



CITY OF PARKLAND

Meeting: Wednesday, May 18, 2016

AGENDA SUMMARY

Agenda Item: 8.C

RESOLUTION 2016-43

Regular Agenda

SHORT TITLE: Resolution to adopt and amend Building permit fees

SUBMITTED BY: Michael Guerasio

SPONSOR:

DEPARTMENT: City Commission

ORIGIN OF REQUEST: Staff

STAFF RECOMMENDATION

Staff recommends approval.

GOALS & OBJECTIVES

Goal(s): Goal 4 - Preservation of Parkland's Character

Objective(s): 4.1 Maintain high quality development and design standards.

BACKGROUND & PURPOSE

Section 4-2 of the Code of Ordinance authorizes the City of Parkland ("City") City Commission to adopt fees and charges for building permits. The City offers a full service Building Department to the residents and business for which the City may charge a user fee. The City adopted an administrative and user fee schedule to address permit fees for the various building services. In the 2016 Legislative Session, HB 535 was adopted which stipulates state government agencies may not charge for maintaining contractor records. Based upon the recently adopted legislation, the City must amend its "Contractor Record Maintenance fee" to reflect the state mandate.

Staff recommends adoption of the criteria of HB 535 for the City's municipal Code of Ordinances.

FISCAL IMPACT

N/A

EXPIRATION OF CONTRACT

n/a

ITEM APPROVAL

RESOLUTION NO. 2016-43

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PARKLAND, FLORIDA TO ADOPT AND AMEND BUILDING PERMIT FEES AS OUTLINED IN THE ADMINISTRATIVE AND USER FEE AND CHANGE SCHEDULE FOR SERVICES, ACTIVITIES AND USE OF FACILITIES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 4-2 of the Code of Ordinances authorizes the City of Parkland (“City”) City Commission to adopt fees and charges for building permits; and

WHEREAS, the City offers a full service Building Department to the residents and businesses and for which the City may charge a user fee; and

WHEREAS, the City adopted an administrative and user fee schedule (see attached) to address permit fees for various building services: and

WHEREAS, in the 2016 Legislative Session, HB 535 was adopted and states, governmental agencies may not charge for maintaining contractor records; and

WHEREAS, based upon the recently adopted legislation, the City must amend its “Contractor Record Maintenance Fee” to reflect the state mandate; and

WHEREAS, the City Commission believes that adopting HB 535 is in the best interest of the City; and

NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PARKLAND, FLORIDA AS FOLLOWS:

SECTION 1. The foregoing “whereas” clauses are confirmed and ratified as being true and correct and are hereby incorporated herein.

SECTION 2. That the City Commission of the City of Parkland approves an amendment to Exhibit B of the administrative and user fee and change schedule for services, activities and use of facilities, which copy is attached hereto and incorporated as if set forth in full.

SECTION 3. The house bill and building fee packet has been reviewed by the City Attorney.

SECTION 4. This Resolution shall become effective on July 1, 2016 upon adoption.

PASSED AND ADOPTED THIS 18th DAY OF May, 2016.

CITY OF PARKLAND, FLORIDA

MAYOR

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ATTEST:

JENNIFER JOHNSON
CITY CLERK

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Exhibit B
Building Department Schedule

COMPENSATION

A. Valuation

The Compensation Fee shall be based upon the cost of construction as attested to by the applicant on the submitted permit application. The Building Official, in addition to verifying the completeness and accuracy of the application, shall review the application for the cost of construction. If the Building Official determines that the cost of construction attested to does not accurately reflect the cost of construction for the scope of work covered by the permit, he or she can use any of the following to calculate the fee:

- 1. Copy of a signed contract for work to be completed under requested permit.
- 2. Apply the values in the most current edition of the RS Means Construction Valuation System.

The greatest of the applicant’s statement of the cost of construction, or (1.) or (2.) above shall be used in calculating the permit fee.

