



This meeting will be live-streamed via the Town's website

Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

WWW.LONGBOATKEY.ORG

- AGENDA -
REGULAR MEETING

7:00 PM

June 1, 2015

Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.

Call to Order and Pledge of Allegiance

Public to be Heard

1. Opportunity for Public to Address Town Commission

At each meeting the Town Commission sets aside a time for the public to address issues that are not on the agenda.

Approval of Minutes

2. May 4, 2015 Special Workshop Meeting; May 4, 2015 Regular Meeting; May 18, 2015 Special Workshop Meeting (Budget); May 18, 2015 Special Workshop Meeting (Meet & Greet); May 18, 2015 Special Meeting; May 18, 2015 Regular Workshop Meeting; May 19, 2015 Joint Workshop Meeting (Town Commission & Planning & Zoning Board) Minutes.

Committee Reports and Communications

3. Manatee County Special Liaison Report
4. Sarasota County Special Liaison Report
5. ManaSota League of Cities Report
6. Other Reports
7. Proclamation – Flood and Hurricane Awareness Month

Closing and Action on Consent Agenda

8. Authorization for Temporary Closure of Bay Isles Road for July 4, 2015 Freedom Festival

The Longboat Key Chamber of Commerce has requested Commission consideration for temporary closure of Bay Isles Road on July 4th between the hours of 8:30 and 11:30 AM to hold the annual Freedom Festival parade and festivities scheduled to begin at 9:00 AM. This item was forwarded from the May 18, 2015 Regular Workshop Meeting Consent Agenda for formal action. Recommended Action: Approval of the Consent Agenda will authorize the temporary closing of Bay Isles Road on July 4, 2015 from 8:30 – 11:30 AM for Freedom Festival parade and activities.

9. Authorization for One Year Contract Extension with PFM Asset Management, LLC

PFM Asset Management LLC has been contracted as the Town's Financial Advisor since 2007 with the contract expiring on June 30, 2015. As there are still significant projects in progress, the Town Manager recommends a contract extension for a period of one year. This item was presented for consideration at the May 18, 2015 Regular Workshop Meeting and forwarded to the June 1, 2015 Regular Meeting Consent Agenda for formal

Jack Duncan, Mayor; Terry Gans, Vice-Mayor;
Lynn Larson, District 1; Jack Daly, District 4; Pat Zunz, District 5;
Phill Younger, At-Large; Irwin Pastor, At-Large

action. Recommended Action: Approval of the Consent Agenda will approve the Contract Extension with PFM Asset Management LLC.

The purpose of the Consent Agenda is to expedite those items on an agenda that appear to be of a routine nature. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Agenda by any member of the Town Commission without having to make a motion, receive a second, or submit to a vote; otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda is a vote of confirmation to the action noted in each item.

Ordinances - First Reading

10. Ordinance 2015-14, Amending Chapter 91, Animals, and Chapter 33.18, Boards and Commissions, Violations Procedure

At the February 17, 2015 Regular Workshop Meeting the Town Commission directed staff to develop Ordinance 2015-14, to remove Town Code provisions requiring pet licenses. At the April 6, 2015 Regular Meeting the Town Attorney advised that some outdated language and inconsistencies regarding regulations and fines would also be addressed in Ordinance 2015-14. This item is placed on the June 1, 2015 Regular Meeting for first reading and discussion. Recommended Action: Pending first reading and discussion, forward Ordinance 2015-14 to the July 6, 2015 Regular Meeting for second reading and public hearing.

11. Ordinance 2015-18, Amending Chapter 38, Purchasing

The Town Attorney has drafted Ordinance 2015-18 which provides for a Purchasing Manager, and other changes recommended by the Town Attorney and Town Manager. This item was forwarded from the May 18, 2015 Regular Workshop Meeting for first reading. Recommended Action: Pending first reading and discussion, forward Ordinance 2015-18 to the July 6, 2015 Regular Meeting for second reading and public hearing.

Ordinances - Second Reading and Public Hearing

12. Ordinance 2015-15, Amending the FY 2014-2015 Budget in the Amount of \$100,000 to Provide for Canal Survey and Feasibility Study

The Town Commission directed staff to evaluate canal conditions, depths, the need for dredging, and to also identify funding options to include a hybrid approach of special districts, and/or the use of ad valorem funds. To fully develop these evaluations and options staff needs to procure professional services for this study. Ordinance 2015-15 provides for funding in the amount of \$100,000 and was forwarded from the May 4, 2015, Regular Meeting following first reading and public hearing. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2015-15.

