
CITY OF WINTER SPRINGS, FLORIDA



CITY COMMISSION

AGENDA

REGULAR MEETING

MONDAY, DECEMBER 12, 2016 - 5:15 P.M.

**CITY HALL - COMMISSION CHAMBERS
1126 EAST STATE ROAD 434, WINTER SPRINGS, FLORIDA**

Mayor Charles Lacey
Deputy Mayor Pam Carroll - Seat Three
Commissioner Jean Hovey - Seat One
Commissioner Kevin Cannon - Seat Two
Commissioner Cade Resnick - Seat Four
Commissioner Geoff Kendrick - Seat Five



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PLEASE SILENCE ELECTRONIC DEVICES DURING THE MEETING

CALL TO ORDER

Roll Call
Invocation
Pledge of Allegiance
Agenda Changes

AWARDS AND PRESENTATIONS

AWARDS AND PRESENTATIONS

100. Not Used

INFORMATIONAL AGENDA

INFORMATIONAL

200. Community Development Department



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REQUEST:

The Community Development Department is advising the City Commission of the status of various development projects within the City.

FISCAL IMPACT:

There is no fiscal impact associated with this agenda item.

COMMUNICATION EFFORTS:

This Agenda Item has been electronically forwarded to the Mayor and City Commission, City Manager, City Attorney/Staff, and is available on the City's Website, LaserFiche, and the City's Server. Additionally, portions of this Agenda Item are typed verbatim on the respective Meeting Agenda which has also been electronically forwarded to the individuals noted above, and which is also available on the City's Website, LaserFiche, and the City's Server; has been sent to applicable City Staff, Media/Press Representatives who have requested Agendas/Agenda Item information, Homeowner's Associations/Representatives on file with the City, and all individuals who have requested such information. This information has also been posted outside City Hall, posted inside City Hall with additional copies available for the General Public, and posted at six (6) different locations around the City. Furthermore, this information is also available to any individual requestors. City Staff is always willing to discuss this Agenda Item or any Agenda Item with any interested individuals.

RECOMMENDATION:

Staff requests the City Commission receive and review the information provided in this Agenda Item.

INFORMATIONAL

201. Parks and Recreation Department

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REQUEST:

The Parks and Recreation Department wishes to provide the City Commission with our 2017 Community Events Calendar.

FISCAL IMPACT:

Funds are budgeted in FY17 line code 72-7400-510140 for Public Safety costs. Event costs are budgeted in program promotional accounts and sponsorships/donations/vendor fees are collected to cover these costs.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff requests the City Commission receive and review the information provided in this Agenda Item.

PUBLIC INPUT

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a “Public Input” form. The City Commission will set aside up to thirty minutes for any City residents or taxpayers to address any items of public interest that do not appear on the agenda and for any members of the public to address any items that are listed on the agenda for final official action by the City Commission excluding public hearing items which are heard at the public hearing portion of the meeting, ministerial items (e.g. approval of agenda, minutes, informational items), and quasi-judicial or emergency items. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission. The City Commission will not take any action under the "Public Input" section of the agenda. The City Commission may schedule items not on the agenda as regular items and act upon them in the future.)

CONSENT AGENDA

CONSENT

300. Utility Department



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REQUEST:

The Utility Department is requesting authorization to procure the services of Layne Inliner, LLC to perform Sanitary Sewer Line Rehab Work by Piggybacking off of the City of Orlando Contract for Cured-in-Place Pipe rehabilitation.

FISCAL IMPACT:

The Utility Department has budgeted \$250,000 in the Renewal and Replacement Fund for sewer and manhole relining for FY 2015. The project cost of \$229,742.00 will be paid from this fund. Funds will be expended over the next 180 days.

COMMUNICATION EFFORTS:

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In addition, residents in the affected areas will be notified prior to the work being performed.

RECOMMENDATION:

It is recommended that authorization be granted to piggyback off of the City of Orlando Contract No. IFB15-0017 with Layne Inliner, LLC for the rehabilitation of sanitary sewer lines at a cost of \$229,742.00 plus a 10% contingency payable from the Utility Enterprise Fund Pipe Relining CIP line code (410-36-3600-560650-005).

