



## CITY OF LAKE WORTH

7 North Dixie Highway · Lake Worth, Florida 33460 · Phone: 561-586-1600 · Fax: 561-586-1750

**AGENDA  
CITY OF LAKE WORTH  
CITY COMMISSION MEETING  
CITY HALL COMMISSION CHAMBER  
TUESDAY, SEPTEMBER 15, 2015 - 6:00 PM**

1. **ROLL CALL:**
2. **INVOCATION:** Pastor Lea Brown, Metropolitan Community Church
3. **PLEDGE OF ALLEGIANCE:** Led by Commissioner Andy Amoroso
4. **AGENDA - Additions/Deletions/Reordering:**
5. **PRESENTATIONS:** (there is no public comment on Presentation items)
  - A. PBSO Community Policing Update
  - B. Royal Poinciana Neighborhood Association update
  - C. Community Redevelopment Agency update
6. **COMMISSION LIAISON REPORTS AND COMMENTS:**
7. **PUBLIC PARTICIPATION OF NON-AGENDAED ITEMS AND CONSENT AGENDA:**
8. **PUBLIC HEARINGS:**
  - A. Resolution No. 52-2015 - First Public Hearing - establish the Fiscal Year 2015-2016 tentative general City millage rate and schedule the second public hearing date for September 22, 2015
  - B. Resolution No. 53-2015 - First Public Hearing - adopt the Fiscal Year 2015-2016 proposed City budget and schedule the second public hearing date for September 22, 2015
  - C. Ordinance No. 2015-09 - Second Reading and Public Hearing - amend the City's rights-of-way regulations
  - D. Ordinance No. 2015-10 - Second Reading and Public Hearing - amend the City's Health and Sanitation Code

Agenda Date: September 15, 2015 Regular Meeting

- E. Ordinance No. 2015-11 - Second Reading and Public Hearing - amend the Unsafe Building Abatement Code
- F. Ordinance No. 2015-12 - Second Reading and Public Hearing - amend various sections in the City's Land Development Regulations

**9. APPROVAL OF MINUTES:**

- A. City Commission Budget Work Session - August 11, 2015
- B. City Commission Budget Work Session - August 25, 2015
- C. City Commission Meeting - September 1, 2015

**10. CONSENT AGENDA:** (public comment allowed during Public Participation of Non-Agendaed items)

- A. First Amendment to Professional Services Agreement with NZ Consultants for Fiscal Year 2016
- B. Authorize a Worker's Compensation payment for Richard A. Vignola

**11. UNFINISHED BUSINESS:**

**12. NEW BUSINESS:**

- A. Ordinance No. 2015-13 - First Reading - designate the restricted/committed/assigned fund balances for Fiscal Year 2015 in accordance with GASB 54 and schedule the public hearing date for September 22, 2015
- B. Resolution No. 45-2015 - establish the Fiscal Year 2016 fees and charges for City general government
- C. Resolution No. 51-2015 - establish the Fiscal Year 2016 rates and charges for the City electric utility
- D. Adopt the Fiscal Year 2016-2020 Capital Improvement Plan

**13. LAKE WORTH ELECTRIC UTILITY:**

- A. **CONSENT AGENDA:** (public comment allowed during Public Participation of Non-Agendaed items)
- B. **PUBLIC HEARING:**
- C. **NEW BUSINESS:**

**14. CITY ATTORNEY'S REPORT:**

Agenda Date: September 15, 2015 Regular Meeting

**15. CITY MANAGER'S REPORT:**

A. October 6, 2015 draft Commission agenda

**16. ADJOURNMENT:**

If a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

NOTE:ONE OR MORE MEMBERS OF ANY BOARD, AUTHORITY OR COMMISSION MAY ATTEND AND SPEAK AT ANY MEETING OF ANOTHER CITY BOARD, AUTHORITY OR COMMISSION.



