



City of North Port

4970 CITY HALL BLVD
NORTH PORT, FL 34286

Meeting Agenda City Commission Regular Meeting

CITY COMMISSIONERS

Rhonda Y. DiFranco, Mayor
Jacqueline Moore, Vice-Mayor
Cheryl Cook, Commissioner
Tom Jones, Commissioner
Linda M. Yates, Commissioner

APPOINTED OFFICIALS

Jonathan R. Lewis, City Manager
Mark Moriarty, City Attorney
Helen Raimbeau, MMC, City Clerk
Patsy Adkins, MMC, Deputy City Clerk

Monday, July 27, 2015

6:00 PM

CITY COMMISSION CHAMBERS

MEETING PROCEDURE: By submitting a "Request to Speak" card to the City Clerk, the Public may comment during the course of the meeting: (1) Comments on items not scheduled on the Agenda will be heard under Public Comments; (2) Comments on all scheduled Agenda Items will be heard immediately following the presentation by the Staff or Petitioner. Please wait until you are recognized by the Presiding Officer, state your name and address so that your comments may be properly recorded and limit your remarks to a period of three (3) minutes or less. The City Commission will act on an Agenda Item after comments from the Staff, Petitioner and Public have been heard.

Florida's Sunshine Law requires the Commission to discuss this Agenda only in open session. The Commissioners cannot discuss these items with each other before this meeting is called to order. The Commissioners, individually, can however, discuss any item with concerned citizens and staff in preparation for the meeting.

CALL TO ORDER/ROLL CALL – RHONDA Y. DIFRANCO, MAYOR

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE – LED BY THE COMMISSION

APPROVAL OF AGENDA – COMMISSION

1. ANNOUNCEMENTS –CITY CLERK RAIMBEAU

- A. [14-1156](#) Current Vacancies for Boards and Committees.

Attachments: [Current Vacancies for Boards and Committees](#)

- B. [14-1157](#) Upcoming Expiration Dates for Boards and Committees.

Attachments: [Upcoming Expiration Dates for Board Members](#)

2. PUBLIC COMMENT:

(The purpose of the Public Comments Section of the Agenda is for members of the public to speak to the City Commission/District Governing Body on any subject not scheduled on the Agenda. The City Commission shall not act, except to direct the City Manager to take action or to schedule the matter for discussion at a later date. This comment period shall be limited to three (3) minutes to speak. If there is insufficient time to hear all speakers, the City Commission will hear those wishing to address them, and who have completed speaker cards during the second Public Comment Section.)

3. CONSENT AGENDA:

(All matters under the Consent Agenda are considered by the City Commission to be routine and will be enacted by one motion. Any City Commission member may, however, remove an item from the Consent Agenda by request. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda, and Public input will be allowed on the withdrawn items only.)

- A. [14-1158](#) Approval of Minutes for the June 23, 2015 Commission Budget Workshop Districts and CIP Minutes; June 25, 2015 Commission Budget Workshop Non-District Minutes; June 25, 2015 Commission Special Meeting Minutes; June 26, 2015 Commission Joint Meeting with Art Advisory Board Minutes; July 2 ,2015 Commission Special Recognition Meeting Minutes.

Attachments: [06-23-2015 Commission Budget Workshop Districts and CIP Minutes](#)
 [06-25-2015 Commission Budget Workshop Non-Districts Minutes](#)
 [06-25-2015 Commission Special Meeting Minutes](#)
 [06-26-2015 Commission Joint Meeting with Art Advisory Board Minutes](#)
 [07-02-2015 Commission Special Recognition Meeting Minutes](#)

- B. [14-1146](#) Disposition of K-9 dog, Cammo, to Alpha Canine Kennels

Attachments: [Contract for Sale of Dog](#)

- C. [14-1101](#) Agreement No. 2015-12 with Sweet Sparkman Architects, Inc. in an amount not to exceed \$244,238.00 for the design of Fire Station 85 at 1100 North Biscayne Drive

Attachments: [Agreement No. 2015-12 \(7-8-15\)](#)
 [Notice of Intent to Award](#)
 [City Manager recommendation with official ranking](#)
 [Sweet Sparkman Architects, Inc. Submittal](#)
 [RFP No. 2015-12 with attachment and addendum](#)
 [Florida Division of Corporations document](#)

- D. [14-1109](#) Approval of Contract No. 2015-36 with DMK Associates, Inc. for Professional Engineering Services (Engineer of Record) for the City of North Port in the form of a continuing contract for individually specified and funded work assignments.

