



## BOARD OF COUNTY COMMISSIONERS AGENDA

### FINAL AGENDA

1/10/2017 9:00:00 AM

### REGULAR MEETING

### MARTIN COUNTY COMMISSION CHAMBERS

2401 SE MONTEREY ROAD, STUART, FLORIDA 34996

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#### COUNTY COMMISSIONERS

Doug Smith, Chairman  
Edward V. Ciampi, Vice Chairman  
Ed Fielding  
Harold E. Jenkins II  
Sarah Heard

Taryn Kryzda, County Administrator  
Sarah W. Woods, Acting County Attorney  
Carolyn Timmann, Clerk of the Circuit Court and Comptroller

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#### PRESETS

3A	Public	9:05 AM
10	Public	5:05 PM

#### 1. CALL TO ORDER

A. INVOCATION - Pastor James L. Brocious, Stuart Alliance Church

B. PLEDGE OF ALLEGIANCE

C. ADDITIONAL ITEMS

D. APPROVAL OF AGENDA

E. APPROVAL OF CONSENT AGENDA

*NOTE: Consent Agenda items are considered routine and are enacted by one motion and will have no action noted, but the "Recommendation" as it appears on the Board item is the approved action.*

2. PROCLAMATIONS, SPECIAL PRESENTATIONS, AND LEGISLATIVE AFFAIRS - None at this time.

#### 3. COMMENTS

A. PUBLIC - PLEASE LIMIT COMMENTS TO THREE MINUTES. **9:05 AM PRESET**

B. COMMISSIONERS

C. COUNTY ADMINISTRATOR

#### 4. CONSENT

A. CLERK OF THE CIRCUIT COURT

1. Investment Report for November 2016.
2. December 13, 2016 Regular BCC Meeting Minutes.
3. December 20, 2016 Regular BCC Meeting Minutes.

**B. Department of Administration**

**1. ITEMS RELATED TO CONSTRUCTION AND CONSULTANT COMPETITIVE NEGOTIATION ACT (CCNA) PROCUREMENTS WHICH MEET THE THRESHOLD FOR BOARD APPROVAL**

*This item is a placeholder on all Board meeting agendas in an effort to streamline the process for items that meet the Board approval threshold. Specific items requiring approval, if any, will be provided by Supplemental Memorandum. If there are no items, a Supplemental Memorandum will not be attached.*

AGENDA ITEM: 80827d55

**2. OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL VIA THE CONSENT AGENDA FOR ITEMS UNDER \$50,000**

*This is a placeholder on all Board meeting agendas in an effort to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments for items under \$50,000. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.*

AGENDA ITEM: 8082c026

**SUPPLEMENTAL MEMO (no items)**

**3. ADOPT A PROCLAMATION SALUTING THE GARDEN CLUB OF STUART IN ITS 80TH ANNIVERSARY**

*The Garden Club of Stuart is celebrating its 80th anniversary. The club was founded in 1937 by Anna Bates Leach, of Tuckahoe Mansion. Over the years, the club has provided scholarships to youth, participated in many plantings within Martin County and members work to educate the public on the joys of gardening.*

AGENDA ITEM: 8083688f

**4. AUTHORIZE THE SUNSET OF THE DOMESTIC ANIMAL CONTROL TASK FORCE BY RESCISSION OF RESOLUTION 16-6.11**

*At the Board of County Commissioners (BOCC) meeting of December 13, 2016 and following Agenda Item 10A, an independent review of animal care service providers sponsored by the Pegasus Foundation; the BOCC directed the formation of a new Advisory Board to oversee administration of future contracts regarding Animal Care and Control.*

AGENDA ITEM: 808343b2

**5. AUTHORIZE THE RESCISSION OF RESOLUTION 16-6.4 REGARDING THE MARTIN COUNTY FAIR TASK FORCE**

*On June 14, 2016, the Board of County Commissioners (BOCC) authorized the formation of the Martin County Fair Task Force through the adoption of Resolution 16-6.4. No appointments have been made to seat the task force which had a mission to determine "whether and to what extent Martin County should participate in a county fair or expositions."*

AGENDA ITEM: 80834687

**6. LIBRARY BOARD OF TRUSTEES APPOINTMENT**

*After solicitation of applicants, the Board is asked to make the necessary appointment to the Library Board of Trustees.*

AGENDA ITEM: 80828828

**7. NEIGHBORHOOD ADVISORY COMMITTEE APPOINTMENTS**

*After solicitation of applicant, the Board is asked to make the necessary appointments to the Indiantown, Jensen Beach, and Old Palm City Neighborhood Advisory Committees.*  
AGENDA ITEM: 808262c8