CONSENT**301. Office of the City Manager and Finance and Administrative Services Department**

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REQUEST:

The City Manager and the Finance and Administrative Services Department are requesting the Commission adopt Resolution 2016-21 to authorize the City Manager to purchase from BB&T the City's Central Winds General Obligation Note Series 2012, not to exceed \$2,400,000; to retire a portion of the debt; and to replace the remaining debt, not exceed \$1.3 million, with a non-interest bearing note secured by pledge of revenues received by the Ad Valorem Tax approved by the voters in September 4, 2001.

FISCAL IMPACT:

Upon acceptance of the refinancing of the Central Winds General Obligation Note, Series 2012 with an internal note, the City will realize a Net Present Value savings of \$766,561 (100% of interest) over the remaining 15 years until final maturity of the internal note 1/1/2031. This equates to a savings for the tax payers of \$51,892 (nominal) annually.

Note: This refinancing brings the total accumulated savings of all bonds refinanced over the past six years to approximately \$4 million.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

The City Manager and Finance and Administrative Services Department recommend that the Commission adopt Bond Resolution 2012-21, grant permission to the City Manager to purchase from BB&T the City's Central Winds General Obligation Note, Series 2012 not to exceed \$2,400,000; to retire a portion of the debt, replace the remaining debt, not exceed \$1.3 million, with a non-interest bearing note secured by pledge of revenues received by the Ad Valorem tax approved by the voters in September 4, 2001 and authorize the City Manager and City Attorney to execute all necessary documents to memorialize the loan agreement.

CONSENT**302. Office of the City Manager**

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REQUEST:

The City Manager requests that the City Commission consider approval of a contract extension with the University of Central Florida Research Foundation, Inc (UCF Incubator) for funding for FY 17 - 18 in an amount not to exceed \$75,000 per year.

FISCAL IMPACT:

The fiscal impact of this request is \$150,000 over the next two (2) years. The City's current budget (FY17) contains the funding of \$75,000. If approved, the funding for both years would come from the City's General Fund Operating Income.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

The City Manager recommends that the City Commission authorize the City Manager to execute an agreement with the University of Central Florida Research Foundation, Inc. (UCF Incubator) for funding in the amount of \$75,000 per year for FY 17-18.

CONSENT**303. Police Department**

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REQUEST:

The Police Department requests Commission authorization to continue utilizing the State of Florida Department of Management Services contract DMS-10/11-008B for wireless air card services for laptop computers through January 12, 2022, in an amount not to exceed \$40,700 annually, and to authorize the City Manager and City Attorney to prepare and execute all required documents.

FISCAL IMPACT:

The service cost for the current year is \$35,073 and is funded in the FY 2017 Police operational budget. For future years additional funds may be budgeted, subject to availability and not to exceed \$40,700 annually, to account for the possible addition of new units.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

The Police Department recommends that the City Commission approve the use of State of Florida contract DMS-10/11-008B for wireless air card services in the amount not to exceed \$40,700 annually, approval to utilize this contract through January 12, 2022, and to authorize the City Manager and City Attorney to prepare and execute all required documents.

CONSENT**304. Community Development Department**

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REQUEST:

The Community Development Department requesting authorization to increase the construction contingency from 10% to 15% on the Central Winds Park Roadway Improvements project.

FISCAL IMPACT:

The additional 5% contingency, in the amount of \$71,791.75, is to be funded by a supplemental appropriation from the Transportation Impact Fee Fund Balance.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the City Commission authorize increasing the construction contingency from 10% to 15% on the Central Winds Park Roadway Improvements project.

CONSENT**305. Office of the City Clerk**

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REQUEST:

The City Clerk is requesting the City Commission Review and Approve the Monday, October 24, 2016 City Commission Regular Meeting Minutes.

