



# Walton County Board of County Commissioners

## Meeting Agenda - Final

76 N. 6th Street  
DeFuniak Springs, FL  
32433  
www.co.walton.fl.us

### Board of County Commissioners

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Tuesday, May 24, 2016

9:00 AM

DeFuniak Springs Board Room

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#### Regular Meeting

#### COMMISSIONER ATTENDANCE

#### OPENING COMMENTS

#### PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND INVOCATION

#### RECOGNITION OF GUESTS

#### CALL TO ORDER

#### CONSIDER ADDITIONS/DELETIONS

#### APPROVAL OF AGENDA WITH ADDITIONS AND/OR DELETIONS

#### PUBLIC COMMENTS: Please limit comments to three minutes or less

#### ITEMS REMOVED FROM THE CONSENT AGENDA FOR FURTHER DISCUSSION:

#### TAB A - APPROVAL OF CONSENT AGENDA

##### 1. Clerk's Items:

1. [16-0713](#) Approve Expenditure Approval List (EAL) excluding the Waste Management expenditures
2. [16-0710](#) Approve Minutes of the May 10, 2016 Regular Meeting
3. [16-0728](#) Approve the Investment Report for Quarter ended March 31, 2016 as requested by the Clerk's Office  
*Attachments:* [Investment Report](#)

##### 2. Administrative Items:

1. [16-0752](#) Request approval to surplus attached list of vehicles and dump trucks for the 2016 County Auction to be held June 2, 2016

*Attachments:* [2016 Auction Back Up](#)

### 3. Budget Amendment Resolutions/Transfers:

1. [16-0733](#) Request approval to transfer \$125,000.00 from the Public Works Road Material Account for the CR181C SCOP Improvement Project

*Attachments:* [Budget Transfer form](#)

### 4. Agreements/Contracts:

1. [16-0691](#) Request to approve and authorize the Chairman to sign the State-Funded Subgrant Agreement from the FL Division of Emergency Management (Contract number 17-CP-11-01-76-23-XXX)

*Attachments:* [Walton 2016-17 HA Contract](#)

2. [16-0732](#) Request to approve Change Order No. 2 to Contract No. 015-034 for McKinnon Bridge Road Improvements increasing the contract time 13 calendar days

*Attachments:* [CHANGE ORDER NO 2](#)

3. [16-0727](#) Request to approve and authorize the Chairman to sign the agreement with Information Transport Solutions for E-Rate services for the libraries

*Attachments:* [Walton Co. Libraries WAN IA Contract 5 10 2016 \(2\)](#)

4. [16-0742](#) Request to approve and authorize the Chairman to sign the interlocal agreement between Chipola College and Walton County Fire Rescue (Ride-Along Agreement)

*Attachments:* [1st Option to Renew w- SNN approval Chipola College](#)

[802 - Chipola College Ride Along 2014-2016](#)

[1st Option to Renew 2016-2018 Chipola College](#)

5. [16-0734](#) Request to award, approve and authorize the Chairman to sign Contract No. 016-016 for CR181C SCOP Improvement Project with Roberts and Roberts, Inc. in the amount of \$2,204,604.72

*Attachments:* [CONSTRUCTION CONTRACT](#)

### 5. Expenditure Requests:

1. [16-0708](#) Request to approve for Facilities Maintenance to purchase two vehicles from the Building Department at a total cost of \$3,000.00

*Attachments:* [Backup for Building Dept Vehicles](#)

2. [16-0731](#) Request to approve the purchase of two spill containment pallets for the North Walton Mosquito Control pesticide building in the amount of \$1,154.00 each

## 6. Grant Applications:

### TAB B - WASTE MANAGEMENT EAL / SPECIAL MEETING MINUTES

1. [16-0714](#) Approval of the Waste Management Expenditure Approval List (EAL)
2. [16-0711](#) Approve Minutes of the April 28, 2016 Special Meeting

### TAB C - LARRY D. JONES, COUNTY ADMINISTRATOR

#### 1. ADMINISTRATION

1. [16-0729](#) Discussion regarding planning projects and potential need for additional BCC meetings to hear upcoming projects
2. [16-0716](#) Request to approve the Fee Proposal and Task Order No. 2016-01 for Professional Engineering Services for Landfill Permit Compliance for Water Quality, Landfill Gas, and Groundwater Remediation System Monitoring and Reporting with Preble-Rish, Inc.  
*Attachments:* [Agenda Request for Landfill Monitoring and Compliance 2016](#)  
[Proposal for PRI Services 2016](#)  
[Task Order 2016-01](#)
3. [16-0748](#) Request direction regarding Planning department need for additional space
4. [16-0750](#) Request approval to begin Courthouse renovations to eliminate water intrusion issues
5. [16-0751](#) Request Direction regarding Forest View Properties desire to split the cost of signaling MC Davis Boulevard
6. [16-0762](#) Request to hold a Public Workshop for Triumph Corporation / legislative update

#### 2. PUBLIC WORKS

1. [16-0739](#) Request to approve Task Order No 16-10 for CEI Services for the Western Lake Pedestrian Bridge with Tetra Tech Engineering Services

**Attachments:** [TASK ORDER 16-10](#)

[Proposal - Western Lake Pedestrian Pathway - 05172016](#)

### 3. OMB/FINANCE

1. [16-0704](#) Request approval to advertise and hold a Budget Workshop on July 7, 2016, at 9:00 AM in the Walton County Courthouse in DeFuniak Springs

### TAB D - JAY TUSA, TDC EXECUTIVE DIRECTOR

1. [16-0737](#) Request approval to convert two seasonal beach code enforcement positions into two full-time permanent beach code enforcement positions

**Attachments:** [09 14 2015 Budge Hearing Excerpt](#)

[Org chart](#)

