

**COMMISSION
AGENDA REPORT**

Meeting Date: July 26, 2016

Item Number: 16, 17, 18, 19

City of Lynn Haven

From: Admin & Support Services

Prepared By: Amanda DeLonjay

Subject: Utility Rate Resolutions

Staff Recommendations (In motion - ready form): Recommend raising utility rates as stated in Resolution No. 2016-07-653, 2016-07-654, 2016-07-655, and 2016-07-656.

I. Report In Brief:

Utility rates are increased annually effective October 1, as recommended by the Revenue Sufficiency Analysis studies performed by Burton & Associates.

The study recommended raising Storm Water rates by the greater of the general CPI or 1.9%. The general CPI is 1%. Therefore, the recommendation is to raise the Storm Water rate by 1.9%.

The study recommended raising Sanitation (Garbage) rates annually by the greater of the general CPI of 2%. The general CPI is 1%. Therefore, the recommendation is to raise the Sanitation rate by 2%.

The study recommended raising Water & Sewer (Wastewater) rates annually by the greater of the Water & Sewerage Maintenance Series CPI or 4.6%. The Water & Sewerage Maintenance Series CPI is 4.6%. Therefore, the recommendation is to increase Water & Sewer rates by 4.6%.

II. Fiscal Impact: Increase revenue to ensure expenditures are covered, and to save for future infrastructure projects.

III. Advertised: Date: Newspaper:

IV. Affected Parties Notified of Meeting: Yes: Not Required:

V. Attachments: Resolution No. 2016-07-653
Resolution No. 2016-07-654
Resolution No. 2016-07-655
Resolution No. 2016-07-656

Approved as to Content: _____
City Manager

Date: _____

RESOLUTION NO. 2016 – 07-653

A RESOLUTION OF THE CITY OF LYNN HAVEN, FLORIDA REVISING THE CITY'S ESTABLISHED STORMWATER UTILITY FEES; AMENDING APPENDIX "A" OF THE LYNN HAVEN CODE OF ORDINANCES TO INCLUDE SUCH REVISED FEES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lynn Haven, Florida (the "City") is committed to operating a stormwater management system as the City continues to grow;

WHEREAS, since 1996, the City has collected a stormwater utility fee on all residential households and commercial sites with such fee being set in Appendix A of the Lynn Haven Code of Ordinances (the "Code");

WHEREAS, the City hired Burton and Associates ("Burton") to update its analysis of the stormwater utility fee and its application to the operations of the City's stormwater system;

WHEREAS, the City Commission of Lynn Haven, Florida, desires a 1.9% increase to amend the stormwater utility fees to provide for the operation of the system; and

WHEREAS, Ordinance 876, to be codified as Section 70-128(b) of the Code, authorizes the Commission, by resolution, to set the amount of the stormwater utility fees and to publish such fees in Appendix "A" of the Code.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Lynn Haven, Florida that Appendix "A" of the Code be amended as follows:

Chapter 70. Utilities

(9)(c) Stormwater Utility Fees:

1. Residential households, dollars per month.....3.54
2. Commercial sites, dollars per month8.88

THIS RESOLUTION shall become effective October 1, 2016.

PASSED, APPROVED, AND ADOPTED this 26th day of July, 2016.

CITY OF LYNN HAVEN, FLORIDA

BY: _____
Margo D. Anderson, Mayor

ATTEST:

Joel B. Schubert, City Manager

RESOLUTION NO. 2016-07-654

**A RESOLUTION AMENDING THE RATE STRUCTURE FOR RESIDENTIAL AND
COMMERCIAL SOLID WASTE COLLECTION; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, 54-61 of the City of Lynn Haven Code of Ordinances provides for the imposition of charges for the collection of residential and commercial solid waste and allows the City Commission to establish the rates for such charges by resolution and have them set out in Appendix A of the Code of Ordinances; and,

WHEREAS, the City Commission of the City of Lynn Haven, Florida desires a 2% increase to amend the rate structure for the collection of residential and commercial solid waste as outlined in the Burton & Associates Revenue Sufficiency Study.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Lynn Haven, Florida that Appendix "A" of the Code by amended as follows:

- Section 1. The rate structure for residential and commercial solid waste charges, to be set out in Exhibit "A" of the Code of Ordinances of the City. Is hereby established as follows:
- Section 2. *Senior Garbage.* Seniors who are 65 years of age or older, and providing there are no more than two occupants in the home, may have once-weekly pickup of one 90-gallon container inside the city limits at the reduced rate as established in Appendix A Fee Schedule.
- Section 3. Each unit of a multifamily apartment, duplex, condominium, motel, or trailer park shall be billed at the residential garbage rate as established in Appendix A Fee Schedule.
- Section 4. *Third Can.* Once-weekly pickup of a third (maximum allowed) 90-gallon container shall be billed at the garbage rate as established in Appendix A Fee Schedule.

Section 5. *Outside city limits.* The City shall add a surcharge of 50 percent for garbage services provided outside the city limits.

This resolution shall take effect October 1, 2016.

Passed and Adopted by the City Commission of Lynn Haven, Florida, in regular session assembled, this 26th day of July, 2016.

Approved this 26th day of July, 2016.

Margo D. Anderson, Mayor

ATTEST:

Joel B. Schubert, City Manager

GARBAGE RATES

EFFECTIVE 10/01/2016

Charge Code Description	Yard Size	Pick-ups per week	FY 16/17 Total Charge
Residential Garbage In	can	1	24.86
Residential Garbage Out	can	1	37.29
Res Garbage I/S With Extra Can	can	1	28.80
Res Garbage O/S With Extra Can	can	1	42.13
Res Garbage I/S 3 cans	can	1	52.94
Commercial Garbage In	can	1	35.03
Commercial Garbage Out	can	1	52.56
Com Garbage I/S With Extra Can	can	1	38.27
Com Garbage O/S With Extra Can	can	1	57.40
Com Garbage I/S 3 Cans	can	1	73.29
Senior Garbage	can	1	13.69
Dumpster	2	1	87.03
Dumpster	2	2	147.55
Dumpster	2	3	208.09
Dumpster	2	4	268.64
Dumpster	2	5	329.19
Dumpster	3	1	113.24
Dumpster	3	2	192.88
Dumpster	3	3	272.54
Dumpster	3	4	352.19
Dumpster	3	5	431.85
Dumpster	4	1	120.96
Dumpster	4	2	201.35
Dumpster	4	3	281.74
Dumpster	4	4	362.14
Dumpster	4	5	442.54
Dumpster	6	1	160.94
Dumpster	6	2	267.17
Dumpster	6	3	373.37
Dumpster	6	4	479.57
Dumpster	6	5	585.79
Dumpster	8	1	186.65
Dumpster	8	2	308.02
Dumpster	8	3	429.37
Dumpster	8	4	550.74
Dumpster	8	5	672.10
Dumpster	8	6	793.45

RESOLUTION NO. 2016-07-655

**A RESOLUTION AMENDING RATES AND CHARGES FOR
RESIDENTIAL AND COMMERCIAL WATER SYSTEM; PROVIDING
FOR AN EFFECTIVE DATE.**

WHEREAS, 70-127 of the Code of Ordinances of the City of Lynn Haven, Florida, provides for the imposition of a rate structure of charges for the use of the City's water system and provides that such structure be set out in Exhibit "A" of the Code; and

WHEREAS, the City and its Staff have formulated a 5 Year Plan to make the required repairs and capital and infrastructure improvements; and

WHEREAS, Burton and Associates has prepared a rate study and has examined the 5 Year Plan and other necessary repairs and improvements to the system and the associated costs for such repairs and improvements and has recommended increases to the existing water rate structure to cover the cost of such improvements; and

WHEREAS, a 4.6% increase in the existing water rate structure will provide for the prudent minimum required repairs and improvements; and

WHEREAS, the City Commission of Lynn Haven, Florida, desires to amend the water system rate structure to make the necessary repairs and improvements;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LYNN HAVEN, FLORIDA, IN REGULAR SESSION ASSEMBLED AS FOLLOWS:

Section 1. The rate structure for water system fees, to be set out in Exhibit "A" of the Code of Ordinances of the City, is hereby established to be:

(5)	Water rates - monthly base charge for one inch or smaller meters:	
	a. Single-family residential, per unit.....	9.43
	b. Multifamily, apartments, duplexes, condominiums, manufactured housing parks (trailer parks), per unit.	9.44
	c. Commercial, per unit.....	18.84
(6)	Water rates - Monthly - For one 2 -inch or larger meters:	
	a. One and one-half.....	23.61
	b. Two.....	47.13
	c. Three.....	143.71
	d. Four.....	292.09
	e. Six.....	555.92
	f. Eight.	972.85

(7)	Water rates - Volume charge (per 1,000 gallons):	3.44
	a. Single-family residential.....	3.44
	b. Multifamily, apartments, duplexes, condominiums, mobile home parks.....	3.44
	c. Commercial.....	3.44
(10)	Fire protection fee - A monthly fee in addition to the minimum monthly charge calculated according to the diameter of the service line, per diameter inch	3.32

Section 2. This resolution shall take effect as of the first billing period beginning October 1, 2016.

PASSED AND ADOPTED by the City Commission of Lynn Haven, Florida, in regular session assembled this 26th day of July, 2016.

APPROVED this 26th day of July, 2016.

Margo D. Anderson, Mayor

FILED in the Office of the City Manager this 26th day of July, 2016.

Joel B. Schubert, City Manager

RESOLUTION NO. 2016-07-656

**A RESOLUTION AMENDING RATES AND CHARGES FOR
RESIDENTIAL AND COMMERCIAL WASTEWATER SYSTEM;
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, 70-126 of the Code of Ordinances of the City of Lynn Haven, Florida, provides for the imposition of a rate structure of charges for the use of the City's wastewater system and provides that such structure be set out in Exhibit "A" of the Code; and

WHEREAS, the City and its Staff have formulated a 5 Year Plan to make the required repairs and capital and infrastructure improvements; and

WHEREAS, Burton and Associates has prepared a rate study and has examined the 5 Year Plan and other necessary repairs and improvements to the system and the associated costs for such repairs and improvements and has recommended increases to the existing wastewater rate structure to cover the cost of such improvements; and

WHEREAS, a 4.6% increase in the existing wastewater rate structure will provide for the prudent minimum required repairs and improvements; and

WHEREAS, the City Commission of Lynn Haven, Florida, desires to amend the wastewater system rate structure to make the necessary repairs and improvements;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LYNN HAVEN, FLORIDA, IN REGULAR SESSION ASSEMBLED AS FOLLOWS:

Section 1. The rate structure for wastewater system fees, to be set out in Exhibit "A" of the Code of Ordinances of the City, is hereby established to be:

- (4) Wastewater system fees:
 - a. Monthly base charges:
 - 1. Single-family residential, per unit..... 9.11
 - 2. Multifamily, apartments, duplexes, condominiums,
manufactured housing parks (trailer parks), per unit..... 9.11
 - 3. Commercial, per unit 18.18
 - b. Volume charges per 1,000 gallons:
 - 1. Single-family, residential..... 5.65
 - 2. Multifamily 5.65
 - 3. Commercial..... 5.65

Sewer only accounts:

- i. Residential - a monthly volume charge equal to a usage of 12,000 gallons shall be made for the wastewater produced by each unit of single-family residences, multifamily, apartments, trailer parks, duplexes and condominiums.
- ii. Commercial - the usage volume will be determined by The Building Official, based on the ERC formula.

Section 2. This resolution shall take effect as of the first billing period beginning October 1, 2016.

PASSED AND ADOPTED by the City Commission of Lynn Haven, Florida, in regular session assembled this 26th day of July, 2016.

APPROVED this 26th day of July, 2016.

Margo D. Anderson, Mayor

FILED in the Office of the City Manager this 26th day of July, 2016.

Joel B. Schubert, City Manager