FISCAL IMPACT:

There is no fiscal impact related to this Agenda Item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

The City Clerk is requesting the City Commission review and consider offering their Approval of the Monday, October 24, 2016 City Commission Regular Meeting Minutes.

CONSENT**306. Office of the City Clerk**

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REQUEST:

The City Clerk is requesting the City Commission Review and Approve the Monday, November 21, 2016 City Commission Special Meeting Minutes.

FISCAL IMPACT:

There is no fiscal impact related to this Agenda Item.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

The City Clerk is requesting the City Commission review and consider offering their Approval of the Monday, November 21, 2016 City Commission Special Meeting Minutes.

PUBLIC HEARINGS AGENDA

PUBLIC HEARINGS

400. Community Development Department



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REQUEST:

The Community Development Department requesting the City Commission approve for final adoption the Second Reading of Ordinance No. 2016-10 updating the City's Transportation Impact Fee Ordinance.

FISCAL IMPACT:

The new transportation impact fee rate schedule reduces City transportation impact fees for almost all residential and commercial land uses. The reduction in future transportation impact fee revenues is offset by a corresponding reduction in both the number and cost of the future projects planned to be funded by transportation impact fees.

COMMUNICATION EFFORTS:

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RECOMMENDATION:

Staff recommends the Commission approve the second and final reading adopting Ordinance No. 2016-10 updating the City's Transportation Impact Fee Ordinance.

REGULAR AGENDA

REGULAR

500. Office of the City Manager



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REQUEST:

The City Manager is requesting Commission set the Commission meeting schedule for calendar year 2017.

FISCAL IMPACT:

There is no significant fiscal impact associated with this agenda item. There would be some savings in Clerk and IT staff time resulting from any meeting cancelation(s).

COMMUNICATION EFFORTS:

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RECOMMENDATION:

The City Manager recommends that the Commission adopt the calendar year 2017 meeting schedule presented herein or amended as deemed appropriate.

REPORTSREPORTS

600. Office of the City Attorney - Anthony A. Garganese, Esquire

REPORTS

601. Office of the City Manager - Kevin L. Smith

REPORTS

602. Office of the City Clerk - Andrea Lorenzo-Luaces, MMC

REPORTS

603. Office of Commissioner Seat Two - The Honorable Kevin Cannon

REPORTS

604. Office of Commissioner Seat Three/Deputy Mayor - The Honorable Pam Carroll

REPORTS

605. Office of Commissioner Seat Four - The Honorable Cade Resnick

REPORTS

606. Office of Commissioner Seat Five - The Honorable Geoff Kendrick

REPORTS

607. Office of the Mayor - The Honorable Charles Lacey

REPORTS

608. Office of Commissioner Seat One - The Honorable Jean Hovey

PUBLIC INPUT

(Anyone who wishes to speak during Public Input on any Agenda Item or subject matter will need to fill out a “Public Input” form. In its discretion, the City Commission may set aside up to thirty additional minutes at the end of each City Commission meeting for additional public input by any resident or taxpayer of the City about items of public interest. It is not appropriate to readdress quasi-judicial and public hearing items previously addressed by the City Commission at the same meeting, nor to advance arguments or repetitious questions concerning matters which the City Commission believes to be closed. Individuals will limit their comments to three (3) minutes, and representatives of groups or homeowners' associations shall limit their comments to five (5) minutes, unless otherwise determined by the City Commission.)

ADJOURNMENT

❖ PUBLIC NOTICE ❖

This is a Public Meeting, and the public is invited to attend.

This Agenda is subject to change.

Please be advised that one (1) or more Members of any of the City's Advisory Boards and Committees may be in attendance at this Meeting, and may participate in discussions.

Persons with disabilities needing assistance to participate in any of these proceedings should contact the City of Winter Springs at (407) 327-1800 "at least 48 hours prior to meeting, a written request by a physically handicapped person to attend the meeting, directed to the chairperson or director of such board, commission, agency, or authority" - per Section 286.26 *Florida Statutes*.

"If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based" - per Section 286.0105 *Florida Statutes*.
