

BOARD OF COUNTY COMMISSIONERS OF CITRUS COUNTY, FLORIDA
Citrus County Courthouse
Room 100, 110 N. Apopka Avenue, Inverness, FL 34450

AGENDA
May 26, 2015 1:00 PM

Dennis Damato, District 1	Angela Vick, Clerk of the Circuit Court and Comptroller
Joe Meek, District 3	Charles R. Oliver, County Administrator
Scott E. Carnahan, District 4, 2nd Vice Chair	Denise A. Dymond Lyn, County Attorney
Ronald E. Kitchen, District 2, 1st Vice Chair	
Scott Adams, District 5, Chairman	

MISSION

Citrus County Government is a value-driven organization dedicated to responsive citizen service by providing quality programs, services and facilities to build a strong community and promote the best quality of life for our citizens.

All persons desiring to address the County Commission will be asked to limit their comments to the specific subject being discussed.

There will be a time limit set for all persons speaking at the public hearings, zone changes, workshops, and "Open To The Public" portion of a meeting. Organizations will be limited to five (5) minutes and individuals to three (3) minutes on either side of the item being discussed.

All members of the public wishing to speak at the "Open To The Public" portion of a meeting will have three (3) minutes per person per day to make their request or presentation. If the request or presentation deals with a matter that requires investigation by County staff, the Chairman will refer it to the County Administrator to follow-up with the person making the request.

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and for such purpose may need to provide that a verbatim record of proceeding is made which record includes testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the County Administrator's Office, Lecanto Government Bldg., 3600 W. Sovereign Path, Suite 267, Lecanto, FL 34461 (352) 527-5210, TTY (352) 527-5312 at least two days before the meeting.

- A. CALL TO ORDER
 - A.1. Invocation
 - A.2. Pledge of Allegiance
 - A.3. Roll Call
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B. PROCLAMATIONS - PRESENTATIONS - PUBLIC HEARINGS

B.1. 1:05 P.M. Open to the Public

B.2. Proclamations - None

B.3. 1:40 P.M. Presentation Fertilizer Ordinance Update

Discuss and provide direction on the fertilizer ordinance.

B.4. 1:45 P.M. Presentation from Tindale-Oliver TDP for Citrus County Transit Development Plan

Conduct a Presentation and Board discussion of the Citrus County Transit Development Plan.

C. OUTSTANDING COMMISSION ITEMS

	BOARD DATE	ISSUE	RESPONSIBLE PARTY	ANTICIPATED COMPLETION DATE	DATE COMPLETED	COMMENTS
1.	12/2/2014	War Memorial Monuments	Charlie Gatto	5/12/2015	5/12/2015	COMPLETE
2.	12/2/2014	City of Inverness - Utility System Purchase	Ken Cheek	Unknown		Public Hearing scheduled for June 23, 2015
3.	12/2/2014	City of Inverness - Airport Connector Right-of-way	Randy Oliver	Unknown		City denied access for surveying
4.	12/2/2014	School Concurrency - remove from Comp Plan	Jenette Collins	4/28/2015		Public Hearing scheduled for 6/9/2015
5.	1/24/2015	Meadowcrest Financial Accounting	Charlie Gatto	5/26/2015		Completing space needs analysis for Constitutionals
6.	1/24/2015	Stakeholders Advisory Group	Tobey Phillips	6/15/2015		More members to be appointed
7.	3/10/2015	County Attorney Contract	Randy Oliver	5/12/2015	5/12/2015	COMPLETE
8.	3/24/2015	Assessment of	Randy Oliver	5/26/2015	5/12/2015	COMPLETE

		cost to regulate Taxi Cab Vehicle & Insurance only				
9.	4/15/2015	Workshop on Properties	Jeff Rogers	6/9/2015		
10.	4/28/2015	Commissioners List for Paving \$780,000 per District	Jeff Rogers	7/28/2015		
11.	4/28/2015	Review Rules for Meetings & Workshops	Randy Oliver/Denise Lyn	8/25/2015		
12.	5/12/2015	CCA Contract Extension	Randy Oliver	6/12/2015		

D. Consent

. **Minutes**

D.1. Minutes

Approve the minutes of the regular meeting held on April 28, 2015.