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**AGENDA DATE:** September 15, 2015, Regular Meeting

**DEPARTMENT:** City Clerk

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### **EXECUTIVE BRIEF**

**TITLE:**

Royal Poinciana Neighborhood Association Update

**SUMMARY:**

Ms. Sarah Parr, Royal Poinciana President, will advise the Commission on activities in the neighborhoods.

**BACKGROUND AND JUSTIFICATION:**

At the City Commission meeting on July 20, 2010, the City Commission requested that all neighborhood associations provide an update. The last update from the Royal Poinciana Neighborhood Association was on April 15, 2014.

**MOTION:**

Not applicable

**ATTACHMENT(S):**

Fiscal Impact Analysis – not applicable



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**AGENDA DATE:** September 15, 2015, Regular Meeting

**DEPARTMENT:** City Clerk

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### **EXECUTIVE BRIEF**

**TITLE:**

Community Redevelopment Agency Update

**SUMMARY:**

Joan Oliva, Executive Director, will update the Commission on activities that have taken place over the past several months.

**BACKGROUND AND JUSTIFICATION:**

The Agency members are responsible for formulating and implementing projects that are consistent with the Lake Worth Redevelopment Plan to assist in revitalizing and redeveloping portions of the City of Lake Worth. The members serve four-year terms. The last update provided by the Community Redevelopment Agency was on September 23, 2014.

**MOTION:**

Not applicable

**ATTACHMENT(S):**

Fiscal Impact Analysis – not applicable



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**AGENDA DATE:** September 15, 2015, Regular Meeting

**DEPARTMENT:** Finance Department

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### **EXECUTIVE BRIEF**

#### **TITLE:**

Resolution No. 52-2015 - First Public Hearing - establish the Fiscal Year 2015-2016 tentative general City millage rate and schedule the second public hearing date for September 22, 2015

#### **SUMMARY:**

This Resolution sets the tentative millage to fund the City's proposed FY 2015-2016 budget. The tentative millage is 5.4945 mils.

#### **BACKGROUND AND JUSTIFICATION:**

The budget and property tax rate adoption process is governed by Chapter 200 Florida Statutes, known as the TRIM (truth in millage) statute. In Florida properties are assessed by the County Property Appraiser, levied by each taxing entity and collected by the County Tax Collector. Taxing entities are required to hold two public hearings for the adoption of a property tax rate and budget. The first public hearing is advertised by the Property Appraiser mailing a TRIM notice to each property owner. Chapter 200 Florida Statutes, requires the City to:

1. Notify the County Property Appraiser of the City's Proposed Tentative Operating in July. The City complied with this requirement by adopting a proposed tentative millage of 5.4945 mils on July 14, 2015.
2. That millage along with the date and time of the first budget hearing (September 15th, 2015 at 6:00pm) was transmitted to property owners by the Property Appraiser via the TRIM notice in August.
3. Hold a Public Hearing on the tentative millage rate and proposed budget
4. Adopt a tentative millage rate and proposed budget.
5. Advertise the tentative rate and proposed budget adopted at the first hearing and the date and time of the final public hearing in a newspaper of general circulation (the Palm Beach Post). The advertisement must be published 2 to 5 days prior to the final public hearing, which is scheduled for September 22, 2015 at 6:00 PM.
6. At the second budget hearing the Commission will adopt a final millage rate and final budget for FY 2015-2016.
7. Subsequent to the final adoption, the City must deliver the resolution adopting the final millage rate to the County Property Appraiser, the County Tax Collector, and the Department of Revenue within 3 days after the final public hearing.

For FY 2015 (the 2015 tax year), the certified taxable value of real and personal property within the City of Lake Worth increased by \$125,079,569 or 10.47%. This is the third increase in taxable value since the peak of the real estate market in FY 2008, prior to this year's increase taxable values had declined over 51% through FY 2014.

