



# CITY OF ORLANDO

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## MEMORANDUM

**To:** David Billingsley, Chief Procurement Officer

**From:** Rosa Akhtarkhavari, Chief Information Officer

**Date:** February 15, 2016

**Subject:** Bright House Metro Ethernet & Internet Access Contract Amendment

The Technology Management Department (TM) is requesting approval to amend the Bright House Metro Ethernet & Internet Access contract to support the provision of cameras and public WiFi at the recreation centers as well as increased network services to other city facilities. With these additional services, the estimated annual expenditure is \$540,000.

In March 2015, the Bright House contract was extended. The contract extension allowed for additional network speeds not previously offered. This allowed TM to right size the service to meet the demand at different facilities. At most facilities, the cost was reduced. However, the amendment also resulted in adding service to a number of facilities. Service was added to the recreation centers to support the camera project. The following departments all received upgraded connectivity: OPD, Fire, Venues, and Waste Water. The total cost of new and upgraded services is approximately \$121,000 annually.

The City has requested the provision of public WiFi at the recreation centers. Under the existing contract, Bright House is able to provide the service for \$120,720 annually. TM has reviewed this proposal and determined the proposal is less than total cost of ownership (TCO) for implementing and managing the services internally.

The requested amendment will address the services outline above as well as allow for new or upgraded network services required to support city operations.

Please contact Rosa Akhtarkhavari with any questions or concerns at 407-246-2124.

## FISCAL IMPACT STATEMENT

Indicate the **Total Fiscal Impact** of the action requested, including personnel, operating, and capital costs. Indicate costs for the current fiscal year and continuing costs in future years. Include all related costs necessary to place the asset in service.

### 1. DESCRIPTION: METRO ETHERNET & INTERNET ACCESS – BRIGHT HOUSE

#### COSTS:

2. Does the acceptance of this action require the hiring of additional or new personnel or the use of overtime?  Yes  No (if Yes, include all personnel costs below).

3. Is the action funded in the current year budget and/or through reallocation of existing Department resources:  Yes  No If No, how will this item be funded? PLEASE NOTE: If the action is funded by a grant received by the City please include the fiscal year of the funding award, grantor name, granting agency or office name (if any), grant name and when the grant agreement was approved by City Council.

Did this item require BRC action?  Yes  No If Yes, BRC Date: \_\_\_\_\_ BRC Item #:

4. This item will be charged to Fund/Dept/Program/Project: TMD0007\_C

5.	(a) Current Year Estimate	(b) Next Year Annualized	(c) Annual Continuing Costs Thereafter
Personnel	\$0	\$0	\$0
Operating	\$421,640	\$540,000	\$540,000
Capital	\$0	\$0	\$0
<b>Total</b>	<u>\$421,640</u>	<u>\$540,000</u>	<u>\$540,000</u>

6. If costs do not continue indefinitely, explain nature and expiration date of costs:

#### 7. OTHER COSTS

(a). Are there any future costs, one-time payments, lump sum payments, or other costs payable for this item at a later date that are *not* reflected above:  Yes  No

(b) If yes, by Fiscal Year, identify the dollar amount and year payment is due: \$ \_\_\_\_\_ Payment due date

(c) What is the nature of these costs \_\_\_\_\_

#### REVENUE:

8. What is the estimated increase in “valuation” added to the tax rolls? \$ N/A. Tax roll increase is: real property, tangible personal property, other (identify \_\_\_\_\_).

9. What is source of the revenue and the estimated annual recurring revenue? Source: \_\_\_\_\_ \$

10. If non-recurring, what is the estimated Fiscal Year and amount of non-recurring revenue that will be realized? Source Fiscal year \_\_\_\_\_ \$ \_\_\_\_\_ non-recurring revenue

11. What is the Payback period? \_\_\_\_\_ years

12. **JUSTIFICATION:** Orlando has an existing contract with Bright House to provide Metro Ethernet and Internet services to city facilities. The installation of cameras in the recreation centers, as well as adding or increasing service at other city facilities - primarily fire stations and police substations, requires the existing contract to be amended. The amendment will also address the approximately \$121,000 annually required to support public WiFi at the recreation centers.

13. **APPROVED:** Rosa Akhtarkhvari (Submitting Director or authorized Division Mgr **Only**)