

January 10, 2017

9:00 AM. Invocation

Pledge of Allegiance

I. AGENDA UPDATE

Discussion regarding proposed revisions to today's Agenda.

II. MINUTES APPROVAL

Tab 1 Approval of the following Minutes:

- December 6, 2016 (Regular Meeting)
- December 8, 2016 (Special Meeting)

III. EMPLOYEE AWARDS

FIVE YEARS

Eric Hutson, Firefighter/EMT
Public Safety/Fire Rescue Division

TEN YEARS

Rusty Gentry, Assistant Area Maintenance Supervisor
Public Works/Road Operations Division/Maintenance Area I (Leesburg)

Gregory Holcomb, Public Safety Communications Technologies Division Manager
Public Safety/Communications Technologies Division

Paul Long, Senior Graphic Designer
Communications

FIFTEEN YEARS

Sharon McParland, Office Associate III
Public Resources/Fairgrounds

Ronald Moore, Branch Supervisor
Public Resources/Library Services Division/Paisley Library

Sherry Scheller, Library Assistant I
Public Resources/Library Services Division/Paisley Library

TWENTY YEARS

Catherine Catusus, Laboratory Supervisor
Public Works/ Environmental Services Division/Laboratory & Hydrogeology

Cheri Greer, Library Technician
Public Resources/Library Services Division

RETIREMENT

14 Years: Leonard Francis, Roads Maintenance Operator
Public Works/Road Operations Division/Maintenance Area III (Umatilla)

25 Years: Bruce Talbott, Firefighter/EMT
Public Safety/Fire Rescue Division

CITIZEN QUESTION AND COMMENT PERIOD

At this point in the meeting the Board of County Commissioners will hear questions, comments and concerns from the citizens. If the issue raised is not on today's agenda, action will not be taken by the Board. Questions may be answered by staff, or referred for appropriate staff action. If further action is necessary, the item may be placed on a future Board agenda.

Zoning and code enforcement matters cannot be discussed during the public comment period. Procurement matters not scheduled to be heard by the Board today also cannot be discussed during the public comment period.

Public comment shall be limited to 3 minutes per person.

IV. PRESENTATION OF PROCLAMATIONS

Tab 2 Request approval and presentation of Human Trafficking Taskforce proclamation, per Commissioner Sullivan.

V. CLERK OF COURT'S CONSENT AGENDA

Tab 3 Approval of Clerk of Courts' Consent Agenda (Items 1 – 6)

1. Request to acknowledge receipt of the list of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.

2. Request to acknowledge receipt of Ordinance No. 16-28 from the City of Eustis voluntarily annexing approximately .87 acres of real property located at 3001 East CR 44, along with a transmittal letter dated December 2, 2016 stating that the ordinance had been approved by the Eustis City Commission on December 1, 2016.

3. Request to acknowledge receipt of the City of Minneola Ordinance 2016-30 a Large Scale Comprehensive Plan Amendment, textually amending the City's Comprehensive Plan to create Policy 1-2.11.4 entitled "Johnson Mixed Use Development," amending the land use designation from "Urban Low Density" on the Lake County Comprehensive Plan to "Johnson Mixed Use Residential Development" on the Future Land Use Map of the City of Minneola's Comprehensive Plan, for approximately 23 acres of property generally located at 20524 County Road 455.

4. Request to acknowledge receipt of the City of Minneola Ordinance 2016-33 a Large Scale Comprehensive Plan Amendment, amending the land use designation from "Rural Transitional" on the Lake County Comprehensive Plan to "Multi-Family High Density" on the Future Land Use Map of the City of Minneola's Comprehensive Plan, for approximately 20.20 acres of property generally located south of the Turnpike and east of Triple E Road.

5. Request to acknowledge receipt of the announcement of the 2017 meeting schedule for the St. Johns River Water Management District's Governing Board.

