

BOARD OF COUNTY COMMISSIONERS

MEETING AGENDA

December 13, 2016

Administration Building, 477 Houston Street, Green Cove Springs, FL 32068

2:00 PM

CALL TO ORDER

INVOCATION

Commissioner Hendry

PLEDGE

Commissioner Cella

ROLL CALL

PET ADOPTIONS

SPECIALSTAFF RECOGNITION

PRESENTATIONS

APPROVAL OF MINUTES

1. 11/10/16 BCC Meeting Minutes
2. 11/22/16 BCC Meeting Minutes

PUBLIC COMMENTS

CONSENT AGENDA

3. Finance Business

The Finance Department business is submitted to request approval and ratification by the Board for various warrants and disbursements in order to meet the requirements of Ch. 136.06 (1), FI Statute. Acceptance and disposal of various Board property and various documents are submitted for the Board's information. At times, approval is requested for various finance related issues.

4. Finance & Audit Committee Business

Approval of Finance & Audit Committee Minutes of December 6, 2016.

OLD BUSINESS

5. Continued discussion regarding Rural Event Centers

Discussion regarding Rural Event Centers (REC) was held at the November 10th Board meeting. The applicant of the REC currently being reviewed by staff agreed to postpone further discussion of the item to the meeting of November 22nd. At the meeting on November 22nd, attorneys for both the applicant and the residents agreed to defer further discussion until the meeting of December 13th.

Ordinance 2016-10, which adopted the conditional uses for Rural Event Centers, is attached.

6. Second Amendment and Modification to 911 System Maintenance Services

Approval of Second Amendment and Modification to Agreement #05/06-188 with AK Associates for to 911 System Maintenance Services and GIS/ALI support. Term of the Agreement is for one year in the amount of \$219,257.00. Funding Source: 133-2108-546100 (911-Wireless Fund - 911-Wireless - Repairs and Maintenance)

PLANNING AND ZONING

7. Final Public Hearing to Consider Rezoning Application Z-16-13 PS-1 to RB (Planning Commission Vote: 5-0 Approval)

Petition to rezone 14 + acres from PS-1 private service to RB single family residential.

8. Final Public Hearing to Consider Adoption of CPA 2016-08 (BCC Transmittal Vote: 4-1 Approval)

CPA 2016-08, Orange Park Construction, is a text amendment to BF Policy 4.2 to amend the requirements for Neighborhood Centers within the Master Planned Community land use category and a large scale map amendment to change the land use designation on 72.56 acres from BF RS (BF Rural Suburb) to BF MPC (BF Master Planned Community).

9. Final Public Hearing to Consider Adoption of Code Change 2016-03 (Planning Commission Vote: 5-1 Approval of Staff Recommendation)

Code Change 2016-03 amends the BF Land Development regulations to be consistent with BF Policy 4.2 with regard to neighborhood centers and revises the lot size variety to eliminate the requirements to vary lot sizes within each blocks while maintaining the requirement for lot size variety.

10. PUD Extension Request

Louis L. Huntley is requesting an extension of PUD-12-06, a mixed use project located on Kingsley Avenue, for a period of one year. Section 3-33(f)(ii) of the Clay County Land Development Code allows for the Board of County Commissioners to extend a PUD rezoning for a period of one year.

11. Schedule of Public Workshops for Citizen Input on the Comprehensive Plan Update

Attached is a schedule of workshops for each of the seven Planning Districts in the County. The purpose of the workshops is to gather citizen input to assist in the update of the Comprehensive Plan.