**8. TOURIST DEVELOPMENT COUNCIL APPOINTMENTS**

*After solicitation of applicants, the Board is asked to make the necessary appointment to the Tourist Development Council and confirm the appointment of Commissioner Frank Fender representing the Town of Sewall’s Point.*  
AGENDA ITEM: 808262c9

**9. APPROVE AN AMENDMENT TO THE HUMAN RESOURCES MANUAL REGARDING AN ADJUSTMENT TO THE PAID TIME OFF PAYOUT POLICY TO MAINTAIN BENEFITS PARITY AMONG EMPLOYEE GROUPS**

*In approving the new contract for employees affiliated with Teamsters Local 769, the County agreed to increase the amount of accrued Paid Time Off (PTO) allowed to be withdrawn as a cash payout. To maintain parity among employee groups, the County Administrator is recommending the same benefit amendment for employees governed by the Board of County Commissioners (BOCC) Human Resources Manual (HRM).*  
AGENDA ITEM: 80831a32

**10. APPROVE THE CREATION OF A FULL TIME EQUIVALENT POSITION UNDER THE PURVIEW OF THE COUNTY ADMINISTRATOR TO OVERSEE AND ENFORCE CONTRACT AND POLICY COMPLIANCE AND REQUIREMENTS FULFILLMENT**

*In response to internal audits conducted by the Clerk of the Circuit Court and Comptroller, the County Administrator has determined a need to create within the Purchasing Division of the Department of Administration a Contracts Compliance Specialist position to provide oversight of contracts approved by the Board of County Commissioners. In addition, this position will also serve to assure compliance of Board-directed and administratively authorized policies for which public funds monitoring and use compliance is warranted.*  
AGENDA ITEM: 80834eca

**5. BOARD AND COMMITTEE APPOINTMENTS - None at this time.**

**6. PUBLIC HEARINGS**

**A. SEACOAST NATIONAL BANK (SEACOAST CENTER) – REQUEST FOR REZONING**

*Estimated staff presentation: 10 minutes. This is a request for a zoning district change from the current HB-1, Limited Business District to the GC, General Commercial District or the most appropriate zoning district. The property is developed with an existing bank building and associated infrastructure on approximately 1.37 acres. The property is located on the east side of Federal Highway (US-1) approximately 700 feet north of Bridge Road in Hobe Sound. Included in this application is a request for a Certificate of Public Facilities Exemption.*

AGENDA ITEM: 80827b1b

**QUASI JUDICIAL**

**B. MARANDY PROPERTIES, LLC REZONING (M214-001)**

*Estimated staff presentation: 10 minutes. This is a request by Marandy Properties, LLC, for approval of a zoning change from the current A-2, Agricultural District, to the AG-20A, General Agricultural District, or the most appropriate zoning district, for an approximately 100 acre site consisting of two parcels. Included is a Certificate of Adequate Public Facilities Exemption. This is a non-mandatory rezoning request.*

AGENDA ITEM: 80827f6e

**QUASI JUDICIAL**

**C. PUBLIC HEARING TO CONSIDER ADOPTION OF AN ORDINANCE AMENDING ARTICLE 6, IMPACT FEES, OF THE LAND DEVELOPMENT REGULATIONS, MARTIN COUNTY CODE REGARDING PUBLIC BUILDING IMPACT FEES**

*Estimated staff presentation time: 20 minutes. Impact fees are charges assessed on new development to cover the costs of capital improvements needed to accommodate growth. Martin County imposes impact fees for roads, parks, libraries, fire rescue, law enforcement, conservation and public buildings. Impact fees are regulated through Article 6 of the Land Development Regulations. On March 22, 2016 the Board of County Commissioners directed staff to work with a consultant to revise the Public Building impact fee to include broadband facilities.*

AGENDA ITEM: 8083039b

**SUPPLEMENTAL MEMO**

**D. PUBLIC HEARING TO CONSIDER APPROVAL OF CONTRACT FOR SALE OF COMMUNITY REDEVELOPMENT AGENCY PROPERTY LOCATED AT SE FLOUNDER AVENUE AND DESCRIBED AS LOT 3, BLOCK 20, PORT SALERNO**

*Estimated staff presentation: 5 minutes. This is a request for approval of a purchase contract for the sale of residential property in the Port Salerno Community Redevelopment Area to Chandler Josie and Marionette D. Jiles-Josie.*

AGENDA ITEM: 80830f53

**7. REQUESTS AND PRESENTATIONS - None at this time.**

**8. DEPARTMENTAL**

**A. Department of Administration**

**1. OFFICE OF MANAGEMENT AND BUDGET ITEMS WHICH REQUIRE BOARD APPROVAL FOR ITEMS AT OR ABOVE THE \$50,000 THRESHOLD**

*This is a placeholder on all Board meeting agendas in an effort to streamline the process for grant applications, awards, budget resolutions, budget transfers from reserves, and CIP amendments for items at or above \$50,000. Specific items requiring approval, if any, will be provided by Supplemental Memorandum.*

