

**CITY OF CASSELBERRY
CITY COMMISSION MEETING**

Monday, January 11, 2016
5:00 p.m.

City Commission Chambers
1st Floor, Casselberry City Hall
95 Triplet Lake Drive, Casselberry, Florida

TO THE PUBLIC: Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

AGENDA

1. **MEETING CALL TO ORDER** - Mayor Charlene Glancy
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **MINUTES**

A. Minutes of December 14, 2015 – Regular Meeting

6. **PRESENTATIONS/COMMENDATIONS** - None

7. **CONSENT AGENDA**

The action proposed to be taken is stated for each item on the Consent Agenda. Unless the item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

A. Approval of Legal Services Invoices

Garganese, Weiss & D'Agresta, P.A., Invoice No. 67494 -\$14,136.72
Fisher & Phillips LLP, Invoice No. 22751-967638 - \$2,226.00

B. Resolution 16-2815 - Establishing Fund and Department Level Accounting and Expenditure Authority, Quarterly Budget Amendment Process, Monthly Interim Budget Reporting, Continued Invoice Reporting and Approval Processes for Attorney Fees and Legal Services, and an Approval Process for Additional Capital Outlay Items

Resolution 16-2815 provides for establishing fund and department level accounting and expenditure authority, establishes a quarterly budget amendment process, the provision to City Commission of budget information on a monthly basis, for approval of attorney fees and payment of legal services invoices, and establishes an approval process for additional capital outlay items not previously authorized in the adopted budget.

C. Resolution 16-2816 - The Reserve at Legacy Park Model Home Agreement with Pulte Homes Corporation

Resolution 16-2816 provides for a Model Home Agreement with the property owner/developer, Pulte Homes Corporation, for The Reserve at Legacy Park located within the Legacy Park Planned Development along Seminola Boulevard.

D. Resolution 16-2817 - FY2016 Capital Lease Contract with SunTrust Equipment Finance & Leasing Corporation, Equipment Schedule 13 & Related Budget Amendment #16-026

Resolution 16-2817 and related Budget Amendment #16-026 provide for consideration of Equipment Schedule 13 Exhibits A through G-2 and related documents to the Master Lease Agreement No. 0592 with SunTrust Equipment Finance & Leasing Corporation for replacement capital equipment in the amount of \$162,950.

- E. **Resolution 16-2818 - FY2016 Capital Lease Contract with SunTrust Equipment Finance & Leasing Corporation, Equipment Schedule 14 and Related Budget Amendment #16-027**
Resolution 16-2818 and related Budget Amendment #16-027 provide for consideration of Equipment Schedule 14 Exhibits A through G-2 and related documents to the Master Lease Agreement No. 0592 with SunTrust Equipment Finance & Leasing Corporation for replacement capital equipment in the amount of \$241,000.
- F. **Resolution 16-2819 - FY2016 Capital Lease Contract with SunTrust Equipment Finance & Leasing Corporation, Equipment Schedule 15 and Related Budget Amendment #16-028**
Resolution 16-2819 and related Budget Amendment #16-028 provide for consideration of Equipment Schedule 15 Exhibits A through G-2 and related documents to the Master Lease Agreement No. 0592 with SunTrust Equipment Finance & Leasing Corporation for replacement capital equipment in the amount of \$370,000.
- G. **Resolution 16-2820 - Change Order No. 1 to Agreement with Wharton Smith Inc. for Construction of for Lake Concord Park and Signature Street Projects & Related Budget Amendment #16-025**
Resolution 16-2820 and related Budget Amendment #16-025 provide for an increase in the funding for additional material, labor, equipment and supervision to remediate the contaminated portion of the Lake Concord Park project site at a cost of \$316,308.90.
- H. **Change Order #1 with L&L Demolition & Salvage, Inc. for Asbestos Abatement at 201 Carriage Hill Drive & Related Budget Amendment #16-023**
Consideration of Change Order #1 with L&L Demolition & Salvage, Inc. in the amount of \$18,547 and related Budget Amendment #16-023 to provide funding for asbestos abatement and disposal services at 201 Carriage Hill Drive is requested.
- I. **Budget Amendment #16-022 - Recognition of Edward Byrne Memorial Justice Assistance Grant Funds for FY15/16 for the Purchase of Body Cameras**
Consideration of Budget Amendment #16-022 to accept and recognize Edward Byrne Memorial Justice Assistance Grant funds in the amount of \$14,085 for the purchase of body cameras for the Police Department is requested.
- J. **Budget Amendment #16-024 - Fiscal Year 2015 to 2016 Budget Rollover**
Consideration of Budget Amendment #16-024 to amend the Fiscal Year 2016 Approved Budget in the amount of \$6,960,145 is requested.

8. **DISCUSSION ITEMS**

- A. **Future Agenda Items**
- B. **Municipal Advisory Committee (Metroplan) Report**
- C. **Leadership Seminole Board Report**
- D. **Mayors/Managers Group Report**
- E. **Council of Local Governments in Seminole County (CALNO) Report**
- F. **Seminole County Redevelopment Planning Agency Report**

9. **RESOLUTIONS - None**

10. **FIRST READING OF ORDINANCES**

- A. **First Reading of Ordinance 16-1437 - Official Zoning Map Amendment for Property Located at 5655 S. US Highway 17-92 (ZB 15-04)**
Ordinance 16-1437 provides for amending the Official Zoning Map designation for properties located at 5655 S. US Highway 17-92 and nearby from City of Casselberry PMX-H (Planned Mixed-Use: High Intensity) to City of Casselberry PMX-High (Planned Mixed-Use: High Rise).
- B. **First Reading of Ordinance 16-1438 - Adoption of 2016-2020 Five Year Capital Improvement Program as Part of the City's Comprehensive Plan**
Ordinance 16-1438 provides for adopting the City of Casselberry's 2016-2020 Five Year Capital Improvement Program as part of the Comprehensive Plan.

11. PUBLIC HEARINGS

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - Opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

A. Public Hearing: Second Reading of Ordinance 15-1434 - Future Land Use Map Amendment for Property Located at 2751 Howell Branch Road (LPA 15-10)

Ordinance 15-1434 provides for amending the Future Land Use Map designation for the property located at 2751 Howell Branch Road from Seminole County Low Density Residential to City of Casselberry Medium Density Residential.

B. Public Hearing: Second Reading of Ordinance 15-1435 - Official Zoning Map Amendment for Property Located at 2751 Howell Branch Road (ZB 15-03)

Ordinance 15-1435 provides for amending the Official Zoning Map designation for the property located at 2751 Howell Branch Road from Seminole County A-1 (Agriculture) to City of Casselberry PRD (Planned Residential Development).

C. Public Hearing: Second Reading of Ordinance 15-1436 - Amending City Code Section 58-56, Unnecessary or Disturbing Noise

Ordinance 15-1436 provides for amending Chapter 58 of the City Code of Ordinances pertaining to Article III, Offenses Against Public Peace, to provide for expanded authorization of acceptable times to perform construction and to clarify the process for the application to permit construction outside of regular hours.

12. OTHER ITEMS

A. City Manager Performance Evaluation Summary

The attached summary provides information regarding the City Manager's performance evaluation for FY14-15.

13. CITIZENS' COMMENTS

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.

14. CITY MANAGER'S REPORT

15. CITY ATTORNEY'S REPORT

16. CITY CLERK'S REPORT

17. CITY COMMISSIONERS' REPORTS/COMMENTS

18. ADJOURNMENT

1/7/15
DATE


DONNA G. GARDNER, CMC
CITY CLERK