



Okeechobee County Board of County Commissioners

Meeting Location
304 NW 2nd Street
Okeechobee, FL 34972
863-763-6441
www.co.okeechobee.fl.us

Regular Session

~ Agenda ~

Thursday, July 28, 2016

9:00 AM

Historic Courthouse, Room 270

Roll Call

Frank Irby	Chairman
Terry Burroughs	Commissioner
Bryant Culpepper	Commissioner
Margaret Garrard Helton	Commissioner
Robbie Chartier	County Administrator
John Cassels	County Attorney
Jeff Shain	Deputy Clerk

I. Commencement

II. Public Comments

III. Revisions

IV. Agenda

1. *Consent Agenda*

- a. MINUTES FROM July 14, 2016 REGULAR SESSION— Jeff Shain
That the Board of County Commissioners approve Minutes from July 14, 2016 Regular Session.
- b. WARRANTS 2016-14— Jessica Burnette
That the Board of County Commissioners approve Warrants list 2016-14.
- c. CONSOLIDATED SMALL COUNTY SOLID WASTE GRANT APPLICATION 2016/2017 FROM THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION— Russell Rowland
That the Board of County Commissioners authorize the Chairman to execute the Florida Department of Environmental Protection (FDEP) Consolidated Small County Solid Waste Grant Application in the amount of \$90,909 for the fiscal year 2016/2017.
- d. SECOND RENEWAL OF THE CONTINUING SERVICES CONTRACT FOR PROFESSIONAL SERVICES WITH AVCON, INC. AT THE OKEECHOBEE COUNTY AIRPORT AND INDUSTRIAL PARK— Kathy Scott
That the Board of County Commissioners approve the second renewal of the current contract for Professional Services at the Okeechobee County Airport with AVCON, Inc.; provide for a term beginning August 14, 2016 and ending August 13, 2017; and authorize the Chair to execute the renewal as prepared by the County Attorney.

e. BUDGET TRANSFER BT-188 MEDICAID— Corey Wheeler

That the Board of County Commissioners approve Budget Transfer BT16-188 in the amount of \$23,200 from the General Fund Reserves to appropriate additional funds for Medicaid, based on the July 1, 2016 increase, and other expenditures exceeding estimates.

f. RESOLUTION 2016- , BUDGET AMENDMENT BA16-22 AND BUDGET TRANSFER BT 16-190 UN-REFUNDED IMPACT FEE TRANSFER— Corey Wheeler

That the Board of County Commissioners approve Budget Transfer BT 16-190 in the amount of \$244,830 from Impact Fee Fund Reserves to Transfer Out to appropriate Impact Fee funds to the departments they were collected on behalf of so that they can be expended.

That the Board of County Commissioners approve Resolution 2016-___ amending the 2015-2016 fiscal budget to appropriate unanticipated impact fee transfers to the General Fund, Fire Rescue Fund, and Transportation Trust Fund, providing an effective date and approve BA16-22 In the amount of \$244,830.

g. RESOLUTION & BUDGET AMENDMENT 16-21 FOR ADDITIONAL BUILDING PERMIT REVENUES— Corey Wheeler

That the Board of County Commissioners approve Resolution 2016-___ amending the 2015-2016 fiscal budget to appropriate unanticipated building permit revenues for the Unincorporated Service Fund - Building Department operating area providing an effective date and approve BA 16-21 in the amount of \$100,000.

2. Proclamations/Public Hearings

a. 9:00 A.M. PUBLIC HEARING: CONSIDERATION OF VACATING A PORTION OF MOUTH OF TAYLOR SUBDIVISION UNIT ONE— Bill Royce

That the Board of County Commissioners conduct a public hearing and accept input from interested parties; and

That the Board of County Commissioners adopt Resolution 2016-___ vacating and returning to acreage a portion of the Mouth of Taylor Subdivision Unit One.

