



city commission agenda

Regular Meeting

April 11, 2016

3:30 p.m.

Commission Chambers

commissioners		mayor		commissioners	
seat 1	Gregory Seidel	seat 2	Sarah Sprinkel	seat 3	Carolyn Cooper
			Steve Leary	seat 4	Pete Weldon

welcome

Welcome to the City of Winter Park City Commission meeting. The agenda for regularly scheduled Commission meetings is posted in City Hall the Tuesday before the meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at cityofwinterpark.org.

meeting procedures

Persons desiring to address the Commission MUST fill out and provide to the City Clerk a yellow "Request to Speak" form located by the door. After being recognized by the Mayor, persons are asked to come forward and speak from the podium, state their name and address, and direct all remarks to the Commission as a body and not to individual members of the Commission, staff or audience.

Citizen comments at 5 p.m. and each section of the agenda where public comment is allowed are limited to three (3) minutes. The yellow light indicator will remind you that you have one (1) minute left. Large groups are asked to name a spokesperson. This period of time is for comments and not for questions directed to the Commission or staff for immediate answer. Questions directed to the City Commission will be referred to staff and should be answered by staff within a reasonable period of time following the date of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent or slanderous remarks are not permitted. Thank you for participating in your city government.

agenda

1	Meeting Called to Order	
2	Invocation Father Richard Walsh, St. Margaret Mary Catholic Church Pledge of Allegiance	
3	Approval of Agenda	
4	Mayor's Report	*Projected Time *Subject to change
	a. Proclamation – Earth Month and presentation to Keep Winter Park Beautiful sponsors b. Business Recognition Award Recipient – First Quarter 2016 - Fiddler's Green Irish Pub & Eatery c. Proclamation – National Library Week d. Video presentation – Inside the City: Episode III - Code Compliance	25 minutes
5	City Manager's Report	*Projected Time *Subject to change
	a. Board appreciation options	10 minutes

6 City Attorney's Report	*Projected Time *Subject to change
7 Non-Action Items	*Projected Time *Subject to change
8 Citizen Comments 5 p.m. or soon thereafter (if the meeting ends earlier than 5:00 p.m., the citizen comments will be at the end of the meeting) (Three (3) minutes are allowed for each speaker; not to exceed a total of 30 minutes for this portion of the meeting)	
9 Consent Agenda	*Projected Time *Subject to change
<ul style="list-style-type: none"> a. Approve the minutes of March 28, 2016. b. Approve the following purchase and contracts: <ul style="list-style-type: none"> 1. PR159645 to Brown & Brown of Florida, Inc. for property insurance renewal for City properties; \$308,539. 2. Amendment No. 1, RFP-6-2011, with Public Financial Management, Inc. for Financial Advisory Services. 3. Amendment No. 1, IFB-10-2015, to Lake Jem Farms, Inc. for purchase, delivery & installation services for sod, and authorize the Mayor to execute renewal. 4. Amendment No. 1, IFB-10-2015, to Tom's Sod Service, Inc. for purchase, delivery & installation services for sod, and authorize the Mayor to execute renewal. 5. Award IFB-6-2016 and PR159674 to Corinthian Builders, Inc. for the construction of Ward baseball field and soccer field restrooms. 	<p style="text-align: center;">5 minutes</p>
10 Action Items Requiring Discussion	*Projected Time *Subject to change
<ul style="list-style-type: none"> a. Appointment of Vice Mayor b. Master plan for city-owned properties c. Discussion of historic preservation ordinance revisions d. Library naming policy 	<p style="text-align: center;">5 minutes 30 minutes 45 minutes 15 minutes</p>
11 Public Hearings	*Projected Time *Subject to change
<ul style="list-style-type: none"> a. <u>Request of Z Properties:</u> <ul style="list-style-type: none"> - Subdivision or lot split approval to divide the property at 360 Beloit Avenue, zoned R-1A, into two single family building lots. Variances are requested for the proposed lot widths of 67' in lieu of the 85' required for corner lots in the R-1A zoning and for the lot area of the western lot at 7,836 square feet in lieu of the required 8,500 square feet. b. Adoption of the fee schedule effective May 1, 2016. 	<p style="text-align: center;">40 minutes</p> <p style="text-align: center;">10 minutes</p>

- c. Ordinance – Amending Ordinance Nos. 2843-11 and 2880-12, Article III, Chapter 2, City Code regarding City boards and commissions (1)

30 minutes

12 City Commission Reports

- a. Commissioner Seidel
- b. Commissioner Sprinkel
- c. Commissioner Cooper
- d. Commissioner Weldon
- e. Mayor Leary

***Projected Time**
***Subject to change**

10 minutes total

appeals & assistance

"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."