Attachments: [Agreement No. 2015-36](#)
 [Notice of Intent to Award](#)
 [Recommendation to Negotiate](#)
 [DMK Associates, Inc. Submittal](#)
 [Request for Proposal No. 2015-36 with Addendum](#)
 [Work Assignment Form](#)
 [Florida Division of Corporations Document](#)

- E. [14-1052](#) Renewal of Verizon Primary Rate Interface (PRI) Telephone Circuit Services, with total 3-year cost of \$125,427, plus any applicable fees and taxes.

Attachments: [Verizon PRI Service Agreement ICB 516300](#)
 [Verizon Florida Division of Corporations](#)
 [Verizon PRI piggyback form](#)

- F. [14-1139](#) Adopt-A-Park Program Agreement for Dallas White Park

Attachments: [Adopt a Park Program Agreement](#)
 [Florida Division of Corporations](#)
 [Commission Meeting Minutes, July 14, 2003](#)

- G. [14-1153](#) Adopt-A-Park Program Agreement for Kirk Park

Attachments: [Adopt a Park Program Agreement](#)
 [Florida Division of Corporations](#)
 [Commission Meeting Minutes, July 14, 2003](#)

- H. [14-1068](#) Family Service Center Tenant Lease Agreement Renewal with Big Brothers Big Sisters of the Sun Coast, Inc. in the amount of \$1,680.

Attachments: [2015 Tenant Lease Agreement](#)
 [2014 Executed Tenant Lease Agreement Big Brothers Big Sisters](#)
 [Florida Division of Corporations](#)

- I. [14-1069](#) Family Service Center Tenant Lease Agreement Renewal with Catholic Charities Housing, Inc. in the amount of \$13,468

Attachments: [2015 Tenant Lease Agreement](#)
 [2014 Executed Tenant Lease Agreement](#)
 [Florida Division of Corporations](#)

- J. [14-1071](#) Family Service Center Tenant Lease Agreement Renewal with Child Protection Center in the amount of \$7,826.

Attachments: [2015 Tenant Lease Agreement](#)
 [2014 Executed Tenant Lease Agreement](#)
 [Florida Division of Corporations](#)

- K. [14-1072](#) Family Service Center Tenant Lease Agreement Renewal with Jewish Family and Children's Service in the amount of \$1,736.

Attachments: [2015 Tenant Lease Agreement](#)
[2014 Executed Tenant Lease Agreement](#)
[Florida Division of Corporations](#)

- L. [14-1073](#) Family Service Center Tenant Lease Agreement Renewal with Safe Place and Rape Crisis Center (SPARCC) in the amount of \$2,016.

Attachments: [2015 Tenant Lease Agreement](#)
[2014 Executed Tenant Lease Agreement](#)
[Florida Division of Corporations](#)

- M. [14-1076](#) Family Service Center Tenant Lease Agreement Renewal with School Board of Sarasota - Suncoast Technical College in the amount of \$7,196.

Attachments: [2015 Tenant Lease Agreement](#)
[2014 Executed Tenant Lease Agreement](#)

- N. [14-1081](#) Family Service Center Tenant Lease Agreement Renewal with School Readiness Coalition of Sarasota County, Inc. dba Early Learning Coalition of Sarasota County in the amount of \$1,862.

Attachments: [2015 Tenant Lease Agreement](#)
[2014 Executed Tenant Lease Agreement](#)
[Florida Division of Corporations](#)

- O. [14-1082](#) Family Service Center Tenant Lease Agreement Renewal with YMCA School House Link in the amount of \$1,680.

Attachments: [2015 Tenant Lease Agreement](#)
[2014 Executed Tenant Lease Agreement](#)
[Florida Division of Corporations](#)

- P. [14-1083](#) North Port Educational Center Tenant Lease Agreement Renewal with the Senior Friendship Center, Inc. in the amount of \$2,400.

Attachments: [2015 Tenant Lease Agreement](#)
[2014 Executed Tenant Lease Agreement](#)
[Florida Division of Corporations](#)

- Q. [14-1084](#) North Port Educational Center Tenant Lease Agreement Renewal with Salvation Army in the amount of \$2,400.

