



MAYOR AND COUNCIL OF THE TOWN OF WINDERMERE

**Mayor Gary Bruhn
Council Members
John Armstrong
Richard Gonzalez
Jim O'Brien
Robert McKinley
Molly Rose**

Agenda

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**March 8, 2016
6:00 PM**

**WINDERMERE TOWN HALL
520 MAIN STREET
WINDERMERE, FL 34786**

PLEASE TURN OFF ALL CELL PHONES AND PAGERS

PLEASE NOTE: IN ACCORDANCE WITH F.S. 286.26: Person with disabilities needing assistance to participate in any such proceeding should contact the Office of the Town Clerk at least 48 hours beforehand at (407) 876-2563

Pursuant to Resolution No. 2005-12 adopted on December 13, 2005, the following Civility Code shall govern all proceedings before the Town of Windermere Town Council:

1. All electronic devices, including cell phones and pagers, shall be either turned off or otherwise silenced.
2. Prolonged conversations shall be conducted outside Council meeting hall.
3. Whistling, heckling, gesturing, loud conversations, or other disruptive behavior is prohibited.
4. Only those individuals who have signed the speaker list and/or who have been recognized by the Mayor (or Chair) may address comments to the Council.
5. Comments at public hearings shall be limited to the subject being considered by the Council.
6. Comments at Open Forums shall be directed to Town issues.
7. All public comments shall avoid personal attacks and abusive language
8. No person attending a Town Council meeting is to harass, annoy, or otherwise disturb any other person in the room.

Any member of the public whose behavior is disruptive and violates the Town of Windermere Civility Code is subject to removal from the Town Council meeting by an officer and such other actions as may be appropriate. **PLEASE NOTE:** IN ACCORDANCE WITH F.S. 286.0105: Any person who desires to appeal any decision at this meeting will need a record of this proceeding. For this, such person may need to ensure that a verbatim record of such proceeding is made which includes the testimony and evidence upon which the appeal is to be based.

AGENDA

- THE MEETING IS CALLED TO ORDER BY THE MAYOR
- FLAG SALUTE
- INVOCATION

1. **OPEN FORUM/PUBLIC COMMENT (3 Minute Limit)**

2. **SPECIAL PRESENTATION/PROCLAMATIONS/AWARDS**

- a. Windermere Police Department Foundation: Edgewood Police Department did a charity drive and chose WPD Foundation as recipient. (Edgewood Mayor Raymond Bagshaw, Edgewood Chief of Police Chris Francisco and Sgt. Freeburg with present check to Chief Ogden)
- b. Windermere Police Department Certificate of Appreciation: Officer Nicole Torres (Chief Ogden to Present to Officer Nicole Torres)
- c. Town of Windermere Mayoral Proclamation Recognizing March 8, 2016 as Windermere Prep State Championship Day (Mayor to Read and Present to Windermere Prep)
- d. Town of Windermere's ongoing support of "Healthy West Orange" (Mayor to Read and Present to The West Orange Healthcare District, Orlando Health)
- e. Town of Windermere Mayoral Proclamation recognizing March 22, 2016 as Officer Robert "Robbie" German Remembrance Day in the Town of Windermere (Mayor to Read and Present)
- f. Town of Windermere Comprehensive Annual Financial Report FY 14/15 (Kelly Leary of McDirmit & Davis to Present)

3. **TIMED ITEMS AND PUBLIC HEARING**

- a. Z14-01 Estancia at Windermere (fka Windsong at Windermere)
 - i. Estancia at Windermere Staff Report
 - ii. Final Plat – Action Item
 - iii. Final Development Plan
 - iv. Improvement Agreement – Action Item
 - v. Recorded Developer's Agreement
 - vi. HOA Documents – Informational Only

4. **CONSENT AGENDA**

5. **OLD BUSINESS:**

6. **NEW BUSINESS**

a. MINUTES

- i. Town Council Regular Meeting Minutes February 9, 2016 (Attachments-Staff Recommends Approval)

b. ORDINANCES FIRST READING ONLY (READ ONLY):

- i. ORDINANCE NO. 2016-01: Accessory Structure Ordinance

AN ORDINANCE OF THE TOWN OF WINDERMERE, FLORIDA, PERTAINING TO RULES AND REGULATIONS CONCERNING ACCESSORY BUILDINGS, STRUCTURES, USES, AND ANIMALS; REVISING CHAPTERS 4 AND 6 OF THE TOWN'S CODE OF ORDINANCES REGARDING ACCESSORY BUILDINGS, STRUCTURES, USES AND ANIMALS; REVISING ARTICLES I, II, III, V, VI, VII AND XII OF THE TOWN'S LAND DEVELOPMENT CODE REGARDING ACCESSORY BUILDINGS, STRUCTURES, USES, AND ANIMALS; PROVIDING FOR SEVERABILITY, CODIFICATION, RATIFICATION AND AN EFFECTIVE DATE.