6. Request to acknowledge receipt of the Inspector General Report BCC-150 Review of the Judicial Center Expansion.

VI. CONSENT AGENDA (Tab 4 through Tab 27)

Community Services

Tab 4 Request approval of an Amendment to the Extension of the Agreement between the Lake County Sheriff, Armor Correctional Health Services, Inc., and the Lake County Board of County Commissioners for the management and administration of inmate medical care. The Amendment to the Extension shall commence on January 1, 2017 and terminate on September 30, 2017. The purpose of this Amendment is to extend the original Agreement through the end of the County's fiscal year. Request authorization for the Board Chairman to sign the Amendment and any subsequent documents relating to this Agreement. The fiscal impact is \$1,661,536 (Expense).

Tab 5 Request approval to apply to the Florida Department of Transportation (FDOT) under the Section 5310 Capital Grant Program to purchase paratransit vehicles for use under the Transportation Disadvantaged program (Lake County Connection for FY 2017-2018). Request approval of the supporting Resolution, acceptance, and implementation of the grant award, and the procurement of the vehicles under the State's bid list through the Transit Research Inspection Procurement Services (TRIPS) program. The fiscal impact is \$345,675 (Expense - County Portion: \$34,567.50 / Grant Funding: \$311,107.50).

Tab 6 Request approval to submit the Florida Department of Transportation (FDOT) Section 5311 grant application to fund the Transportation Disadvantaged Program in the FY 2017-2018 budget. Request approval of the supporting Resolution and the acceptance and implementation of the grant award. The fiscal impact is \$934,710 (Expense - County Portion: \$467,355 / Grant Funded: \$467,355).

County Attorney

Tab 7 Request approval of a Stipulated Settlement Agreement in Lake County vs. Clinton E. and Cindy B. Dobbs (County Court Case No. 2014-CC-001342) and authorization for County Attorney to execute the Stipulated Settlement Agreement. The fiscal impact is \$6,922.52 (Revenue).

Economic Growth

Tab 8 Request approval of the Reinstatement of the Expired Impact Fee Prepayment Certificate for Atwater Apartments pursuant to Section 22-11(5), Lake County Code.

Tab 9 Request approval to purchase two (2) 4x4 SUVs under Request for Quotation (RFQ) Q2017-00044 to Reed Nissan Clermont (Clermont, FL) for the Building Services Division, and authorize execution of all procurement supporting documentation by the Procurement Office. The total fiscal impact is \$37,576.00 (Expenditure).

Fiscal and Administrative Services

Tab 10 Request approval for the Chairman to sign the Federally Funded Public Assistance State Agreement with the State of Florida for Hurricane Matthew. There is no fiscal impact.

Information Technology

- Tab 11 Request approval to purchase various Dell Products under Florida State Contract from DELL distributor CDWG (Chicago) for Munis support pursuant to request from the Clerk of Courts. The fiscal impact is \$119,340.

Public Resources

- Tab 12 Request approval and execution of an agreement with the University of Florida regarding the appointment of an Interim Lake County Extension Director in the Public Resources Department effective January 16, 2017, and approval of the University of Florida's recommendation that Sumter County Extension Agent Lloyd Singleton serve as the Interim Director. The fiscal impact is up to \$2,528.24 in FY 2017 (Expenditure).

Public Works

- Tab 13 Request approval to establish a blanket purchase order (BPO) with Mid Florida Materials (Zellwood, FL) for the disposal of class 3 waste which includes furniture, construction and demolition debris, and vegetation from the Central Facility located in Tavares, and authorize Procurement Services to execute all supporting documentation. The annual fiscal impact is estimated to be \$86,400 (Expenditure).
- Tab 14 Request approval to award purchase contract for one (1) 30,000 lb. GVWR dual rear wheel crew cab truck with hydraulic dumping flatbed under Request for Quotation (RFQ) Q2017-00021 to Hub City Ford, Inc. (Crestview, FL) for the Road Operations Division of Public Works, and authorize execution of all procurement supporting documentation by the Procurement Office. The total fiscal impact is \$83,996.00 (Expenditure).
- Tab 15 Request approval to award purchase contract for one (1) 64,000 lb. GVWR 4x6 tandem axle water tanker truck under Request for Quotation (RFQ) Q2017-00022 to Orlando Freightliner (Apopka, FL) for the Road Operations Division of Public Works, and authorize execution of all procurement supporting documentation by the Procurement Office. The total fiscal impact is \$150,971.00 (Expenditure).