NEW BUSINESS

12. Public Hearing for consideration of a resolution of intent to use the uniform ad valorem method under Section 197.3632, Florida Statutes, for collecting solid waste collection non-ad valorem assessments imposed within the City of Keystone Heights

13. Public Hearing for consideration of a resolution of intent to use the uniform ad valorem method under Section 197.3632, Florida Statutes, for collecting solid waste management and disposal services non-ad valorem assessments imposed within the City of Keystone Heights

14. Final Plat for Brannan Mill Boulevard

Acceptance of final Plat of Brannan Mill Boulevard

15. Eisman & Russo CR220 Widening Agreement (Henley Rd - Little Black Creek Bridge)

Approval of the Engineering Services Agreement with Eisman & Russo Consulting Engineers, Inc., for the C.R. 220 Widening Project (from Henley Road to Little Black Creek Bridge, for a term of 60 months, at the cost of \$530,762.60. Funding Source: 305-6065-563000 (Comp. Plan Capital Improvement / CR220-CR209 to Knight Box)

16. Extension of Transportation Impact Fee Moratorium

On July 22, 2008, the Board of County Commissioners adopted Ordinance 2008-30 which imposed a transportation impact fee on new construction. On April 28, 2009, the Board imposed a two-year moratorium on the collection of those fees in order to stimulate new residential and commercial construction activity.

The moratorium has been extended seven times and will expire on December 31, 2016. The Board, at its meeting on November 22, 2016, voted to extend the moratorium for a period of one year and directed staff to proceed with preparation of an impact fee study.

The attached ordinance is presented for your consideration and approval.

17. Discussion Regarding Priorities for 2017

COUNTY MANAGER/CLERK OF THE BOARD

18. FEMA Public Assistance Alternative Procedure Pilot Program for Debris Removal Acknowledgement

Approval of the "Public Assistance Alternative Procedures Pilot Program for Debris Removal Acknowledgement", with the Federal Emergency Management Agency (FEMA), for the purpose of

implementing alternative procedures for the Public Assistance Program through a pilot program. This is a reimbursement acknowledgement.

19. Emergency water damage restoration services were provided by SERVPRO in the amount of \$19,398.71 at the Clay County Court House

Chapter 6 of the Purchasing Policy requires the County Manager to report any and all emergency purchases to the Board at its next meeting:

Emergency water damage restoration services were provided by SERVPRO in the amount of \$19,398.71 at the Clay County Court House.

20. Approval of Applications for Submission to FDOT for the County Incentive Grant Program

COUNTY ATTORNEY

21. Agreement for Clay County to Reimburse the Property Appraiser [Solid Waste Disposal and Collection MSBUs for City of Keystone Heights]

The Board is in the process of developing the mechanism whereby the solid waste disposal and collection costs for the residential properties in the City of Keystone Heights may be placed on the annual tax bill as a non ad valorem assessment. Section 197.3632, Florida Statutes, governs the process by which this occurs. In order to successfully impose the assessments, the County requires the assistance of the Clay County Property Appraiser in preparing the assessment roll and the Clay County Tax Collector to prepare the tax rolls and collect the fees. Section 197.3632, Florida Statutes, requires that the County contract with the Property Appraiser and the Tax Collector to set forth reimbursement of costs to the Tax Collector and the Property Appraiser along with their statutory duties regarding creation of the roll.

22. Agreement for Clay County to Reimburse the Tax Collector [Solid Waste Disposal and Collection MSBUs for City of Keystone Heights]

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TIME CERTAINS

23. 2 p.m., or as soon thereafter - Public Hearing - CCSO Request to amend FY 16/17 Budget for carry forward funds

Approval to amend FY 2016-2017 Budget for carry forward request from CCSO.

LETTERS FOR ACTION

24. Approval of resignation letter; Gayward F. Hendry, Clay County Historical Preservation Board and the Planning Commission

LETTERS OF DOCUMENTATION

25. Florida Public Service Commission Notice

FPSC Order No. PSC-16-0424-TRF-EI

26. 2017 Notice of Meetings of the LAMSBD Board

PUBLIC COMMENTS

COMMISSIONERS' COMMENTS

In accordance with the Americans with Disabilities Act, any person needing a special accommodation to participate in this matter should contact the Clay County ADA Coordinator by mail at Post Office Box 1366, Green Cove Springs, FL 32043, or by telephone at number (904) 269-6347 no later than three (3) days prior to the hearing or proceeding for which this notice has been given. Hearing impaired persons can access the foregoing telephone number by contacting the Florida Relay Service at 1-800-955-8770 (Voice), or 1-800-955-8771 (TDD).