With the inclusion of the County Fire MSTU millage 3.4581, the maximum available Operating Millage cannot exceed 6.5419 mills. This year for the third time in 7 years there is an increase in the taxable value of real and personal property (10.47%), this rate will result in a increase in the actual tax revenue collected. The 10.47% is the total increase in taxable value (includes CRA district).

**MOTION:**

I move to approve/disapprove Resolution No. 52-2015 which adopts a tentative operating millage of 5.4945 for the 2015-2016 Fiscal Year and schedule the second public hearing for 6:00 PM on September 22, 2015.

**ATTACHMENT(S):**

Rollback rate and millage calculation  
Resolution



## CITY OF LAKE WORTH

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**AGENDA DATE:** September 15, 2015, Regular Meeting

**DEPARTMENT:** Public Services

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### **EXECUTIVE BRIEF**

**TITLE:**

Ordinance No. 2015-09 - Second Reading and Public Hearing - amend the City's rights-of-way regulations

**SUMMARY:**

The Ordinance provides for the removal of outdated regulations and enacts new regulations.

**BACKGROUND AND JUSTIFICATION:**

In an effort to remove outdated sections of Chapter 19 *Streets and Sidewalks* and amend the regulations contained therein, staff from Public Services, Community Sustainability, Electric Utilities, Water Utilities and Leisure Services worked with legal counsel to thoroughly review the existing code and remove and amend accordingly.

The City staff recognizes the importance of administering the right of way and all of the existing and future improvements to it. The ordinance addresses utilities in the rights of way, permitting, protection of facilities, insurance and bonding, communication facilities in the rights of way, indemnification, and uniformity in standards of quality to maintain the necessary utilization of the right of way.

**MOTION:**

I move to approve/disapprove Ordinance No. 2015-09 on second reading.

**ATTACHMENT(S):**

Fiscal Impact Analysis – Not applicable  
Ordinance





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**AGENDA DATE:** September 15, 2015, Regular Meeting

**DEPARTMENT:** Public Services

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### **EXECUTIVE BRIEF**

**TITLE:**

Ordinance No. 2015-10 - Second Reading and Public Hearing - amend the City's Health and Sanitation Code

**SUMMARY:**

The Ordinance provides for the removal of outdated regulations and adopts new amendments.

**BACKGROUND AND JUSTIFICATION:**

Staff has worked with legal counsel to thoroughly review and amend Chapter 12, Health and Sanitation, and has determined that is in the best interest of the public health, safety and general welfare of the City, its residents and visitors to adopt these amendments.

The amendments include the removal of outdated sections of the chapter inclusive of invalid franchise agreements, invalid franchising procedures and processes, and penalties. The amendments proposed in the ordinance clarify the franchise procedure and regulations for construction and demolition debris roll-off services, dumpster related requirements, collection of vegetative, residential and commercial waste, and enforcement and penalty regulations.

**MOTION:**

I motion to approve / disapprove Ordinance No.2015-10 on second reading.

**ATTACHMENT(S):**

Fiscal Impact Analysis – not applicable  
Ordinance



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**AGENDA DATE:** September 15, 2015, Regular Meeting

**DEPARTMENT:** Community Sustainability

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### **EXECUTIVE BRIEF**

#### **TITLE:**

Ordinance No. 2015-11 - Second Reading and Public Hearing - amend the Unsafe Building Abatement Code

#### **SUMMARY:**

The Ordinance will clarify the hearing procedures for emergency demolitions, notice provisions, City's authority to restrict permit timelines for unsafe buildings, and remove the requirement for mandatory recording of liens.