Attachments: [2015 Tenant Lease Salvation Army](#)
[2014 Executed Tenant Lease Agreement with Salvation Army](#)
[Florida Division of Corporations](#)

- R. [14-1085](#) North Port Education Center Tenant Lease Renewal with North Port Senior Center, Inc. in the amount of \$2,400.
- Attachments: [2015 Tenant Lease North Port Senior Center](#)
[2014 Executed Tenant Lease Agreement with Senior Center](#)
[Florida Division of Corporations](#)
- S. [14-1121](#) Approval of Cigna Group Dental Insurance Renewal in the amount of \$373,056
- Attachments: [Cigna Group Dental Insurance Rates for FY2015-16](#)
- T. [14-1130](#) Approval of Cigna Group Term Life & AD&D, Dependent Life and Short Term Disability in the amount of \$70,096
- Attachments: [Cigna Group Basic Life and Short Term Disability FY 2015-2016](#)

4. PUBLIC HEARINGS:

- A. [14-1142](#) Ordinance No. 2015-12, second reading, CPAL-15-011, Pine Street Right of Way Large Scale Comprehensive Plan Amendment.
- Attachments: [CPAL-15-011 Staff Report Commission](#)
[Ordinance 2015-12 CPA-15-011](#)
- B. [14-1144](#) Ordinance No. 2015-13, second reading, ULDC Text Amendment, REZ-15-012, Pine Street Right of Way (Quasi-Judicial)
- Attachments: [REZ-15-012 Staff Report Commission \(Ord. No 2015-13 TEXT\)](#)
[Ordinance No. 2015-13](#)
- C. [14-1143](#) Ordinance 2015-18, second reading, REZ-15-012 Pine Street Right of Way Rezone (Quasi-Judicial)
- Attachments: [REZ-15-012 Staff Report Commission \(Ord. No 2015-18 MAP\)](#)
[Ordinance No. 2015-18 \(REZ MAP\)](#)
- D. [14-1150](#) Ordinance No. 2015-30, second reading, creating method for quasi-judicial proceedings.
- Attachments: [Ordinance No 2015-30 Quasi-Judicial Proceedings revised 07162015 Revised](#)
[Ordinance No 2015-30 Quasi-Judicial Proceedings revised 07162015 \(underlin](#)
[Ordinance No 2015-30 Quasi-Judicial Proceedings \(original version\)](#)
- E. [14-1116](#) Ordinance No. 2015-09, first reading, Petition No. TXT-15-006 amending the City of North Port Unified Land Development Code (ULDC) by creating Article IX within Chapter 55, Activity Center Design Regulations of the Unified Land Development Code and establishing the Urban Design Standards Review.

Attachments: [Ordinance No. 2015-09](#)
 [Staff Report](#)
 [ULDC 1.31](#)

- F. [14-1131](#) Ordinance No. 2015-22, First Reading, TXT-15-072, amending the ULDC relating to Annexation procedures

Attachments: [TXT-15-072 Staff Report with Exhibits](#)
 [Final Ordinance No. 2015-22 with Exhibit A](#)

- G. [14-1132](#) Ordinance No. 2015-23, first reading, Petition TXT-15-073, amending the ULDC, Section 1-33 of Chapter 1 relating to rezoning procedures.

Attachments: [TXT-15-073 Staff Report](#)
 [Ordinance No. 2015-23 Amendment ULDC §1-33](#)

- H. [14-1141](#) Ordinance 2015-31, first reading, modifying the City-Wide Fee Schedule for Fiscal Year 2015-2016.

Attachments: [Ordinance 2015-31](#)
 [Appendix A to Ordinance 2015-31](#)
 [Summary of changes in strikethrough underline format](#)

- I. [14-1124](#) Development Master Plan Amendment (DMA) 15-056 Price Crossing

Attachments: [Staff Report for Commission](#)
 [DCP 01-018 Site Plan](#)

5. RESOLUTIONS

- A. [14-1114](#) Resolution No. 2015-R-17, Petition No. VAC-15-065, Alfred S. Giuffrida as Trustee and Pauline J. Giuffrida as Trustee request to vacate portions of the easterly and westerly 6-foot side drainage and utility easements where a 4,546 square foot commercial building is currently occupying. The subject property contains ± 15,000 square feet and is located at 14236 S. Tamiami Trail, North Port, Florida, south of and adjacent to Tamiami Trail (US-41 and west of North Port Boulevard (Lots 18 & 19, BLK 349, 3rd Addition to Port Charlotte). (Quasi-judicial)

Attachments: [Resolution 2015-R-17](#)
 [Staff Report](#)

- B. [14-0837](#) Resolution 2015-R-19, a Resolution of the City of North Port, Florida pertaining to the donation of one parcel of real property to the City of North Port and directing the acceptance of said parcel of real estate, providing for conflict, providing for severability and providing for an effective date.