B. Compensation to Cover Service Costs

- 1. Construction costs up to \$1,000.00 – Minimum Fee.....\$90.00
- 2. Residential construction costs greater than \$1,000.00.....\$90.00 per discipline plus 1.125% of the construction cost, with sub-percentages of: Structural 51% (.51), Electrical 21% (.21), Plumbing 16% (.16), Mechanical 12% (.12).
- 3. Commercial Construction costs greater than \$1,000.....\$90.00 per discipline plus 2% of construction cost, with sub-percentages of: Structural 51% (.51), Electrical 21% (.21), Plumbing 16% (.16), Mechanical 12% (.12).
- 4. In instances where the calculated permit fee for additions, remodeling, projects with special features, etc. is not sufficient to cover the service costs to be incurred, the permit fee will be determined on the service required for the improvement at a rate of:
 - a. Per Inspection.....\$70.00
 - b. Per Hour for Plan Review.....\$90.00
- 5. Green permits- Any LEED or other recognized Green Standard Certified Project would receive expedited plan review for standard permit fee.
 - a. Residential Solar cells used for generation of electricity would be permitted for a fee of \$45.00 no matter the cost of construction.
 - b. Residential tankless water heaters would be permitted for a fee of \$45.00 no matter what the cost of construction.
 - c. Residential Vehicle Charging Systems would be permitted for a fee of \$45.00 no matter what the cost of construction.
- 6. Over the counter water heater permit fee.....\$45.00
- 7. Over the counter home alarm permit fee.....\$40.00

Attachment: Building Department Master Fee Schedule (1239 : Resolution to adopt and amend Building permit fees)

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- C. Processing and Initial Plan Review Fee- Non-Refundable
 - 1. Residential\$550.00
 - 2. Multi-Family, per unit.....\$220.00
 - 3. 3 or more units, per unit.....\$150.00
 - 4. Commercial.....\$1,000.00
 - 5. Miscellaneous permits, per discipline.....\$75.00

- D. Roofing and Siding or Roof Replacement
 - a. Flat.....\$245.00
 - b. Shingle (inclusive).....\$325.00
 - c. Tile (inclusive).....\$425.00

- E. Hurricane Opening Protection/Window Door and Garage Door Replacement
 - 1. First three openings (inclusive).....\$135.00
 - 2. Windows, doors (over three openings).....
Based on Valuation Section A
 - 3. Garage or Front Door (inclusive).....\$45.00

- F. Swimming Pools, Spas (includes all disciplines)
 - 1. Single Family residential (basic pool).....\$1,200.00
 - Pools with additional features will be priced based on additional inspections required.

- G. Screen Enclosures
 - 1. Patio Screen Room/Pool Enclosure.....\$150.00
 - 2. Screen Room under existing roof.....\$90.00

- H. Fences/Walls/Paving
 - 1. Wire, Wood, Metal or Plastic
 - a. Inclusive.....\$90.00
 - 2. Masonry Walls up to 3 Feet High (planter/retaining wall)
 - a. Inclusive.....\$180.00
 - b. Each additional 100 feet in length, inclusive.....\$35.00
 - 3. Masonry Walls 3 Feet or Higher (privacy wall)
 - a. Inclusive.....\$270.00
 - 4. Concrete Slabs, Paving, Pavers by square foot
 - a. Up to 1,000 square feet inclusive.....\$90.00
 - b. Each additional 500 square feet of fraction thereof.....\$20.00

- I. Demolition of Buildings
 - 1. Single-Family Residential – per structure per discipline.....\$90.00
 - 2. Small structures minimum fee.....\$90.00
 - 3. All other – per floor per structure per discipline.....\$150.00

- J. Electrical Systems
 - 1. Specialty Electrical Systems, including Generators, Service Charges,

Attachment: Building Department Master Fee Schedule (1239 : Resolution to adopt and amend Building permit fees)

- 1 Lightning Protection Systems, Commercial Fire Alarms, Signs, Special
- 2 Events, etc.....\$135.00
- 3 2. Site Lighting- minimum fee plus per pole.....\$50.00
- 4 3. Residential Landscape Lighting.....\$50.00
- 5 4. Demo Existing Sign (no replacement).....\$90.00
- 6 5. Service Repair.....\$115.00
- 7 6. Temporary Service on Building for Construction (FPL lug).....\$115.00
- 8 7. Transfer Switch/Receptacle System for Portable Generator...\$90.00
- 9 8. Multi-Family Fire Detection System (local per unit).....\$90.00
- 10 9. Multi-Family Fire Detection System (master for building).....\$135.00

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K. Plumbing and Mechanical Systems

