



# city commission agenda

**Regular Meeting**

November 23, 2015  
3:30 p.m.  
Commission Chambers

commissioners				mayor	commissioners			
seat 1	Gregory Seidel	seat 2	Sarah Sprinkel	Steve Leary	seat 3	Carolyn Cooper	seat 4	Tom McMacken

## welcome

Welcome to the City of Winter Park City Commission meeting. The agenda for regularly scheduled Commission meetings is posted in City Hall the Tuesday before the meeting. Agendas and all backup material supporting each agenda item are available in the City Clerk's office or on the city's website at [cityofwinterpark.org](http://cityofwinterpark.org).

## meeting procedures

**Persons desiring to address the Commission MUST fill out and provide to the City Clerk a yellow "Request to Speak" form located by the door.** After being recognized by the Mayor, persons are asked to come forward and speak from the podium, state their name and address, and direct all remarks to the Commission as a body and not to individual members of the Commission, staff or audience.

**Citizen comments at 5 p.m. and each section of the agenda where public comment is allowed are limited to three (3) minutes. The yellow light indicator will remind you that you have one (1) minute left.** Large groups are asked to name a spokesperson. This period of time is for comments and not for questions directed to the Commission or staff for immediate answer. Questions directed to the City Commission will be referred to staff and should be answered by staff within a reasonable period of time following the date of the meeting. Order and decorum will be preserved at all meetings. Personal, impertinent or slanderous remarks are not permitted. Thank you for participating in your city government.

## agenda

### 1 Meeting Called to Order

### 2 Invocation Reverend Alison Harrity, St. Richard's Episcopal Church Pledge of Allegiance

### 3 Approval of Agenda

### 4 Mayor's Report

**\*Projected Time**  
**\*Subject to change**

- Proclamation – Small Business Saturday
- Gift of art to the City in recognition of Employment Technologies Corporation 20<sup>th</sup> anniversary in Winter Park
- Presentation – Bicycle Friendly Community Bronze Designation from the League of American Bicyclists
- Proclamation – #GivingTuesday, a "Day of Giving"
- Presentation - Core Value Coin recipients (Fiscal Year 2015 4th Quarter)

30 minutes

<b>5</b>	<b>City Manager’s Report</b>	<b>*Projected Time</b> <b>*Subject to change</b> 5 minutes
<b>6</b>	<b>City Attorney’s Report</b>	<b>*Projected Time</b> <b>*Subject to change</b>
<b>7</b>	<b>Non-Action Items</b>	<b>*Projected Time</b> <b>*Subject to change</b>
<b>8</b>	<b>Citizen Comments   5 p.m. or soon thereafter (if the meeting ends earlier than 5 p.m., the citizen comments will be at the end of the meeting)</b> (Three (3) minutes are allowed for each speaker; not to exceed a total of 30 minutes for this portion of the meeting)	
<b>9</b>	<b>Consent Agenda</b>	<b>*Projected Time</b> <b>*Subject to change</b>
	<p>a. Approve the minutes of November 9, 2015.</p> <p>b. Approve the following purchases and contracts:</p> <ol style="list-style-type: none"> <li>1. Blanket Purchase Order to Covanta Energy Marketing LLC for Bulk Power Supply (ITN-13-2013); \$4,765,000.</li> <li>2. Blanket Purchase Order to Gainesville Regional Utilities (GRU) for Bulk Power Supply (ITN-13-2013); \$4,400,000.</li> <li>3. Blanket Purchase Order to Orlando Utilities Commission for Bulk Power Supply and Transmission Services (ITN-13-2013); \$4,435,000.</li> <li>4. Blanket Purchase Order to Florida Power &amp; Light Company for Bulk Power Supply and Transmission Services (ITN-13-2013); \$11,140,000.</li> <li>5. Blanket Purchase Order to Duke Energy for Transmission Services (ITN-13-2013); \$2,140,000.</li> <li>6. Blanket Purchase Order to Layne Inliner LLC for Sewer Lining Rehab Cleaning/Manhole; \$623,985.</li> <li>7. Blanket Purchase Order to ENCO Utilities Services for FY16 O&amp;M Electric Utility; \$4,000,000.</li> <li>8. Blanket Purchase Order to Heart Utilities of Jacksonville for City-wide Underground Projects (IFB-8-2014); \$1,350,000.</li> <li>9. Blanket Purchase Order to HDD of Florida for City-wide Underground Projects (IFB-8-2014); \$650,000.</li> <li>10. Blanket Purchase Order to South Seminole &amp; North Orange County Wastewater for Operational Maintenance; \$751,500.</li> <li>11. Contract renewal with A Budget Tree Service Inc. (RFQ-25-2014) for Tree Removal Services; and authorize the Mayor to execute Amendment No. 1.</li> <li>12. Contract renewal with Ardaman &amp; Associates, Inc. (RFQ-2-2012), Continuing Contracts for Professional, Architectural &amp; Engineering Services (Geotechnical Services); and authorize the Mayor to execute Amendment No. 3.</li> </ol>	5 minutes

13. Contract renewal with Universal Engineering Sciences (RFQ-2-2012), Continuing Contracts for Professional, Architectural & Engineering Services (Geotechnical Services) and authorize the Mayor to execute Amendment No. 3.
  14. Piggyback contract with Orlando Freightliner for Purchase of Semi-Tractor Truck and approve PR158911; \$95,558.
  15. Piggyback contract with Vermeer Southeast for the purchase of a Vermeer D24x40 S3 Horizontal Directional Drill Rig; and approve purchase of Horizontal Directional Drilling Rig; \$194,298.
- c. Approve the annual review of the City’s Debt Management Policy.