Administration

D.2. Monthly Public Records Report

Acknowledge receipt of monthly Public Records report for April 2015.

D.3. Extension of Tax Roll

Approve a request from Janice A. Warren, Citrus County Tax Collector, to extend the tax roll pursuant to section 197.323, Florida Statutes.

Attorneys Office

Clerk

D.4. Deletion of Surplus Property

Approve deletion of the following item from the inventory of Clerk of Courts Department and the removal of same item from the county's capital asset listing. Asset # 1021 - Ricoh 1075 copier.

D.5. Releases of Lien for Special Assessments

Approve and authorize the Chairman to execute Releases of Lien for special assessments by and between Citrus County and certain property owners in the Chassahowitzka Water and Chassahowitzka Wastewater special assessment districts.

. **Community Services - None**

Human Resources

D.6. Business Associate Agreements

Authorize the chairman to execute the Business Associate Agreements between Citrus County, a political subdivision of the State of Florida and the agency's listed. Family Life Care, Inc.; Staff America Inc.; CRQ Enterprises LLC.; Families Come First, LLC.; Southern Loving Care Inc.; G & D Spinka, Inc. dba Comfort Keepers; Guardian Medical Monitoring Inc.; MedScope America Corporation; The Centers.

Management and Budget

D.7. Commercial Solid Waste Assessment Write-Off

Approve write-offs on uncollectible commercial solid waste assessments including penalties in the amount of \$429.75.

D.8. Deletion of Surplus Property

Approve deletion of the following items from the inventory of the Citrus County Corrections Facility and the removal of same items from the County's asset listing. Asset ID No. 12843 Intoxilizer 5000, Asset ID No. 15215 Intoxilizer with Florida Software.

Planning and Development

Public Works

D.9. Approve Termination of T-Hangar Lease Agreement at Inverness Airport

Approve and authorize the Chairman to terminate the lease agreement between the County and Roger Sherman for T-Hangar Unit 1-K at the Inverness Airport.

Systems Management

D.10. Asset Disposal

Approve sending to auction the equipment listed in the supporting documents from the inventory of the Department of Systems Management and remove same from the County's capital asset list.

D.11. Asset Disposal

Approve sending to auction the equipment listed in the supporting documents(s) from the inventory of the Department of Systems Management and remove same from the County's capital asset list.

Visitors and Convention Bureau

Water Resources

D.12. Satisfaction of Lien for Water and Wastewater Utility Services

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by USEP 1, LLC, Richard Kurz, and Timothy & Sharon Lowe.

D.13. Release of Lien for Connection Charge Installment Lien Agreement

Approve and authorize the Chairman to execute the Release of Lien for the following Connection Charge Installment Lien Agreement: Debra Baugh, and Agnes Mookk.

D.14. Connection Charge Installment Lien Agreement

Approve and authorize the Chairman to execute Connection Charge Installment Lien Agreement by and between the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services and Scott & Cathy Lawson.

D.15. Satisfaction of Lien for Water and Wastewater Utility Services

Approve and authorize the Chairman to execute Satisfaction of Lien filed by and on behalf of the Citrus County Municipal Service Benefit Unit for Water and Wastewater Utility Services against property owned by Frank Rawson, and Susie Newton.

Set Public Hearings

D.16. Transit Service Changes

Approve and authorize the setting of a Public Hearing for June 9, 2015 at 2:30 p.m. to obtain public input regarding the discontinuance of the Orange Line Deviated Fixed Route Service on Saturday on June 27, 2015 for Citrus County Transit.