13. Ordinance 2015-17, Amending the Town Code for Compliance With State Law Relating to Mangrove Regulation

Florida Statutes sets forth a comprehensive regulatory program regarding alteration and trimming of mangroves within the State of Florida. This regulatory program is administered by the Florida Department of Environmental Protection (FDEP). At the April 20, 2015 Regular Workshop Meeting the Town Attorney recommended the Commission consider amending provisions of the Town Code to remove provisions that conflict with State Statutes. The sections that will be amended are contained in Chapters 98, 104, and 151. First reading was held at the May 4, 2015 Regular Meeting and Ordinance 2015-17 was forwarded to the June 1, 2015 Regular Meeting for second reading and public hearing. Recommended Action: Pending second reading, public hearing, and discussion, adopt Ordinance 2015-17.

Resolutions

14. Resolution 2015-12, Budget Transfer in the Amount of \$19,944 from Contingency to Finance Department for Purchasing Manager and Part-Time Position.

The Finance Department's Finance Specialist resigned effective May 15, 2015 which provides an opportunity to reorganize positions within the Department. The Town Manager is requesting a supplemental appropriation for wages and related employee benefits for a Purchasing Manager position, and to fund a permanent, part-time position to perform other non-purchasing functions. Resolution 2015-12 provides for a budget transfer in the amount of \$19,944 to fund these positions within the FY 2014-2015 budget. Recommended Action: Pending discussion, pass Resolution 2015-12.

15. Resolution 2015-13, Inlet Management Plan Funding Resolution, Joint Project with Manatee County (Longboat Pass Dredging)

The Town submitted an original application for State grant funding related to the future maintenance dredging of Longboat Pass in 2013. A funding request will be submitted this year and a funding resolution must accompany the joint application. Resolution 2015-13 provides for the Town to be jointly eligible along with Manatee County for State funding assistance. This item was forwarded from the May 18, 2015 Regular Workshop Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2015-13.

16. Resolution 2015-14, Annual Beach Funding Resolution

The State of Florida Beach Management Funding Assistance Program (formerly the Beach Erosion Control Program) has been a recurring source of funding for the Town's beach erosion/nourishment projects. Each year the Town Commission passes a beach funding resolution in order to remain eligible for State grants. Resolution 2015-14 must accompany applications for beach project funding submitted to the Florida Department of Environmental Protection. This item was forwarded from the May 18, 2015 Regular Workshop Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2015-14.

17. Resolution 2015-15, Longboat Pass Maintenance Dredging and Beneficial Sediment Use Project

Resolution 2015-15 is a request to the State of Florida to fund improvements the Town may undertake on its own that are strictly related to the Inlet Management Plan Study. The funding under this category has a potential reimbursement of 50-75%. A separate application and funding resolution is required for this funding request. This item was forwarded from the May 18, 2015 Regular Workshop Meeting for formal action. Recommended Action: Pending discussion, pass Resolution 2015-15.

New Business

18. Consideration of Code Enforcement Board Administrative Order Relative to Case Number 15-01

At their May 11, 2015 Regular Meeting the Code Enforcement Board heard Case Number 15-01 and executed an Administrative Order requesting the Town Commission to take formal action on this Case. Code Enforcement Officer Elbon and the Town Attorney have provided a report and background information regarding this item for Commission consideration at the May 18, 2015 Regular Workshop Meeting. The item was forwarded to the June 1, 2015 Regular Meeting for further action. Recommended Action: Pending discussion, provide direction.

19. Fiber Optic Backbone – Telecommunications Opportunities

At the February 17, 2015 Regular Workshop Meeting, while discussing the Utility Undergrounding project, staff was directed to provide an overview of opportunities should a fiber optic backbone be installed in conjunction with the undergrounding project. Several telecommunications experts were consulted during the investigative process to fully develop the report for Commission consideration. John Campbell, DAS Advisers, will provide a brief presentation at the June 1, 2015 Regular Meeting. Recommended Action: Pending discussion, provide direction to Manager.

20. Utilities Undergrounding Update with Non Ad Valorem Assessment Report

At the February 17, 2015 Regular Workshop Meeting the Town Commission was provided an updated cost analysis and funding options report associated with undergrounding utilities. Staff was directed to proceed with conducting a parcel-by-parcel non ad valorem assessment study to provide additional funding options for consideration. This item is placed on the June 1, 2015 Regular Meeting for Commission consideration and policy direction. Recommended Action: Pending discussion, provide direction to Manager.

Town Commission Comments

Town Attorney Comments

Town Manager Comments

Press to be Heard

Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a special accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 forty-eight (48) hours in advance of this proceeding. If you are hearing impaired, please call 941-373-7002.