- 13 1. Fire Sprinklers- first 12 heads.....\$105.00
- 14 a. Each additional head.....\$3.50
- 15 b. Hose cabinets and Siamese Connections, each.....\$35.00
- 16 2. Residential Irrigation Systems- first 12 heads.....\$70.00
- 17 a. Each additional head.....\$3.50
- 18 b. Each additional pump.....\$20.00
- 19 3. Commercial Irrigation Systems, Main lines-first 25 heads.....\$150.00
- 20 a. Each additional head.....\$3.50
- 21 b. Each additional pump.....\$30.00
- 22 4. Fire Suppression Systems.....\$180.00
- 23 5. Hood Systems.....\$160.00

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L. Additional Services and Fees

- 26 1. Change of contractor qualifier.....\$60.00
- 27 2. Extension of permit.....\$100.00
- 28 3. Expedited Service- Charges for prioritized plan review and inspections per
- 29 hour per discipline.....\$100.00
- 30 4. Minimum Fire Permit (includes \$10.00 administrative fee).....\$80.00
- 31 5. Minimum Inspection Fee- all Building disciplines.....\$70.00
- 32 Fire Inspection per contract
- 33 6. Re-Inspection Fee, per discipline.....\$70.00
- 34 7. Minimum Plan review Fee- All Building Disciplines.....\$90.00
- 35 Fire Plan Review per contract
- 36 8. Replacement Permit Inspection Card.....\$25.00
- 37 9. Commercial Fire Fee
- 38 Fire Plan Review and Inspections for Commercial Structures \$0.05 per
- 39 square foot
- 40 10. Return check fee per Florida Statutes 832, determined and collected by
- 41 Finance Department
- 42 ~~11. Contractor Record Maintenance Fee, Annual.....\$25.00~~
- 43 12. Canopies over 120 square feet/ Tents
- 44 a. Each, per discipline.....\$90.00
- 45 b. Each additional on-site.....\$22.00
- 46 13. Radio and Communications Towers, Minimum Fee.....\$90.00
- 47 14. Elevators- each.....\$250.00

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- 1 15. Expired Permit
- 2 a. If applicant applies for renewal within ninety (90) days after
- 3 expiration of a permit, the permit may be renewed at 1/2 the original
- 4 fee with a minimum \$100.00.
- 5 b. If applicant applies after ninety (90) days beyond the permit
- 6 expiration date, a new permit must be applied for with a full fee,
- 7 with a minimum fee of \$100.00
- 8 16. Work without a Permit
- 9 a. Contractor.....\$200.00 plus
- 10 permit fee/ or double fee whichever is greater
- 11 b. Homeowner.....\$100.00 plus
- 12 permit fee/ or double fee whichever is greater
- 13 17. Plan Replacement sheets will be reviewed at \$5.00 per sheet and \$75.00
- 14 per discipline
- 15 18. Small Document copies (per sheet) 1 sided.....\$0.15
- 16 2 sided.....\$0.20
- 17 19. Records Retention
- 18 a. SFR (storage required for 10 years).....\$60.00
- 19 b. Large Sheet Surcharge.....\$15.00
- 20 c. Commercial (storage required for lifetime of building)\$95.00
- 21 20. Records Retrieval Fee per file.....\$25.00
- 22 21. Administrative research misc. fee.....\$25.00/1/2 hr.

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24 M. Certificates

- 25 1. Backflow Certification
- 26 a. First device per parcel.....\$80.00
- 27 b. Each additional device per parcel.....\$30.00
- 28 2. Certificate of Completion.....\$100.00
- 29 3. Certificate of Occupancy.....\$100.00
- 30 4. Temporary Certificate of Occupancy.....\$350.00
- 31 5. Certificate of Use (Inspections for Business License)
- 32 a. Residential.....\$110.00
- 33 b. All Other.....\$220.00

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35 N. County, State, City of Parkland

- 36 1. Board of rules and Appeals Fee- a fee equal to the greater of \$2.00 or
- 37 \$0.68 for each \$1,000 or fraction thereof of "Total Construction Cost"
- 38 2. Document Imaging Fee- a fee equal to the greater of \$2.00 or \$0.68 for
- 39 each \$1,000 or fraction thereof of "Total Construction Cost" to be used for
- 40 digitizing City of Parkland public records.
- 41 2. Construction Educational Fee/ Technology Fee- Fees reserved for training
- 42 and continuing education of Department staff, including materials,
- 43 equipment, code books, reference materials, and conferences and
- 44 technology improvements to the department per \$1,000 of estimated
- 45 construction cost.....\$0.60
- 46 3. Department of Community Affairs Trust Fund Fee.....1.5% of
- 47 permit fee with a \$2.00 minimum