#### **BACKGROUND AND JUSTIFICATION:**

The City Commission adopted an Unsafe Building Abatement Code (the "UBAC") to address unsafe, dangerous, dilapidated and substandard buildings within the City. As the City continues to demolish unsafe structures in the City, staff, in coordination with the City's Attorney's Office, continues to improve upon the process in order to reduce costs, streamline the administrative requirements and continue to ensure due process requirements are met. To these ends, the following amendments to the UBAC are recommended: (1) To provide additional protection for the City when it meets the notice requirements of the UBAC, but is still unable to reach the owner or an interested party of the property; (2) To clarify what the hearing procedures are for emergency demolitions; (3) to reduce the publication requirements from four (4) weeks to two (2) weeks; (4) to clarify the authority of the special magistrate and the required contents of his or her orders; (5) to address conflicts between orders of the special magistrate and the building official and other established permit deadlines; (6) to remove the requirement that special assessment liens (for unpaid demolition costs) must be recorded; and (7) to clarify the City's remedies in the collection of said liens.

At its meeting of September 1, 2015, the City Commission voted 5-0 to approve the ordinance on first reading and to schedule the public hearing for September 15, 2015.

#### **MOTION:**

I move to approve/not approve Ordinance No. 2015-11 on second reading.

#### **ATTACHMENT(S):**

Fiscal Impact Analysis – not applicable  
Ordinance



## CITY OF LAKE WORTH

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**AGENDA DATE:** September 1, 2015, Regular Meeting

**DEPARTMENT:** Community Sustainability

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### **EXECUTIVE BRIEF**

#### **TITLE:**

Ordinance No. 2015-12 - Second Reading - amend various sections in the City's Land Development Regulations

#### **SUMMARY:**

The Ordinance amends Chapter 23, Land Development Regulations, of the City's Code of Ordinances including two (2) articles of the Land Development Regulations: Administration, and Zoning Districts.

#### **BACKGROUND AND JUSTIFICATION:**

On August 6, 2013, the City of Lake Worth adopted Chapter 23, Land Development Regulations (LDRs), of the Code of Ordinances. The LDRs include six (6) articles governing all development within the City. As use of the adopted LDRs progress, some provisions require clarification and edits/additions to provide consistency, improve understanding and facilitate implementation as well as address issues that have arisen since adoption.

The proposed amendments provide clarification, edits and additions to the following sections of the LDRs: Article 2 - Division 1: Administration, Section 23.2-36 – Rezoning of Land and Future Land Use Map (FLUM); Article 3 - Division 2: Zoning Districts, Residential Districts, Section 23.3-7 – SF-R – Single-Family Residential; Article 3 – Division 6: Planned Development, Section 23.3-25(e) – Mixed Use Urban Planned Development..

On August 5, 2015, the Planning & Zoning Board, at its regularly scheduled meeting, discussed the proposed amendments to the LDRs and voted 7-0 to recommend approval to the City Commission.

On August 12, 2015, the Historic Resources Preservation Board, at its regularly scheduled meeting, discussed the proposed amendments to the LDRs and voted 6-0 to recommend approval to the City Commission.

At its meeting of September 1, 2015, the City Commission voted 3-2 to approve the ordinance on first reading and to schedule the public hearing for September 15, 2015.

#### **MOTION:**

I move to approve/disapprove Ordinance No. 2015-12 on second reading.

#### **ATTACHMENT(S):**

Fiscal Impact Analysis – not applicable

Ordinance

P&Z Board Staff Reports

HRPB Staff Reports



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**AGENDA DATE:** September 15, 2015, Regular Meeting

**DEPARTMENT:** Community Sustainability

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### **EXECUTIVE BRIEF**

#### **TITLE:**

First Amendment to Professional Services Agreement with NZ Consultants for Fiscal Year 2016

#### **SUMMARY:**

The Amendment authorizes professional services for current and long range planning, zoning and historic preservation services to complement existing staff and to handle special and required projects that could not otherwise be completed.

#### **BACKGROUND AND JUSTIFICATION:**

Over the past three years, a need for additional professional planning services has been identified due to staff turnover and special projects that need to be completed in order to meet statutory requirements and initiatives with Palm Beach County.