Attachments: [RESOLUTION 2015-R-19](#)
[Rosero - Warranty Deed](#)
[Rosero Property Map](#)
[Rosero 2014 Tax Record](#)

6. GENERAL BUSINESS:

- A. [14-1154](#) Discussion and possible action regarding appointment of a North Port Resident Appointed by the Commission to the Municipal Police Officers' Pension Trust Fund Board of Trustees.

Attachments: [Application and Backup Material](#)

- B. [14-1155](#) Confirmation of reappointment of Kym Gerberich to the Audit Committee for a second term.

Attachments: [Application Backup Material](#)

- C. [14-1120](#) Property and Casualty Insurance with Risk Management Associates, Inc., dba Public Risk Insurance Agency in the amount of \$727,383.

Attachments: [Ben Few & Company, Inc. recommendation letter dated July 2, 2015](#)
[RFP NO. 2015-41 PROPERTY & CASUALTY INSURANCE](#)
[EXHIBIT A- COVERAGE DOCUMENT](#)
[Exhibit B MASTER renewal 2015-2016](#)
[EXHIBIT C - LOSS RUNS](#)
[EXHIBIT D.1 - CBIZ BUILDING & PROPERTY SUMMARY REPORT](#)
[EXHIBIT D.2 - CBIZ BUILDING & PROPERTY SUMMARY REPORT UTIL](#)
[EXHIBIT E - POLLUTION LIABILITY APPLICATION & SUBMISSION](#)
[ADDENDUM NO. 1](#)
[ADDENDUM NO. 1 ATTACHMENT A](#)
[ADDENDUM NO. 1 ATTACHMENT B](#)
[ADDENDUM NO. 1 - ATTACHMENT C](#)
[ADDENDUM NO. 1 - ATTACHMENT D.1](#)
[ADDENDUM NO. 1 - ATTACHMENT D.2](#)
[RFP No. 2015-41, Property and Casualty Insurance submittal](#)
[Premium Recapitulation and Non-Admitted Carrier](#)
[2015-16 Renewal Analysis for City of North Port](#)
[2015-16 RFP Score Sheets](#)
[Risk Management Associates, Inc. Florida Division of Corporations](#)
[PRIA Florida Division of Corporation](#)

- D. [14-1125](#) Third-Party Administration services with Employers Mutual, Inc. dba Ascension Benefits and Insurance Solutions of Florida in the amount of \$27,500

Attachments: [Third-Party Administration Services RFP](#)
[Agreement for Administrative Services](#)
[Employers Mutual Florida Division of Corporations](#)
[Ascension Florida Division of Corporations](#)

- E. [14-1123](#) Approval of Cigna Group Medical Insurance Renewal in the amount of \$5,358,799.80

Attachments: [2015 Marketing Analysis](#)
[Benefit Rates FY2015-16](#)

7. PUBLIC COMMENT:

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8. SCHEDULING OF WORKSHOPS:

9. COMMISSION REPORTS:

10. ADMINISTRATIVE AND LEGAL REPORTS:

11. ADJOURNMENT:

NOTICE OF AVAILABILITY OF REPORTS - The Agenda is a summary of the proposed actions to be taken by the City Commission. For almost every agenda item, the City staff has prepared materials for Commission consideration. These materials include staff reports, which explain in detail the item before the Commission and the reason for the recommendation. The materials may also include resolutions or ordinances, which are proposed for adoption. All of these materials are available at the City Clerk's Office, during normal business hours, for inspection and (for a fee) copying. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

AMERICAN WITH DISABILITIES ACT OF 1990 - The North Port City Hall is wheelchair accessible. Special parking is available on the west side of City Hall and the building may be accessed from the parking area. Persons with hearing difficulties should contact the City Clerk to obtain a hearing device for use during meetings.

NONDISCRIMINATION: The City of North Port does not discriminate on the basis of race, color, national origin, sex, age, disability, family or religious status in administration of its programs, activities or services.

No stenographic record by a certified court reporter is made of these recordings. Accordingly, anyone seeking to appeal any of the decisions involving the matters herein will be responsible for making a verbatim record of the meeting/testimony and evidence upon which any appeal is to be based. Copies of the recordings are available (for a fee) at the City Clerk's Office.