3. General Business

a. APPOINTMENT OF THE OKEECHOBEE COUNTY EXTENSION AGENT AND APPOINTMENT OF DAIRY REGIONAL SPECIALIZED AGENT II— Tracy Rowland

That the Board of County Commissioners concur with the appointments by UF/IFAS of Ms. Lauren Butler as the Okeechobee County Extension Agent; and Ms. Colleen Larson as Dairy Regional Specialized Agent II.

b. ARGO PARTNERS: QUALITY HEALTH PLANS (CASE No. 2011-CA-002245)— Robbie Chartier

That the Board of County Commissioners accept an offer to receive 7.5% or (\$2,844.45) of total claims due in the amount of \$37,926 from Argo Partners representing Florida Department of Financial Services, Division of Rehabilitation and Liquidation for Quality Health Plans in liquidation.

- c. BUDGET TRANSFER BT 16-178 TOURISM SPECIAL REVENUE FUND— Corey Wheeler

That the Board of County Commissioners approve Budget Transfer BT 16-178 in the amount of \$42,600 from Tourism Special Revenue Fund Reserves to Lock 7 Professional Services to appropriate funds for the Lock 7 Master Conceptual Plan and Phase I Construction Services.

- d. BUDGET TRANSFER BT 16-189 AGRI-CIVIC CENTER TRACTOR REPAIR— Corey Wheeler

That the Board of County Commissioners approve Budget Transfer BT16-189 in the amount of \$5,141 from General Fund Reserves to appropriate funds to Agri-Civic Center equipment repairs for the unanticipated repair of a tractor.

- e. OKEE-TANTIE BOAT SLIP RENTAL EXTENSION THROUGH APRIL 1, 2017— Albie Scoggins

That the Board of County Commissioners approve continuation of boat slip rental program at the Okee-Tantie Campground and Marina through April 1, 2017.

- f. AMENDMENT TO TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION— Lee Evett

That the Board of County Commissioners approve an Amendment to our Traffic Signal Maintenance and Compensation Agreement between Okeechobee County and the Florida Department of Transportation providing for defined unit rates for reimbursement of expenses incurred by Okeechobee County for maintenance of traffic signals and devices operating on identified State roads through 2020 and authorize the Chair to execute same, subject to County Attorney review.

- g. APPROVAL OF EXPANDING THE WORK AREA USING COMPETITIVELY BID UNIT PRICES - OAK PARK PROJECT.— Lee Evett

That the Board of County Commissioners approve the expansion of the work area and activities within the Oak Park Project at the same competitively bid unit prices awarded to Go Underground Utilities and authorize the County Administrator to approve an increase to Go Underground Utilities contract in the amount of \$1,165,600.00.

- h. APPROVE BUDGET TRANSFER 16-170 PROVIDING FUNDING FOR THE INVESTIGATION, AND ENGINEERING SERVICES NECESSARY TO COMPETITIVELY BID ONE PROJECT TO REPAIR VARIOUS AREAS ON SW 3RD TERRACE AND SURROUNDING STREETS.— Lee Evett

That the Board of County Commissioners approve Budget Transfer 16-170 providing an appropriation of \$50,000 from Road Improvement Fund reserves necessary to fund various investigation and engineering activities required to contract for the repair of deficiencies in the original construction at 14 locations on 5 separate roadways.

- i. ADOPTION OF ADMINISTRATIVE REGULATION 11.06 - COUNTY ROAD RIGHT OF WAYS— Lee Evett

That the Board of County Commissioners adopt Administrative Regulation 11.06, providing staff guidance in matters dealing with County Road Right of Ways.

- j. REQUEST A WORKSHOP SESSION - MAINTAINING PUBLIC RIGHT OF WAYS AND RELATED DRAINAGE FACILITIES— Lee Evett

That the Board of County Commissioners schedule a Workshop session for 9 am Thursday August 18, 2016 for the purpose of discussing the continuing maintenance of County roads and drainage facilities

- k. PURCHASE OF CEILOMETER UPDATE FOR THE AIRPORT AWOS (Automatic Weather Observation System)— Kathy Scott

That the Board of County Commissioners approve the purchase of a Ceilometer update (CL31)for the Airport AWOS from Vaisala, Inc., as a sole source vender in the amount of \$27,955 and approve Budget Transfer BT16-186 in the amount of \$27,955.00 from the Transportation Trust Fund Reserves to appropriate funds for this purchase.