Through a competitive procurement process as advertised under RFP 13-14-206, the City sought a professional planning consultant, who would be able to provide services in the areas of current and long range planning, zoning and historic preservation as well as annexation studies and traffic analysis. Five (5) proposals were received meeting the terms of the RFP. FIRM was selected based on overall qualifications and its hourly fee schedule. The term of the Agreement is for five (5) years with two (2) additional one (1) year renewal options. Individual projects will be identified and coordinated with the consultant and will be invoiced separately.

At this time, the Planning, Zoning and Historic Preservation Division has requested \$80,000 for professional services as part of the Fiscal Year 2016 budget process. Up to \$75,000 is anticipated to be spent under this amendment to an agreement with NZ Consultants for Fiscal Year 2016. Services to be provided are completion of the City's Interlocal Service Boundary Area (ISBA) agreement with Palm Beach County and necessary associated Comprehensive Plan amendments. Other services will be coordinating the City's required Evaluation and Appraisal Report (EAR) process for the City's Comprehensive Plan Amendments and assisting with the review of larger more complicated projects prior to their going before a review board, including annexations.

#### **MOTION:**

I move to approve/disapprove first amendment to professional services agreement

#### **ATTACHMENT(S):**

Fiscal Impact Analysis  
Amendment  
Executed Agreement

**FISCAL IMPACT ANALYSIS**

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	0	0	0	0	0
Operating Expenditures	\$75,000	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	\$75,000	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

With Fiscal Year 2016, there is \$80,000 being requested for Professional Services in the Planning, Zoning & Historic Preservation Division of the Department of Community Sustainability.

<b>FIRM</b>		<b>PZ&amp;HP DIVISION</b>				
<b>Account Number</b>	<b>Account Description</b>	<b>Project #</b>	<b>FY16 Budget</b>	<b>Current Balance</b>	<b>Agenda Item Expenditure</b>	<b>Remaining Balance</b>
<b>001-2030-515.12-10</b>	Professional Services	N/A	\$80,000	\$80,000	Up to \$75,000	\$5,000

C. Department Fiscal Review: \_\_\_\_\_



## CITY OF LAKE WORTH

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**AGENDA DATE:** September 15, 2015, Regular Meeting

**DEPARTMENT:** Human Resources

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### **EXECUTIVE BRIEF**

#### **TITLE:**

Authorizing a Worker's Compensation payment for Richard A. Vignola

#### **SUMMARY:**

The payment settles a 1983 Workers' Compensation Claim for the reimbursable amount of \$285,394.53.

#### **BACKGROUND AND JUSTIFICATION:**

On July 30, 2015, Judge Basquill signed an order (based on a settlement agreement between the parties) for the City to pay \$285,394.53, including Mr. Vignola's attorney's fees (\$275,394.53 settlement + \$10,000 attorney's fees = \$285,394.53 total cost). This amount will be reimbursed to the City by its excess insurance carrier.

In order to avoid a \$50,000 late penalty, an emergency payment was authorized. According to the attorney representing the City in this transaction, it took roughly a year to complete all the paperwork to get the final settlement before the judge.

Per the City Attorney, the City's excess carrier will **reimburse** the City for the full amount of the settlement upon receiving confirmation of the payments by the City's Workers' Compensation carrier.

#### **MOTION:**

I move to approve/not approve the settlement payment for Richard A. Vignola's Workers' Compensation claim.

#### **ATTACHMENT(S):**

1. Fiscal Impact Analysis
2. Judge's Order

**FISCAL IMPACT ANALYSIS**

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2015	2016	2017	2018	2019
Capital Expenditures	0	0	0	0	0
Operating Expenditures	\$285,394.53	0	0	0	0
External Revenues	0	0	0	0	0
Program Income	0	0	0	0	0
In-kind Match	0	0	0	0	0
Net Fiscal Impact	285,394.53	0	0	0	0
No. of Addn'l Full-Time Employee Positions	0	0	0	0	0

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Worker's Compensation		Settlement for Richard A. Vignola				
Account Number (s)	Account Description	FY 2015 Budget	Agenda Expense	Balance After Expenses	Budget Transfer	Balance after Bud Transfer
5201332-513-45-60	Ded-Non Covered Loss	250,000	(285,395)	(289,152)	330,000	40,848

Budget Transfer completed for \$330,000 from the contingency fund (520-9010-519-99-90) to cover settlement which is paid out of (Ded-Non Covered Loss) Acct # 520-1332-513.45-60.

