

# City of Miramar, FL

2300 Civic Center Place, Miramar, FL 33025



## Meeting Agenda

Wednesday, September 21, 2016

7:00 PM

Commission Chambers

### CITY COMMISSION REGULAR MEETING

*Mayor Wayne M. Messam*  
*Vice Mayor Maxwell B. Chambers*  
*Commissioner Winston F. Barnes*  
*Commissioner Yvette Colbourne*  
*Commissioner Darline B. Riggs*

## City of Miramar

### Welcome to the City Commission Meeting

We are pleased that you have demonstrated an interest in the City of Miramar by attending a City Commission meeting. We hope you will attend more of these meetings in the future.

**GENERAL INFORMATION:** The City of Miramar is a municipality chartered by the State of Florida operating under the "City Council - City Manager Plan." The City Commission is comprised of four members and the Mayor selected by the residents of Miramar to serve as the City's governing body. It is responsible for adopting policies of the City, passing ordinances, adopting resolutions and approving budgets. A City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the City Commission on policy issues.

The City Commission meeting is a formal meeting of the members of the commission to transact City business. This business is conducted in a manner prescribed by resolution, laws and regulations which require certain formal actions and the following of specific procedures.

The AGENDA is a printed document that lists the order of business for the Commission meeting. The public is encouraged to contact the Mayor or any City Commissioner prior to a Commission meeting to express their views on items appearing on the Agenda.

\* All beepers, cell phones and other electronic devices must be turned off prior to entering the Commission Chambers.

The City Commission may consider and act upon such other business as may come before it in the event this agenda must be revised, such revised copies will be available to the public at the City Commission meeting.

#### GENERAL RULES AND PROCEDURES FOR PUBLIC PARTICIPATION AT CITY COMMISSION MEETINGS:

Who May Speak - Any individual who wishes to address the City Commission may do so providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

1. Speaking on items on the Agenda - Individuals wishing to speak on matters that appear on the Agenda need only to raise their hand to be recognized by the Mayor. Discussion at Special Meetings is limited to the items referred to on the Agenda for such Special Meetings.
2. Other Business Items - These are items placed on the Agenda by the Mayor or a Commissioner and either are requests for the preparation of future legislation or are requests for possible direction to the Administration.
3. Speaking on items not on the Agenda - Public Participation - Any individual may speak on any subject pertinent to the City at the second regularly scheduled meeting of each month. Individuals must sign in with the City Clerk prior to the meeting. The Mayor will recognize those persons who signed in, under the agenda item "Public Participation."
4. Addressing Commission, Manner & Time - Public discussion during all items is limited to three minutes maximum per person, however, the Mayor at his/her discretion may allow more time. Each person who addresses the Commission shall step up to the speaker's podium and shall give his/her name and address.

The above represents a summarization of the Commission Procedures Resolution. Copies of this resolution are available from the City Clerk's office. Any person requiring auxiliary aids and services at this meeting may call the City Clerk's Office at 954-602-3011 at least two calendar days prior to the meeting.

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings and for such purpose may need to insure that a verbatim recording of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**CALL TO ORDER**

**ROLL CALL/ANNOUNCEMENTS**

**MOMENT OF SILENCE**

**PRESENTATIONS**

Proclamation: Sickle Cell Awareness Month. (Mayor Wayne M. Messam)

**CONSENT AGENDA**

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the consent agenda should approach the podium now.

1. Minutes from the Special and Regular Commission Meetings of September 7, 2016 and the Fiscal Year 2017 Fire Protection Assessment & Budget Public Hearing of September 12, 2016.

**Indexes:**

**Attachments:**

[Special Commission Minutes 9-7-16 Modular Space Corp](#)

[Special Commission Minutes 9-7-16 Payton](#)

[Regular Commission Meeting Minutes 9-7-16](#)

[FY17 Fire Fee Budget Public Hearing of 09-12-16](#)

2. Temp. Reso. #R6253 approving and authorizing **submission** of the **grant application** to the Florida Highway Beautification Council for grant funds from the Florida Department of Transportation in the amount of \$100,000 for **landscape improvements along University Drive/State Road 817**; authorizing the City Manager to accept the grant, if awarded, and enter into a Joint Participation Agreement and Landscape Maintenance Memorandum of Agreement with the Florida Department of Transportation. (*Public Works Director Bernard Buxton-Tetteh*)

**Indexes:**

**Attachments:**

[R6253 University Dr and State Road 817 Landscape Improvements](#)

3. Temp. Reso. #R6252 approving expenditures for the **lease of 179 desktops, 80 laptops, 2 servers and 1 storage device** from Dell Financial Services, LLC, pursuant to the existing Master Lease Agreement with Dell Financial Services LP and utilizing State of Florida Contract No. 250-WSCA-10-ACS, in a total amount not-to-exceed \$438,865 over three years from date of execution; authorizing the City Manager to execute the lease documents. (*Information Technology Director Clayton Jenkins*)

Indexes:

Attachments: [R6252 Lease of Computers with backup](#)

**End of Consent**

**RESOLUTIONS**

4. Temp. Reso. #R6231 approving **appointments** to the **Teen Council Advisory Board**. (*City Clerk Denise A. Gibbs*)

Indexes:

Attachments: [Teen Council Advisory Board with backup](#)

5. Temp. Reso. #R6232 providing for **adoption of a revised Impact Fee Schedule**, including impact fees for Police, Fire-Rescue and Parks and Recreation, pursuant to Division 2.1, "Impact Fees for New Development" of Chapter 2, "Administration" of the City Code. (*Management & Budget Director Norm Mason*)

Indexes:

Attachments: [R6232 Adoption of Revised Impact Fee Schedule with backup](#)

**PUBLIC PARTICIPATION (7:30 – 8:00 P.M.)**

**QUASI-JUDICIAL PUBLIC HEARING**

All who wish to speak shall be collectively sworn in. City Attorney will then read the title of the item to be considered. Staff shall present a brief synopsis of the application and make a recommendation. Next will be a presentation by the applicant. The Commission will then hear from participants in favor of and in opposition to the application. The applicant, staff and or any Commissioner may cross-examine the witnesses, and a participant may request that the board ask questions of a witness. The public hearing will conclude with final remarks by staff and the applicant. No further presentations or testimony shall be permitted. All decisions of the Commission must be based upon competent substantial evidence presented to it at the hearing. All backup materials provided to the City Commission, as a part of the agenda will automatically be made a part of the record of the hearing. All approvals will be subject to staff recommended conditions unless otherwise stated in the motion for approval.

6. Temp. Reso. #R6248 considering Application No. 1604937, **Site Plan Approval** for **Monarch Lakes Park**, located on the southwest corner of Southwest 136th Avenue and Southwest 21st Street. (*Community & Economic Development Director Eric Silva*)

Indexes:

Attachments: [Monarch Lakes Site Plan with backup](#)

**OTHER BUSINESS**

**Reports and Comments:**

**Commission Reports:**

**City Attorney Reports:**

**City Manager Reports:**

**ADJOURNMENT**

**THE NEXT REGULARLY SCHEDULED CITY COMMISSION MEETING IS:**

**October 5, 2016 at 7:00 P.M.**