[meeting minutes](#)

2. [16-0738](#) Request to approve and authorize the Chairman to sign the assignment and assumption agreement for the original agreement between South Walton Utility and the Walton County TDC for the water tower at Sandestin

**Attachments:** [Original SWU agreement](#)

[Assignment of Walton County TDC Water Tower Agreement](#)

3. [16-0741](#) Request to approve the purchase of a portable sign to advertise parking and public access in the amount of \$12,150.00

**Attachments:** [05-04-QT-FL-CI Walton Co TDC 465T sign](#)

[GP-465T sign](#)

[QUOTATION for sign](#)

[Emails for Sign quotes](#)

4. [16-0758](#) Request to approve and authorize the Chairman to sign the attached resolution for the legislative finding for landscaping

**Attachments:** [20140331 - Resolution by WCBCC re Expenditure of Funds for Landscaping](#)

5. [16-0759](#) Request direction for the landscaping of 331 south of the bridge to Highway 98

**Attachments:** [Limestone Rock with Grass](#)

[WP 20150429\\_014](#)

[Landscape Exhibit 2016-04-01](#)

6. [16-0712](#) Updates

**TAB E - MARK DAVIS, COUNTY ATTORNEY**

1. [16-0725](#) Request to approve and authorize Chairman to sign the Contract for the Purchase of the Head/Harrell Property near Eastern Lake
2. [16-0736](#) Request to approve proposed policy regarding appointees to volunteer boards

*Attachments:* [Volunteer Board Members Policy](#)

**TAB F - COMMISSIONER CINDY MEADOWS, DISTRICT FIVE**

1. [16-0730](#) Approve to allocate up to \$1,500.00 in District Five Recreational Plat Fees for signage at Kellogg Bayside Park

*Attachments:* [Dist 5 Agenda Submission](#)

**TAB G - COMMISSIONER BILL IMFELD, DISTRICT THREE**

**TAB H - VICE-CHAIR CECILIA JONES, DISTRICT TWO**

1. [16-0756](#) Discussion of Landscaping on U.S. Hwy 331, North of Choctawhatchee Bay

*Attachments:* [D2 Agenda Submission](#)

2. [16-0757](#) Gaskin Splash Pad

*Attachments:* [D2 Splash Pad Agenda Submission](#)

**TAB I - COMMISSIONER BILL CHAPMAN, DISTRICT ONE**

**TAB J - CHAIRMAN SARA COMANDER, DISTRICT FOUR**

1. [16-0760](#) Request to allocate \$5,000.00 in District Four Recreational Plat Fees for the Gaskin Park Splash Pad
2. [16-0735](#) District Four Planning Commission Appointee

*Attachments:* [Scanned Image 20160517 082657](#)

**TAB K - CITIZEN REQUESTS**

1. [16-0726](#) Joel Davis - Changes to current indigent burial/cremation services program

*Attachments:* [scan0475](#)

2. [16-0740](#) **Tammie Levins - Stop signs on Alaqua Drive**  
*Attachments:* [Levins Agenda Submission Form](#)
3. [16-0754](#) **Pat Haney - Stop signs on Alaqua Drive**  
*Attachments:* [Haney Agenda Submission Form](#)
4. [16-0761](#) **Ann Haigh - Request to approve a resolution recognizing June 14, 2016 as Grandparent Alienation Awareness Day in Walton County**  
*Attachments:* [Grandparent Alienation Awareness Day](#)

**OTHER PUBLIC COMMENTS: Please limit comments to three minutes or less**

#### **TAB L - PLANNING AND DEVELOPMENT SERVICES**

1. [16-0747](#) **Request to add three FTE's for two Professional Engineers and one Development Order Inspector**  
*Attachments:* [05242016 PlanningReq3FTEsagendasubmit](#)  
[2016-4-28 Development Order Inspector](#)  
[2016-4-28 PLANS REVIEW ENGINEER](#)  
[ThreeNewFTEs Planning 20160524\\_r1](#)  
[ThreeNewFTEs Planning 20160524\\_r2](#)
2. [16-0753](#) **Request to approve revised scope of work for RFP for the Planning Department Software**  
*Attachments:* [05242016 PlanningSoftwareRFPagendasubmit](#)  
[2016-5-17 RFP Software for Planning Department REVISED](#)
3. [16-0755](#) **Request to approve negotiated fees, scope of work, and award contract for Matrix Design Group (RFQ # 016-009)**  
*Attachments:* [05242016 PlanningMatrixEngagendasubmit](#)  
[Walton County Comp Plan and LDRs SOW REVISED 2016 05 09 \(3\)](#)  
[Walton County Draft Budget REVISED 2016 05 09 \(3\)](#)  
[Service K SOW - with attorney approval](#)  
[Services Contract w- SOW Attached](#)

#### **TAB M - LEGISLATIVE ITEMS**

1. [16-0744](#) **Request to Adopt Fish Pond LDC Ordinance** - An ordinance amending Section 11.06.06 of the Walton County Land Development Code  
  
*Attachments:* [05242016 BCC Planning TOC](#)  
[Farm Pond Ordinance\\_05242016final](#)
  
2. [16-0745](#) **Request to Adopt Dogs in Outdoor Eating Areas Ordinance** - An ordinance of Walton County, Florida providing for an authorized exemption from State Law to allow dogs in outdoor areas of public food establishments during operating hours  
  
*Attachments:* [DRAFT Ordinance - Dogs in Outdoor Eating Areas 2016](#)
  
3. [16-0746](#) **Request to Adopt Revised Chapter 13 Ordinance** - An ordinance amending Walton County Land Development Code Chapter 13.  
  
*Attachments:* [LDC Chapter 13 showing changes for PC April 2016](#)

## TAB N - QUASI-JUDICIAL ITEMS

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