- Tab 16 Request approval to award a purchase contract for four (4) agricultural flex wing mower decks under Request for Quotation (RFQ) Q2017-00023 to Fields Equipment Company, Inc. (Minneola, FL) for the Road Operations Division of Public Works, and authorize execution of all procurement supporting documentation by the Procurement Office. The total fiscal impact is \$51,960.00 (Expenditure).
- Tab 17 Request approval to award a purchase contract for three (3) 4x4 enclosed cab agricultural tractors with PTO under Request for Quotation (RFQ) Q2017-00025 to Fields Equipment Company, Inc. (Minneola, FL) for the Road Operations Division of Public Works, and authorize execution of all procurement supporting documentation by the Procurement Office. The total fiscal impact is \$143,400.00 (Expenditure).
- Tab 18 Request approval to award term and supply agreement for emergency debris removal services on an as-needed basis under Invitation to Bid (ITB) 16-0632 to Ceres Environmental Services, Inc. (Sarasota, FL). The annual fiscal impact is indefinite in nature at this time.
- Tab 19 Request approval to release a maintenance bond in the amount of \$4,545.90 that was posted for the right-of-way utilization permits #6935, 6936, 6937 & 6938 for the City of Umatilla water main project in Silver Beach Heights. The project is located in Umatilla off SR 19 in Commission District 5. There is no fiscal impact.
- Tab 20 Request approval to execute an Interlocal Agreement between Lake County and the City of Fruitland Park for Poinsettia Avenue Infrastructure Improvements at a fiscal impact of \$41,155.24 to be expended from the Renewal Sales Tax Capital Projects – Public Works Fund. Commission District 5
- Tab 21 Request approval to advertise for bids for the Johns Lake Road Widening and Resurfacing and Sidewalk Project at an estimated cost of \$1,322,905 to be expended from the Renewal Sales Tax Capital Projects – Public Works Fund. Also, request approval to execute an Interlocal Agreement between Lake County and the City of Clermont for Johns Lake Road Infrastructure Agreement at a fiscal impact of \$160,000 to be expended from the County Transportation Trust Fund – Road Repair/Maintenance. The total fiscal impact is \$1,482,905. Commission District 2
- Tab 22 Request approval to accept the final plat for Conners Ridge and all areas dedicated to the public as shown on the Conners Ridge plat, execute a Developer's Agreement for Maintenance of Improvements Between Lake County and Patrick Schell, accept a cashier's check in the amount of \$3,028.78 for maintenance of improvements, and execute a resolution accepting the following road into the County

Road Maintenance System: Green Hill Lane (County Road No. 7577). Conners Ridge consists of 4 lots and is located East of Umatilla off Saltsdale Road in Section 17, Township 18 South, Range 27 East. There is no fiscal impact. Commission District 5

Tab 23 Request authorization to release a performance bond in the amount of \$475,062.50 that was posted to guarantee the completion of the infrastructure for Victoria Estates, execute a Developer's Agreement for Maintenance of Improvements Between Lake County and Victoria Estates at Clermont, LLC, accept a maintenance bond in the amount of \$82,992.80 for maintenance of improvements, execute a Developer's Agreement for Construction and Maintenance of Sidewalk Improvements Between Lake County and Victoria Estates at Clermont, LLC, accept a performance bond in the amount of \$44,198.00 for sidewalk construction, accept a maintenance bond in the amount of \$4,018.00 for maintenance of sidewalk, and execute a resolution accepting the following road into the County Road Maintenance System: Camelot Loop (County Road No. 1462). Victoria Estates consists of 21 lots and is located East of Clermont off CR-455, South of County Road 50, in Section 23, Township 22 South, Range 26 East. There is no fiscal impact. Commission District 2