AGENDA ITEM: 80827d57

**SUPPLEMENTAL MEMO (4 items)**

**2. APPROVE A RESOLUTION ESTABLISHING THE ANIMAL CARE AND CONTROL OVERSIGHT BOARD**

*Estimated staff presentation: 6 minutes. At the December 20, 2016 meeting of the Board, direction was given to prepare the necessary documents to establish an animal care oversight board with specific duties and assignments.*

AGENDA ITEM: 80835a5a

**SUPPLEMENTAL MEMO**

**3. DRAFT FY17 CAPITAL IMPROVEMENT SHEETS REQUESTED BY THE BOARD OF COUNTY COMMISSIONERS**

*Estimated staff presentation: 10 minutes. At the November 22, 2016 annual reorganization meeting, the Board of County Commissioners (Board), requested that staff create draft Capital Improvement Plan (CIP) sheets for various projects for their consideration.*

AGENDA ITEM: 808306b0

**SUPPLEMENTAL MEMO**

**B. Engineering**

**1. REVISIONS TO THE MARTIN COUNTY STANDARD DETAILS FOR ROAD AND SITE CONSTRUCTION AND PUBLIC FACILITIES**

*Estimated staff presentation: 10 minutes. The Board is required to review and approve, by resolution, revisions to the Martin County Standard Details for Road and Site Construction and Public Facilities (Martin County Standards).*

AGENDA ITEM: 80828b8a

**2. TRIENNIAL REVIEW RESPONSE**

*Estimated staff presentation: 5 minutes. The Federal Transit Administration (FTA) conducted its on-site portion of the Triennial Review of the Martin County Board of County Commissioners on June 27th – June 28th 2016. As a result of the review, Martin County must implement a half fare policy on fixed route services, as well as, update its American's with Disabilities Act (ADA) visitor policy in order to comply with FTA regulations and to continue to receive federal funding.*

AGENDA ITEM: 8082cd22

**3. ACCEPTANCE OF A UTILITY EASEMENT FROM MEDALIST BUILDING GROUP, LLC FOR UTILITY RELATED EQUIPMENT WITHIN SE TOP OF THE HILL LANE, A NAMED DRIVEWAY**

*Estimated staff presentation: 10 minutes. This is a request for the adoption of a resolution accepting and approving a Utility Easement from Medalist Building Group, LLC for the installation of utility facilities and the provision of service within SE Top of the Hill Lane, a named driveway.*

AGENDA ITEM: 808343b0

**C. Growth Management**

**1. REQUEST TO INITIATE AN AMENDMENT TO THE FUTURE LAND USE MAP FOR THE INDIANTOWN VFW**

*Estimated staff presentation: 5 minutes. Staff requests the Board consider adopting a resolution to initiate a Future Land Use Map amendment on property owned by the Indiantown Veterans Association. The primary structure on the property was destroyed in a tornado in 2011 and reconstruction of an expanded structure does not comply with the Land Development Regulations.*

AGENDA ITEM: 808259bc

**2. GROWTH MANAGEMENT DEPARTMENT WORK PROGRAM**

*Estimated staff presentation: 15 minutes. The Growth Management Department is responsible for the planning and development services for unincorporated Martin County. The workload consists of routine, ongoing activities required by State Statute or local ordinance. It consists of work activities that are derived from the policies of the Comprehensive Growth Management Plan, assigned by the Board during strategic planning sessions or direction at BCC meetings, or by the County Administrator. Staff handles unplanned activities due to its customer service function, changes in federal or state policies and programs, and litigation. On December 13, 2016, the Board requested a discussion of the department's Work Program.*

AGENDA ITEM: 808324dd

**9. WORKSHOP** - None at this time.

**10. COMMISSIONERS**

**A. RECEIVE APPLICATIONS FOR THE POSITION OF MARTIN COUNTY ATTORNEY AND PROVIDE DIRECTION REGARDING THE BOARD'S PREFERENCES FOR TIMELINE, APPLICANT REVIEW, INTERVIEW AND SELECTION PROCESS AND RELATED MATTERS**

*The Board is requested to accept applications received to date for the position of Martin County Attorney and provide direction to staff on the Board's preferences regarding the selection process.*

AGENDA ITEM: 808352ef

**SUPPLEMENTAL MEMO**

**11. PUBLIC - TO BE HEARD AT 5:05 PM.** PLEASE LIMIT COMMENTS TO THREE MINUTES.

**12. ADJOURN**