C. Department Fiscal Review: \_\_\_SA\_\_\_



## CITY OF LAKE WORTH

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**AGENDA DATE:** September 15, 2015, Regular Meeting

**DEPARTMENT:** Finance

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### EXECUTIVE BRIEF

#### TITLE:

Ordinance No. 2015-13 - First Reading- designate the restricted/committed/assigned fund balances for Fiscal Year 2015 in accordance with GASB 54 and schedule the public hearing date for September 22, 2015

#### SUMMARY:

Annually the City Commission must formally designate fund balances in certain funds to be used only for the purpose of that fund. This requirement is contained in Governmental Accounting Standards Board (GASB) Statement Number 54, and is a part of the Generally Accepted Accounting Principles that the City must adhere to. This Ordinance seeks to designate certain fund balances as **Committed** fund balances.

#### BACKGROUND AND JUSTIFICATION:

##### **Summary of Statement No. 54**

##### *Fund Balance Reporting*

The objective of this Statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. This Statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds.

The classifications are:

*Nonspendable*, such as fund balance associated with inventories and fixed assets.

The *restricted* fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

The *committed* fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. For the City this level is the City Commission **by ordinance**.

Amounts in the *assigned* fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed.

*Unassigned* fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications.



**MOTION:**

I move to approve/disapprove Ordinance No. 2015-13 on first reading and schedule the public hearing date for September 22, 2015.

**ATTACHMENT(S):**

Fiscal Impact Analysis – not applicable  
Ordinance



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**AGENDA DATE:** September 15, 2015, Regular Meeting

**DEPARTMENT:** Leisure Services

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### **EXECUTIVE BRIEF**

#### **TITLE:**

Resolution No. 45-2015 - establish the Fiscal Year 2016 fees and charges for City general government

#### **SUMMARY:**

The Resolution establishes fees for services rendered by the City. The charges for various services should be reviewed and revised where necessary on an annual basis during the budget adoption process in order to provide resources to fund the City's upcoming budget.

#### **BACKGROUND AND JUSTIFICATION:**

The City Charter, code of ordinances and Florida Statutes give the City Commission authority to set fees and charges for City services. There has not been a comprehensive review or central implementing document in place to provide for this need.

This is the first phase of implementing an annual comprehensive review of City charges. The existing schedule of fees and charges for other general government charges has been reviewed and revised and the attached schedule represents a reasonable reimbursement to the City for its actual cost in providing City services for the 2015-2016 fiscal year. A summary page is attached for easy reference to any changes being recommended to the existing schedule.

#### **MOTION:**

I move to approve/disapprove Resolution No. 45-2015 establishing certain Fiscal Year 2016 fees and charges for City general government.

#### **ATTACHMENT(S):**

Fiscal Analysis Impact – not applicable  
Summary Sheet  
Resolution  
Exhibits A, B, & C Schedule of Fees and Charges



## CITY OF LAKE WORTH

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**AGENDA DATE:** September 15, 2015, Regular Meeting

**DEPARTMENT:** Electric/City Clerk

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### **EXECUTIVE BRIEF**

**TITLE:**

Resolution No. 51-2015 - establish the Fiscal Year 2016 rates and charges for the City electric utility

**SUMMARY:**

The Resolution implements a zero increase in residential and commercial rates for the coming Fiscal Year 2016.

