



AGENDA  
CITY COMMISSION MEETING  
COMMISSION CHAMBERS, CITY HALL  
MONDAY, JULY 25, 2016 5:30 PM

1. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PROCLAMATIONS: None

3. MAYOR'S AWARD

4. PRESENTATIONS:

A. Kids Korner Playground check presentation to the City by Caroline VanDyken.

5. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: (1) pull the item(s) from the Consent Agenda; (2) vote on remaining items with one roll call vote, (3) discuss each pulled item and vote by roll call

A. CITY COMMISSION MEETING MINUTES:

1. Regular meeting held June 13, 2016

B. PURCHASING ITEMS:

1. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a construction services agreement with Estep Construction, Inc. for the Lake Griffin Stormwater Improvement project for an amount not to exceed \$440,119.55; and providing an effective date.
2. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a construction services agreement with Lenard Bell Painting, Inc. for interior and exterior painting, stucco repairs and expansion joint rehabilitation to the Leesburg Gymnasium for an amount not to exceed \$47,545.00; and providing an effective date.

3. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a three year services agreement with Hewlett Packard, Inc. (HP) for Managed Print Services (MPS); and providing an effective date.
4. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a professional services agreement with CPH, Inc. for design services related to the West Leesburg Neighborhood Resource Center for an amount not to exceed \$127,683.00; and providing an effective date.
5. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a construction services agreement with Kenneth Boyer Homes, Inc. for the rehabilitation of two (2) private residences located on Woodland Boulevard damaged due to a waste water utility failure for an estimated amount not to exceed \$80,000.00; and providing an effective date.
6. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute Task Order No. 5 with Jones Edmunds for professional engineering services preparing a Waste Water Model for the City's waste water system for an amount not to exceed \$98,972.00; and providing an effective date.

C. RESOLUTIONS:

1. Resolution of the City Commission of the City of Leesburg, Florida, accepting and approving a Utility Easement from B & D Self Storage, LLC, to the City of Leesburg, Florida, for property lying in Section 6, Township 19 South, Range 24 East, Lake County, Florida; and providing an effective date. (CR 466A, Villages of Fruitland Park)
2. Resolution of the City Commission of the City of Leesburg, Florida, accepting and approving a Utility Easement from Kyron T. Littles to the City of Leesburg, Florida, for property lying in the East 1/2 of the Northeast 1/4 of the Southwest 1/4 of the Northeast 1/4 of Section 20, Township 19 South, Range 24 East, Lake County, Florida; and providing an effective date. (1408 Pembroke Dr)
3. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Leesburg Police Department to apply for and, if awarded, accept an Edward Byrne Grant from the U.S. Department of Justice (JAG) to supplement costs associated with the purchase of department equipment; and providing an effective date.
4. Resolution of the City Commission of the City of Leesburg, Florida, amending the Fiscal Year 2015-16 budget for the Wastewater Fund for the Third Quarter; and providing an effective date.
5. Resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute an easement agreement among the City of Leesburg, Lake County, and Tom Hofmeister and Dawn Hofmeister, for the

purpose of creating a conservation easement and an ingress egress easement in connection with the proposed Elderfire Lodge project; and providing an effective date.

6. Resolution of the City Commission of the City of Leesburg, Florida, accepting and approving a Public Sidewalk Easement from First Baptist Church of Leesburg Inc. to the City of Leesburg, Florida for property located in the vicinity of 13th Street and High Street, Leesburg, Florida; and providing an effective date.
7. Resolution of the City Commission of the City of Leesburg, Florida authorizing the City Manager to execute and submit the Certification of Taxable Value for Fiscal Year 2016-17 to the Lake County Property Appraiser; and providing an effective date.
8. Resolution of the City Commission of the City of Leesburg, Florida authorizing the City Manager to create a Senior Code Enforcement Officer (Police Department) position by reclassifying a current Code Enforcement Officer; and providing an effective date.

6. PUBLIC HEARINGS AND NON-ROUTINE ITEMS:

- A. First reading of an Ordinance of the City of Leesburg, Florida, Amending Chapter 10.5 of the Code of Ordinances dealing with Flood Damage Prevention and Protection.
- B. First reading of an Ordinance of the City of Leesburg Florida, creating Section 7-170 of the Leesburg Code of Ordinances, requiring electrical power be connected to any residential dwelling unit / prohibited uses of generators.

7. INFORMATIONAL REPORTS: None

The following reports are provided to the Commission in accordance with the Charter/Ordinances. No action required.

8. CITY ATTORNEY ITEMS:

9. CITY MANAGER ITEMS:

10. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.

11. ROLL CALL:

12. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES

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DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.