Tab 24 Request approval to accept a performance bond in the amount of \$135,850.00 associated with Right of Way Utilization Permit #7397 for the extension of utilities within the right of way of Sawgrass Bay Boulevard. Sawgrass Bay Boulevard is located off US 27 in the Four Corners area in Section 14, Township 24 South, Range 26 East. There is no fiscal impact. Commission District 1

Tab 25 Request approval to accept the final plat for Greater Lakes Phase 3 and all areas dedicated to the public as shown on the Greater Lakes Phase 3 plat, execute a Developer's Agreement for Maintenance of Improvements Between Lake County and Home Dynamics Sawgrass, LLC, accept a letter of credit for maintenance in the amount of \$160,681.99 for maintenance of improvements, execute a Developer's Agreement for Construction and Maintenance of Sidewalk Improvements Between Lake County and Home Dynamics Sawgrass, LLC, accept a letter of credit for performance in the amount of \$65,102.40 for sidewalk construction, accept a check in the amount of \$5,918.40 for maintenance of sidewalk, and execute a resolution accepting the following road into the County Road Maintenance System: Morning Dew Way (County Road No. 0359B). Greater Lakes Phase 3 consists of 126 lots and is located in the Four Corners area off Superior Boulevard, in Section 11, Township 24 South, Range 26 East. There is no fiscal impact. Commission District 1

Tab 26 Request approval to advertise for bids for the Log House Road (#0835) Intersection with CR 561 and CR 565B and Sidewalk project at an estimated cost of \$750,000.00 from the Renewal Sales Tax Capital Projects – Roads fund. The fiscal impact is \$750,000.00 (Expenditure). Commission District 1

Tab 27 Request approval for Chairman’s signature on an agreement with the City of Mt. Dora for the Engineering Design of Segment 1 of the Wekiva Trail within the City limits, with the Lake County Department of Public Works taking the lead on the project. Funding will be provided by FDOT through a separate Local Agency Program (LAP) agreement. There is no fiscal impact. Commission District 4

VII. PUBLIC HEARINGS

Tab 28 Request approval to adopt an ordinance amending Section 22-8, Lake County Code, entitled Payment and Use of Impact Fees and Section 22-11, Lake County Code, entitled Prepayment of Impact Fees. The fiscal impact is unable to be determined at this time.

VIII. DEPARTMENTAL BUSINESS

County Attorney

Tab 29 Appointment of one (1) County Commissioner to the Value Adjustment Board (VAB) for the remainder of the 2016 tax year. There is no fiscal impact.

Economic Growth

Tab 30 Budget Kickoff - 2017 Economic Forecast and Presentation on Economic Growth's Quarterly Update. There is no fiscal impact.

Fiscal and Administrative Services

Tab 31 Budget outlook work session - millages and revenues.

IX. OTHER BUSINESS

Tab 32 Appoint members to the Sales Surtax Oversight Advisory Committee.

Tab 33 Appoint member to Lake Emergency Medical Service Board of Directors.

X. REPORTS

- A. County Attorney
- B. County Manager
- C. Commissioner Parks - District #2
- D. Commissioner Breeden - District #3
- E. Commissioner Campione - District #4
- F. Commissioner Blake - District #5
- G. Commissioner Sullivan - Chairman and District #1

XI. CLOSED SESSION

Tab 34 Closed Session relating to collective bargaining pursuant to Section 447.605, Florida Statutes. There is no fiscal impact.

The County Commission reserves the right to move any Agenda item to an earlier time during the day as its schedule permits, except in the case of items and appointments that have been advertised in a newspaper for a specific time.

Pursuant to the provisions of Chapter 286, Florida Statutes, Section 286.0105, if a person decides to appeal any decision made by the County Commission with respect to any matter considered at this Commission meeting, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record may include the testimony and evidence upon which the appeal is to be based.

Persons with disabilities needing assistance to participate in any of these proceeding should contact the Facilities and Fleet Management Department at (352) 343-9760, 48 hours in advance of the scheduled meeting.