**BACKGROUND AND JUSTIFICATION:**

The City of Lake Worth has an ongoing contractual agreement with Utility Financial Solutions, LLC and Burton Associates, to provide a yearly revenue sufficiency and budget analysis. The main goals for the 2015 analysis were to provide a zero increase of rates for all residential and commercial customers.

#### Electric Rate Reductions FY 2012-2015

Residential (includes 1.4% Conservation charge reduction)	10.50%
Commercial General	12.70%
Commercial Demand	17.50%

The City Commission enacted Ordinance 2013-40 which directs City staff to reduce City electric rates to parity with FPL in the surrounding areas.

The residential rate differential between FP&L and Lake Worth Electric Utility has dropped from over 20% to 4.79% in the past 4 years.

Staff continues to work and analyze, with Utility Financial Solutions, LLC and Burton Associates, in streamlining streamline the Electric Utility Fiscal Budget.

**MOTION:**

I move to approve/disapprove Resolution No. 51-2015 establishing the Fiscal Year 2016 rates and charges for the City electric utility.

**ATTACHMENT(S):**

Resolution



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**AGENDA DATE:** September 15, 2015, Regular Meeting

**DEPARTMENT:** Finance Department

## EXECUTIVE BRIEF

### TITLE:

Adopt the Fiscal Year 2016-2020 Capital Improvement Plan

### SUMMARY:

The 5-Year Capital Improvement Plan (CIP) is the capital improvement blueprint for changes to the City's infrastructure. This plan will help guide departments in implementing the Commission's vision for the City's future.

### BACKGROUND AND JUSTIFICATION:

The CIP is a major component of establishing a long range financial plan for the City. The CIP serves as a guide for multi-year planning that includes proposed capital projects and vehicle replacements, additions; as well as significant maintenance projects. The minimum cost threshold for CIP projects is \$25,000.

As indicated in **Table.1**, total expenditures for all capital projects for the City is \$66,605,201. Funding for FY 2016 capital projects of \$20,806,471 has been include in the FY 2016 Annual Operating Budget, for which the final public hearing will be September 22<sup>nd</sup> 2015 and is subject to change until that time.

SUMMARY OF PROJECTS BY DEPARTMENTS								
DEPARTMENTS	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	5-Yr Total	Total Proj Est.	% / 5 Yr Total
Community Sustainability	-	-	-	-	-	-	-	0%
Information Technology	75,000	50,000	50,000	50,000	50,000	275,000	375,000	2%
Leisure Services	-	35,000	-	-	-	35,000	35,000	0%
Public Services	1,424,282	2,228,812	2,414,852	2,710,708	1,595,370	10,374,024	10,839,285	19%
Utility Electric	875,000	125,000	1,675,000	5,735,000	125,000	8,535,000	9,432,167	27%
Utility Water & Sewer	18,432,189	12,661,703	7,529,374	4,506,350	4,256,561	47,386,177	53,307,132	52%
<b>Totals</b>	<b>\$20,806,471</b>	<b>\$15,100,515</b>	<b>\$11,669,226</b>	<b>\$13,002,058</b>	<b>\$6,026,931</b>	<b>\$66,605,201</b>	<b>\$73,988,584</b>	<b>100%</b>
<b>% / Year</b>	<b>31%</b>	<b>23%</b>	<b>18%</b>	<b>20%</b>	<b>9%</b>	<b>100%</b>		

The Park of Commerce project is being funded from a variety of sources herein stated: Electric Utility \$2M, Stormwater \$1M, Water Fund \$700,000, Sewer Fund \$500,000, and grant funds of approximately \$4.5M.

Projects to be funded with debt proceeds are dependent upon the authorization and issuance of such debt and will not start until after authorization of the related debt.

### MOTION:

I move to approve/ disapprove the adoption of the Fiscal Year 2016-2020 Capital Improvement Plan, subject to changes based on the adoption of the Fiscal Year 2016 Annual Operating Budget on September 22, 2015

### ATTACHMENT(S):

1. FY 2016-2020 Capital Improvement Plan