- 1 4. Building Code Administration and Inspectors Fund.....1.5% of
- 2 permit fee with a \$2.00 minimum
- 3 5. Park Fee in Pinetree Estates and Ranches as per City Ordinance.
- 4 6. Police Impact Fee Schedule as per Ordinance 2010-19
- 5 a. Single Family Detached
- 6 b. Multi-Family
- 7 c. Office/Institutional and Commercial/ Shopping Center: See City
- 8 Ordinance.
- 9 7. Fire Impact Fee Schedule as per Ordinance 2010-19
- 10 a. Single Family Detached
- 11 b. Multi-Family
- 12 c. Office/Institutional and Commercial/Shopping Center: See City
- 13 Ordinance.
- 14 8. Government Building Impact Fee Schedule as per City Ordinance 2011-38
- 15 9. Library Impact Fee Schedule as per City Ordinance 2011-38

17 O. Compensation to Cover Costs for Use of Credit Cards

19 Transaction Amount

21	From	To	Fee
22	\$0.00	\$99.99	\$2.00
23	\$100.00	\$199.99	\$4.00
24	\$200.00	\$399.99	\$8.00
25	\$400.00	\$599.99	\$13.00
26	\$600.00	\$999.99	\$20.00
27	\$1,000.00	\$1,399.99	\$30.00
28	\$1,400.00	\$1,999.99	\$44.00
29	\$2,000.00	\$2,699.99	\$59.00
30	\$2,700.00	\$3,499.99	\$78.00
31	\$3,500.00	\$4,399.99	\$99.00
32	\$4,400.00	\$5,399.99	\$123.00
33	\$5,400.00	\$6,399.99	\$148.00
34	\$6,400.00	\$7,399.99	\$173.00
35	\$7,400.00	\$8,699.99	\$202.00
36	\$8,700.00	\$10,399.99	\$239.00
37	\$10,400.00	\$12,999.99	\$293.00
38	\$13,000.00	\$17,399.99	\$380.00
39	\$17,400.00	\$20,999.99	\$468.00
40	\$21,000.00	\$27,999.99	\$613.00
41	\$28,000.00	\$35,999.99	\$800.00

43 *Convenience fees for transaction costs exceeding \$35,999.99 shall be equal to
44 2.1 percent (2.1%) of the amount of the transaction.

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1 **LANDSCAPE PERMIT FEES**

2 Minimum Permit Fee (includes \$10.00 administrative fee).....\$70.00

3 1. Plan Review 1 Hour Minimum

4 (includes \$10.00 administrative fee).....\$70.00

5 2. Inspection Minimum.....\$60.00

6 3. Tree Removal Minimum Fee.....\$60.00

7 a. Live tree, each.....\$10.00

8 b. Dead trees.....\$60.00

9 4. 1-6 trees.....\$40.00

10 5. Each Additional Required Tree.....\$10.00

11 6. Accent Trees.....\$7.00

12 7. Shrubs, each.....\$0.60

13 a. Minimum.....\$22.00

14 8. Ground Cover

15 a. Per 1,00 sq. ft. or fraction thereof up to 3,000 sq. ft...\$14.00

16 b. Each additional 1,000 sq. ft.....\$8.00

17 9. Change-of-Plan – Business, Commercial or Industrial

18 (includes \$10.00 administrative fee).....\$70.00

19 10. Lot Clearing Per Acre.....\$100.00

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21 **ZONING PERMIT FEES**

22 1. Expedited Services – Charges for prioritized plan review and inspections

23 per hour.....\$100.00

24 2. Minimum Permit – Zoning (includes \$10.00 administrative fee).\$80.00

25 3. Minimum Inspection Fee – Zoning

26 (includes \$10.00 administrative fee).....\$80.00

27 4. Re-inspection Fee, Zoning.....\$70.00

28 5. Minimum Plan Review Fee- Zoning

29 (includes \$10.00 administrative fee).....\$85.00

30 6. Canopies over 120 square feet/Tents

31 a. Zoning Review.....\$90.00

32 b. Each additional on-site.....\$22.00

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