D.17. Set Public Hearing for Sale of Utility

Set a Public Hearing date of June 23, 2015 at 1:40 p.m. for the presentation of the Sale of Utility (Rosemont/Rolling Green).

D.18. Substantially Similar Plat PLT-15-03 Carter Development (Inverness Area)

1. Review and approve Substantially Similar Plat application PLT-15-03, Carter Development.
2. Authorize the Chairman to sign the Substantially Similar Plat, and direct the Clerk to record the Final Plat as well as the accompanying Declaration of Reciprocal Easements and Restrictive Covenants, in the public records.

E. REGULAR BUSINESS

E.1. Resolutions

Adopt and authorize the Chairman to execute resolutions amending/adopting the General

Fund (2), Health Insurance Trust Fund, Various Impact Fees, and Southwest Florida Water Management District Water Conservation Grant budgets for fiscal year 2014/2015.

E.2. Transfers

Approve budget transfers for Local Services Program, Human Resources, Shelter Plus Care, Hardest Hit, and Capital Improvement Program budgets for fiscal year 2014/2015.

E.3. Bids

a. ITB 034-13

Approve and authorize staff to continue use of existing contracts for veterinary supplies to be reviewed annually prior to renewal.

E.4. Section 5307 Grant Funding Application

a. Approve and authorize an electronic application for Section 5307 grant funding through the Federal Transit Administration's Transportation Electronic Award Management (TEAM) system as shown on the FTA Operating Expense Worksheet.

b. Adopt and authorize the Chairman to execute a Resolution authorizing funding of the Transit System through the Federal Transit Administration Section 5307 grant for county FY 15. The required Cash Match of \$326,544 is already budgeted in FY 14-15.

E.5. Oracle License Termination

Approve and authorize the Chairman to execute the Oracle license termination letter acknowledging the termination of two each Oracle Spatial and Graph-Processor Perpetual licenses from our currently owned Oracle license set effective 9/30/2015.

E.6. Atelier AEC, Inc. Agreement

a. Approve and authorize Chairman to execute the AIA Standard Form of Agreement between Citrus County, a political subdivision of the State of Florida (owner) and Atelier AEC, Inc. (Architect) for Construction Administration Services on Phase 2 of the Historic Hernando School restoration project.

b. Adopt and authorize Chairman to execute related Budget Resolution.

E.7. Older American's Act Title IIIC Nutrition Programs - Citrus County Health Department Nutrition Agreement 2015-2016

Approve and authorize the Chairman to execute the Nutrition Agreement between Citrus County, a political subdivision of the State of Florida and the Citrus County Health Department, which provides for the service of a Public Health Nutritionist to assist in the requirements for nutrition services funded under the Elder Options AKA Mid-Florida Area Agency on Aging (MFAAA) 2015-2016 Older American's Act Title IIIB-C1-C2 Grant.

E.8. Small County Outreach Program Agreement (SCOP) 435294 1 58 01, for Milling/Leveling and Resurfacing of Roosevelt Boulevard from CR 491 to Forest Ridge Boulevard

a. Adopt and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement between Citrus County, a political subdivision of the State of

Florida and the State of Florida Department of Transportation for the Small County Outreach Program Agreement (SCOP) for Roosevelt Boulevard from CR 491 to Forest Ridge Boulevard.

b. Approve and authorize the Chairman to execute the Small County Outreach Program Agreement (SCOP) between Citrus County, a political subdivision of the State of Florida and the Florida Department of Transportation for road milling/leveling and resurfacing of Roosevelt Boulevard from CR 491 to Forest Ridge Boulevard. The FDOT matching portion will be \$387,240 and the County's matching portion will be \$129,081.

