

**CITY OF CASSELBERRY
CITY COMMISSION MEETING**

Monday, June 27, 2016
5:00 p.m.

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

AGENDA

1. **MEETING CALL TO ORDER** - Mayor Charlene Glancy
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **MINUTES**
 - A. **Minutes of May 23, 2016 - Regular Meeting**
6. **PRESENTATIONS/COMMENDATIONS** - None
7. **CONSENT AGENDA**

The action proposed to be taken is stated for each item on the Consent Agenda. Unless the item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

 - A. **Approval of Legal Services Invoices**

Luis R. Guzman, Esq., Invoice No. 25 - \$405.00
 - B. **Resolution 16-2872 - Conveyance and Acceptance of Easements Associated with Proposed Sausalito Shores Wall**

Resolution 16-2872 provides for conveyance and acceptance of two easements at 315 Kantor Boulevard (Parcel ID 21-21-30-513-0000-1190) and 313 Kantor Boulevard (Parcel ID 21-21-30-513-0000-1200), which are associated with the proposed Sausalito Shores wall reconstruction along Red Bug Lake Road.
 - C. **Resolution 16-2873 - Florida State Lodge Fraternal Order of Police Collective Bargaining Agreement**

Resolution 16-2873 provides for ratification and authorization to execute a collective bargaining agreement between the City of Casselberry and the Florida State Lodge Fraternal Order of Police.
 - D. **Resolution 16-2874 - Approval of an Easement to Duke Energy Related to the Lake Concord Park Expansion Project**

Resolution 16-2874 provides for approval and conveyance of an easement to Duke Energy related to the Lake Concord Park Expansion Project.
 - E. **Resolution 16-2875 - Amendment #4 to the Master Services Agreement with D. & J. Enterprises, Inc. (a/k/a D & J of Alabama, Inc.) for Emergency Debris Management Services**

Resolution 16-2875 provides for Amendment #4 to the Master Services Agreement with D. & J. Enterprises, Inc. (a/k/a D & J of Alabama, Inc.) to provide emergency debris management services to the City in the event of a disaster.

- F. **Resolution 16-2876 - Amendment #4 to the Master Services Agreement with CrowderGulf Joint Venture Inc. for Emergency Debris Management Services**
Resolution 16-2876 provides for Amendment #4 to the Master Services Agreement with CrowderGulf Joint Venture, Inc. to provide emergency debris management services to the City in the event of a disaster.
- G. **Resolution 16-2877 - Supplemental Agreement No. 52 to the Continuing Consulting Engineering Services Agreement with CPH Engineers, Inc. for a Feasibility Analysis of a New Operations Building for the Howell Park Water Treatment Plant**
Resolution 16-2877 provides for Supplemental Agreement No. 52 to the Continuing Consulting Engineering Services Agreement with CPH, Inc. to provide a feasibility analysis in the amount of \$22,530 for a new operations building for the Howell Park Water Treatment Plant.
- H. **Resolution 16-2878 - Award of RFP-2016-0028 and Agreement with Moore Stephens Lovelace, P.A. for Auditing Services**
Resolution 16-2878 provides for the award of Request for Proposal RFP-2016-0028 to, and execution of an agreement with, Moore Stephens Lovelace, P.A. to provide accounting and auditing services to the City for a period of three years (Fiscal Year 2016, Fiscal Year 2017, and Fiscal Year 2018).
- I. **Resolution 16-2879 - First Amendment to Fire and Emergency Medical Services Interlocal Agreement Between Seminole County and City of Casselberry**
Resolution 16-2879 provides for the First Amendment to the Fire and Emergency Medical Services Interlocal Agreement between Seminole County and the City of Casselberry.
- J. **Employee Health Insurance Coverage for Fiscal Year 2016-2017**
Consideration to provide City employees' health insurance coverage for fiscal year 2016-2017 through United Healthcare is requested.

8. **DISCUSSION ITEMS**

- A. **Future Agenda Items**
- B. **Municipal Advisory Committee (Metroplan) Report**
- C. **Leadership Seminole Board Report**
- D. **Mayors/Managers Group Report**
- E. **Council of Local Governments in Seminole County (CALNO) Report**
- F. **Seminole County Redevelopment Planning Agency Report**

9. **RESOLUTIONS - None**

10. **FIRST READING OF ORDINANCES**

- A. **First Reading of Ordinance 16-1445 - Amendments to the City Code Regarding Body Art Establishments**
Ordinance 16-1445 provides for amending language relative to body art establishments within the City of Casselberry Code of Ordinances and Unified Land Development Regulations.
- B. **First Reading of Ordinance 16-1446 - Amendments to ULDRs Regarding PMX-MID and PMX-HIGH Zoning Districts**
Ordinance 16-1446 provides for amending language relative to PMX-MID and PMX-HIGH Zoning Districts within the City of Casselberry Unified Land Development Regulations.
- C. **First Reading of Ordinance 16-1447 - Amendments to the City Code Regarding Group Homes**
Ordinance 16-1447 provides for amending language relative to Group Homes within the City of Casselberry Code of Ordinances and Unified Land Development Regulations.

11. PUBLIC HEARINGS

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - Opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

A. Public Hearing: Second Reading of Ordinance 16-1443 - Voluntary Annexation of 315 and 351 Concord Drive

Ordinance 16-1443 provides for the voluntary annexation of City-owned properties at 315 Concord Drive (PIN 08-21-30-511-0A00-0080) and 351 Concord Drive (PIN 08-21-30-511-0A00-0060).

12. OTHER ITEMS

A. Procurement Information Report for the period 05/01/2016 through 05/31/2016

A list of contracts, task orders, amendments, and/or emergency procurements issued, approved and signed by the City Manager or Procurement Administrator, as applicable, from May 1, 2016 through May 31, 2016 are submitted for the record.

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONERS' REPORTS/COMMENTS

18. ADJOURNMENT

6/22/16
DATE

Donna G. Gardner
DONNA G. GARDNER, CMC
CITY CLERK

TO THE PUBLIC: Any invocation that may be offered before the official start of the City Commission meeting is the voluntary offering of a private citizen to and for the benefit of the Commission pursuant to Resolution 15-2808. The views and beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Commission and do not necessarily represent their individual religious beliefs, nor are the views or beliefs expressed intended to suggest allegiance to or preference for any particular religion, denomination, faith, creed, or belief of the City Commission or the City of Casselberry. No person in attendance at this meeting is or shall be required to participate in any invocation, and the decision whether or not to participate will have no impact on his or her right to actively participate in the public meeting.