- l. ESTABLISH MILLAGE RATE(S) FOR 2016 TAX YEAR— Corey Wheeler

That the Board of County Commissioners determine the General Fund Millage Rate as _____ for TRIM Notice purposes; and

That the Board of County Commissioners determine the Law Enforcement MSTU Millage Rate as _____ for TRIM Notice purposes.

- m. PRELIMINARY RATE RESOLUTION, SOLID WASTE COLLECTION & DISPOSAL SERVICE ASSESSMENTS— Corey Wheeler

That the Board of County Commissioners approve Resolution 2016-____, Relating To The Provision Of Solid Waste Collection And Disposal Services In The Okeechobee County Municipal Service Benefit Unit; Establishing The Estimated Assessment Rate For Solid Waste Collection And Disposal Services For The Fiscal Year Beginning October 1, 2016; Acknowledging Preparation Of An Assessment Roll; Authorizing A Public Hearing And Acknowledging Provision Of Notice Thereof; Providing For Application Of Assessment Proceeds; Providing For Conflicts; Providing For Severability; Providing An Effective Date.

- n. PRELIMINARY RATE RESOLUTION, FIRE RESCUE ASSESSMENTS— Corey Wheeler

That the Board of County Commissioners approve Resolution 2016- , Relating To The Provision Of Fire Rescue Services, Facilities And Programs In The Okeechobee County Municipal Service Benefit Unit For Fire Rescue Services; Establishing The Estimated Assessment Rate For Fire Rescue Assessments For The Fiscal Year Beginning October 1, 2016; Acknowledging Preparation Of An Assessment Roll; Authorizing A Public Hearing And Acknowledging Provision Of Notice Thereof; Providing For Application Of Assessment Proceeds; Providing For Conflicts; Providing For Severability; Providing An Effective Date.

- o. **PRELIMINARY RATE RESOLUTION, EMERGENCY MEDICAL SERVICE TAX ASSESSMENTS— Corey Wheeler**

That the Board of County Commissioners approve Resolution 2016-____, Relating To The Provision Of Emergency Medical Services, Facilities And Programs In The Okeechobee County Municipal Service Benefit Unit For Emergency Medical Services; Establishing The Estimated Assessment Rate For Emergency Medical Tax Assessments For The Fiscal Year Beginning October 1, 2016; Acknowledging

Preparation Of An Assessment Roll; Authorizing A Public Hearing And Acknowledging Provision Of Notice Thereof; Providing For Application Of Assessment Proceeds; Providing For Conflicts; Providing For Severability; Providing An Effective Date.

- p. PRELIMINARY RATE RESOLUTION, STREET LIGHTING ASSESSMENTS Oak Lake Estates Special Assessment Street Light District S.W. 18th Court (Partridge Place) Special Assessment Street Light District— Corey Wheeler

That the Board of County Commissioners approve Resolution 2016-____, Relating To The Provision Of Street Lights As Authorized by Ordinance 83-3 For The Oak Lake Estates Special Assessment Street Light District and 87-5 For The S.W. 18th Court Special Assessment Street Light District For The Fiscal Year Beginning October 1, 2016; Acknowledging Preparation Of An Assessment Roll; Authorizing A Public Hearing And Acknowledging Provision Of Notice Thereof; Providing For Application Of Assessment Proceeds; Providing For Conflicts; Providing For Severability; Providing An Effective Date.

4. Administration Report

5. Commissioner Reports

6. Additional Documents, If Any, Presented At Meeting

V. Adjournment

Any person deciding to appeal any decision by the Board of County Commissioners with respect to any matter considered at this meeting or hearing will need to ensure that verbatim record of the proceedings is made and that the record includes the testimony and evidence upon which the appeal will be based.