ii. ORDINANCE NO. 2016-02: Lot Split Ordinance

AN ORDINANCE OF THE TOWN OF WINDERMERE, FLORIDA, PERTAINING TO SUBDIVIDING PROPERTY; REVISING SUBSECTION 3.02.02(4) OF THE TOWN'S LAND DEVELOPMENT CODE TO (1) PROVIDE THAT THE TOWN MANAGER MAY ADMINISTRATIVELY APPROVE A REQUEST TO SUBDIVIDE PROPERTY WHEN SPECIFIC REQUIREMENTS ARE MET, AND (2) TO PROVIDE THAT TWO OR MORE CONTIGUOUS NONCONFORMING PLATTED LOTS ON WHICH A DWELLING UNIT OR OTHER PRINCIPAL STRUCTURE EXISTS ON MARCH 1, 2016 OR THEREAFTER ARE NOT "GRANDFATHERED" AND ARE THEREAFTER DEEMED BOUND TOGETHER TO CREATE ONE SINGLE LOT WHICH SHALL NOT BE REDUCED IN WIDTH OR AREA TO CREATE OR INCREASE A NONCONFORMITY; PROVIDING FOR SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

- c. RESOLUTIONS FOR APPROVAL
- d. APPOINTMENTS: COMMITTEES AND BOARDS
- e. CONTRACTS AND AGREEMENTS
- f. FINANCIAL
- g. GENERAL ITEMS FOR CONSIDERATION

i. Admin/PD Ballot Referendum Clarification (Council Request-Board Discussion/Option)

7. MAYOR & COUNCIL LIAISON REPORTS

- a. MAYOR GARY BRUHN
- b. COUNCILMAN O'BRIEN
- c. COUNCILWOMAN MOLLY ROSE
- d. COUNCILMAN ARMSTRONG
- e. COUNILMAN GONZALEZ
- f. COUNCILMAN MCKINLEY

8. STAFF REPORTS

- a. TOWN MANAGER ROBERT SMITH
- b. TOWN ATTORNEY TOM WILKES
- c. POLICE CHIEF DAVE OGDEN
- d. PUBLIC WORKS SUPERVISOR

9. ADJOURN

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- REPORTS: NO ACTION REQUIRED

- **FILED ITEMS**

- **IMPORTANT DATES**

- **March 10th Garden Club Meeting**
- **March 11th Farmer's Market**
- **March 14th CRC**
- **March 15th Presidential Preference Primary/ Municipal Election**
- **March 17th WTB**
- **March 18th Farmer's Market**
- **March 22nd Town Council Workshop**
- **March 24th LRP**
- **March 24th P&R**
- **March 25th Farmer's Market & Food Truck**
- **March 26th Windermere Egg Hunt**
- **March 28th CRC**
- **March 30th-31st Garden Club Card Party**
- **March 30th HPB**
- **April 1st Farmer's Market**
- **April 2nd Windermere 5K Run/Walk**
- **April 5th FTFM Selection Committee**
- **April Code Enforcement**
- **April 6th DBC**
- **April 8th Farmer's Market**
- **April 11th CRC**
- **April 12th Town Council Meeting**
- **April 14th-15th Windermere Prep Civics Event**
- **April 15th Farmer's Market**
- **April 19th DRB**
- **April 21st WTB**
- **April 22nd Farmer's Market & Food Truck**
- **April 25th CRC**
- **April 26th Town Council Workshop**
- **April 27th HPB**
- **April 28th LRP**
- **April 28th P&R**
- **April 28th West Orange Lunch & Learn**
- **April 29th Farmer's Market**
- **May 3rd FTFM Selection Committee**
- **May 4th DBC**
- **May 6th Farmer's Market**
- **May 9th CRC**
- **May 10th Town Council Meeting**
- **May 13th Farmer's Market**
- **May 17th DRB**
- **May 19th WTB**
- **May 20th Farmer's Market**
- **May 23rd CRC**

- **May 24th Town Council Workshop**
- **May 25th HPB**
- **May 26th LRP**
- **May 26th P&R**
- **May 27th Farmer's Market & Food Truck**