<b>10</b>	<b>Action Items Requiring Discussion</b>	<b>*Projected Time</b> <b>*Subject to change</b>
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<b>11</b>	<b>Public Hearings</b>	<b>*Projected Time</b> <b>*Subject to change</b>
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|  | <p>a. Ordinance – Library and Events Center bond (2)</p>  | 5 minutes  |
|  | <p>b. <u>Request of Drew Hill:</u></p> <ul style="list-style-type: none"> <li>- Conditional use approval to redevelop Spanish Oaks and Golfview Apartments located at 633 and 651 North Park Avenue, zoned R-3, into ten (10) new residential units, three stories in height with a total project size of 44,200 square feet, providing for certain setback exceptions and for a development agreement.</li> </ul>  | 15 minutes |
|  | <p>c. <u>Request of the Winter Park Health Foundation:</u> <b>THIS HEARING MUST BE HELD AFTER 5:00 P.M.</b></p> <ul style="list-style-type: none"> <li>- Ordinance - To amend the “Comprehensive Plan” to add a new comprehensive plan policy to the text of the Future Land Use element within the Winter Park Hospital Study Area “C” to allow for a building floor area ratio of up to 98%, conditioned upon use for health and wellness related uses (1)</li> <li>- Ordinance – To amend the zoning code to change within Section 58-72 Office (O-1) District, Subsection (F) Development Standards to allow for a building floor area ratio of up to 98%, conditioned upon use for health and wellness related uses (1)</li> <li>- Ordinance – To amend the official zoning map to change Office (O-2) zoning to Office (O-1) District zoning on a portion of the property at 2010 Mizell Avenue and the properties at 1992 Mizell Avenue, 101 S. Edinburgh Drive and 149 S. Edinburgh Drive (1)</li> <li>- Preliminary conditional use approval to redevelop the Wellness Center property at 2005 Mizell Avenue and the adjacent streets with a new two-story, approximately 78,000 square foot “Project Wellness” facility consisting of a new 44,000 square foot Wellness Center and 34,000 square feet of medical/public space and a companion parking garage with 265 spaces, on property zoned O-1.</li> </ul> | 30 minutes |

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| <p>d. <u>Request of Benjamin Partners, Ltd.:</u></p> <ul style="list-style-type: none"> <li>- Ordinance – To amend the "Comprehensive Plan" to change the Future Land use designations of Commercial and Low Density Residential at 1531 Lee Road and 1325 Lewis Drive to Planned Development in conjunction with the Ravaudage Planned Development (1)</li> <li>- To amend the official zoning map to change the zoning of Commercial (C-3) and Low Density Residential (R-2) to Planned Development (PD-2) District on the properties at 1531 Lee Road and 1325 Lewis Drive in conjunction with the Ravaudage Planned Development (1)</li> </ul>  | 10 minutes |
| <p>e. Ordinance – Creating regulations for street performers in certain areas of the City (1)</p>   | 30 minutes |
| <p>f. Ordinance – Amending Section 58-65 "R-1AAA Lakefront District" subsection (f)(1)(h) and Section 58-66 "R-1A and R-1AA District to remove unnecessary deed restriction requirements to streamline the permitting process; to establish rear setbacks for Single Family Residential properties with short lot depths; and to correct a Single Family dwelling coverage error and modify certain miscellaneous residential provisions (1)</p>  | 15 minutes |
| <p>g. <u>Historic Preservation:</u></p> <ul style="list-style-type: none"> <li>- Ordinance – Amending Chapter 58 "Land Development Code" Article VIII, "Historic Preservation" to provide clarity, improve the functionality, and revise the process and procedures for the Historic Preservation Board and staff, the designation of historic landmarks, historic resources and historic districts; the regulation, administration and enforcement concerning such designated landmarks, resources and district, and the certificate of review process; creating procedures for the demolition of properties identified in the Florida Master Site File and Historic Survey; amending provisions regarding tax exemptions for historic properties (1)</li> </ul> | 60 minutes |

**12 City Commission Reports**

**\*Projected Time**  
\*Subject to change

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| <ul style="list-style-type: none"> <li>a. Commissioner Seidel</li> <li>b. Commissioner Sprinkel</li> <li>c. Commissioner Cooper</li> <li>d. Commissioner McMacken</li> <li>e. Mayor Leary</li> </ul> | 10 minutes total |
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## appeals & assistance

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"If a person decides to appeal any decision made by the Commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." (F. S. 286.0105).

"Persons with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk's Office (407-599-3277) at least 48 hours in advance of the meeting."