

# CITY OF HOLLY HILL, FLORIDA

## CITY COMMISSION

AGENDA • JULY 26, 2016

---

City Commission Chamber

Regular City Commission Meeting

7:00 PM

---

CITY HALL  
1065 RIDGEWOOD AVENUE  
HOLLY HILL, FL 32117

City Clerk's office: (386) 248-9441 - Fax: (386) 248-9448



City Commission Chamber  
City Hall  
1065 Ridgewood Avenue  
Holly Hill, FL 32117

### **CITY COMMISSION MEMBERS**

**Mayor**

John Penny

---

**District 1 - Commissioner**

Arthur J. Byrnes

---

**District 3 - Commissioner**

John F. Capers

---

**District 2 - Commissioner**

Penny Currie

---

**District 4 - Commissioner**

Elizabeth Albert

**CITY MANAGER**

Joseph Forte

**CITY CLERK**

Valerie Manning

**1. CALL TO ORDER**

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance to the Flag

**2. RECESS THE CC MTG & CONVENE AS THE CRA****3. CRA AGENDA ITEM**

- 1. Resolution US-1 Median Landscaping (16CRA1) Design and Construction Phase Engineering - Resolution 2016-R-26  
(Requested by Mark Juliano, Public Works)

**4. ADJOURN AS THE CRA & RECONVENE THE CC MTG****5. PUBLIC COMMENTS****6. APPROVAL OF MINUTES**

- 1. Minutes - July 12, 2016 - Budget Workshop & Regular City Commission Meeting  
(Requested by Valerie Manning, City Clerk)

**7. CONSENT AGENDA - ITEMS (1 - 5)**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items. Is there anyone in the audience who wishes to speak on any item on the Consent Agenda?

- 1. Renewal of Continuing Services Agreement with TMH Consulting, Inc.  
(Requested by Joseph Forte, City Manager)
- 2. Payroll & Holiday Calendar FY 2016-2017  
(Requested by Valerie Manning, City Clerk)
- 3. Volusia County Fire Mutual Aid Agreement - Renewal  
(Requested by Valerie Manning, City Clerk)
- 4. Riviera Estates Agreement / Development Order for Lots 0300, 0310, 0320, 0270, 0250, 0260, 0180, and 0130  
(Requested by Joseph Forte, City Manager)
- 5. Special Assessment Stormwater Agreement  
(Requested by Kurt Swartzlander, Finance)

**8. REGULAR AGENDA**

1. Ordinance Ordinance No. 2977 An Ordinance of the City of Holly Hill, Florida, Amending Chapter 62 (Taxation), Article Ii (Local Business Tax Receipt), Section 42 (Schedule of Tax Rates) to Increase the Tax Rate; Providing for Conflicting Ordinances; Providing for Severability; and Providing an Effective Date.  
(Requested by Kurt Swartzlander, Finance)
2. Ordinance An Ordinance of the City of Holly Hill, Florida Amending, the Land Development Regulations, by Amending Section 114-765 Schedule of Dimensional Requirements to Amend the Front Yard Setback of the R-1 Single-Family Zoning District ; Providing for Conflicting Ordinances; Providing for Severability; and Providing an Effective Date.  
(Requested by Thomas Harowski, Board of Planning and Appeals)
3. Resolution Lease of City Owned Land on Riverside Drive for the Purpose of Building a Private Dock and Boat Lift - Resolution 2016-R-28  
(Requested by Joseph Forte, City Manager)
4. Resolution US-1 Median Landscaping (16CRA1) Design and Construction Phase Engineering - Resolution 2016-R-27  
(Requested by Mark Juliano, Public Works)
5. Resolution Planning and Appeals Board Appointment - Resolution 2016-R-31  
(Requested by Valerie Manning, City Clerk)

## 9. PUBLIC HEARINGS

Please silence any cell phone, pager or noise making device as not to interrupt the meeting. Staff will introduce each item for consideration, with comments and recommendations. The applicant or appellant and supporters will be heard first. Those in opposition to the request will be heard next. Comments should be restricted to pertinent information regarding the agenda item under discussion. Out of courtesy to others, we ask that speakers keep their comments brief and try to limit these comments to information not previously discussed. Speakers should state their name and address clearly for the record. The City Clerk's office is required to retain any documents, photographs, drawings, etc. that are shown to the City Commissioners in support of a position. The City Commission may ask questions of speakers or of staff members. The Mayor will then ask the City Commission to make a recommendation or motion. Once a motion has been made and seconded, discussion will be closed to the floor. Following City Commission discussion, a vote will be taken. During voting, Commissioners who do not cast objecting votes are considered to have voted in support of the motion.

1. Resolution A Resolution of the City of Holly Hill, Florida, Adopting a Proposed Millage Rate for the Fiscal Year Beginning October 1, 2016; Providing for a Public Hearing on Millage Rate; Providing for Conflicting Resolutions; and Providing an Effective Date.  
(Requested by Kurt Swartzlander, Finance)
2. Resolution A Resolution of the City of Holly Hill, Florida, Setting the Proposed Stormwater Utility Fee at \$7.00 Per Equivalent Residential Unit; Establishing the Equivalent Residential Unit for Non-Residential and Multi-Family Properties; Providing for Severability; Providing for Conflicting Resolutions; and Providing an Effective Date.  
(Requested by Kurt Swartzlander, Finance)

**10. COMMUNICATIONS**

- a. City Manager & Staff Comments
  - 1. Staff Report CM LLevel Budget Amendment  
(Requested by Kurt Swartzlander, Finance)
- b. City Attorney Comments
- c. Mayor's Comments
- d. District Commissioners Comments

**11. ADJOURNMENT**

Website Address – [www.hollyhillfl.org](http://www.hollyhillfl.org) (City Clerk)

**NOTICE** – If any person decides to appeal any decision of the City Commission at this meeting, he/she will need a record of the proceedings and, for that purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The City does not prepare or provide such a record.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. (386) 248-9441



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons needing a special accommodation to participate in the Commission proceedings should contact the City Clerk's Office no later than three (3) days prior to the proceedings.