E.9. Small County Outreach Program Agreement (SCOP) 431237 1 58 01, for Leveling and Resurfacing N. Elkam Boulevard, from Elm Blossom to Pine Ridge Boulevard, and from 500 Feet South of Deltona Boulevard to Striblin Drive, and from Braganza Street to Condor Drive

a. Adopt and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement between Citrus County, a political subdivision of the State of Florida and the State of Florida Department of Transportation (FDOT) for the Small County Outreach Program Agreement (SCOP) for N. Elkcam Blvd., from Elm Blossom to Pine Ridge Blvd., and from 500 feet south of Deltona Blvd. to Striblin Drive, and from Braganza St. to Condor Dr.

b. Approve and authorize the Chairman to execute the Small County Outreach Program Agreement (SCOP) between Citrus County, a political subdivision of the State of Florida and the Florida Department of Transportation (FDOT) for leveling and resurfacing N. Elkcam Blvd., from Elm Blossom to Pine Ridge Blvd., and from 500 feet south of Deltona Blvd. to Striblin Dr., and from Braganza St. to Condor Dr. The FDOT matching portion will be \$281,250 and the County's matching portion will be \$93,750.

E.10. Small County Outreach Program Agreement (SCOP) 431231 1 58 01, for Milling/Leveling/Reclaiming and Resurfacing of N. Turkey Oak Drive from CR 495 to North Holiday Drive

a. Adopt and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement between Citrus County, a political subdivision of the State of Florida and the State of Florida Department of Transportation for the Small County Outreach Program Agreement (SCOP) for N. Turkey Oak Drive from CR 495 to North Holiday Drive.

b. Approve and authorize the Chairman to execute the Small County Outreach Program Agreement (SCOP) between Citrus County, a political subdivision of the State of Florida and the Florida Department of Transportation for road milling/leveling/reclaiming and resurfacing of N. Turkey Oak Drive from CR 495 to North Holiday Drive. The FDOT matching portion will be \$318,751 and the County's matching portion will be \$106,249.

E.11. Small County Outreach Program Agreement (SCOP) 435293 1 58 01, for Leveling and Resurfacing of Ft. Island Trail, beginning 5870 Feet from the West end to W. Dixie Shores Drive

a. Adopt and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement between Citrus County, a political subdivision of the State of Florida and the State of Florida Department of Transportation for the Small County Outreach Program Agreement (SCOP) for Ft. Island Trail, beginning 5,870 feet from the west end to W. Dixie Shores Drive.

b. Approve and authorize the Chairman to execute the Small County Outreach Program

Agreement (SCOP) between Citrus County, a political subdivision of the State of Florida and the Florida Department of Transportation for road leveling and resurfacing of Ft. Island Trail, beginning 5,870 feet from the west end to W. Dixie Shores Drive. The FDOT matching portion will be \$600,000 and the County's matching portion will be \$200,000.

E.12. Permission to Enter Property Access Agreement between Citrus County and the Florida Department of Environmental Protection for the Crosstown Trailhead Property

a. Approve and authorize the Chairman to execute a Resolution authorizing the Chairman to enter into an agreement between Citrus County, a political subdivision of the State of Florida and the Florida Department of Environmental Protection (DEP) and its agency term contractors, for the Crosstown Trailhead property.

b. Approve and authorize the Chairman to execute the Permission to Enter Property access agreement between Citrus County, a political subdivision of the State of Florida, and the Florida Department of Environmental Protection (DEP) and its agency term contractors, to enter onto County owned property located at 860 N.E. Highway 19, Crystal River, Florida, to perform activities listed in the agreement.

E.13. Joint Participation Agreement (JPA), FPM: 428065-2-94-01, Contract# ARU 73 Wetland Mitigation and Clearance of Airspace for Runway 18/36 at Crystal River Airport

Approve and authorize the Chairman to execute the Joint Participation Agreement (JPA), FPN: 428065-2-94-01, Contract # ARU 73 for FDOT's participation Wetland Mitigation and Clearance of airspace for Runway 18/36 at Crystal River Airport in the amount of \$164,800 with a County match in the amount of \$41,200.

E.14. Joint Participation Agreement (JPA), FPM: 424103-8-94-01, Contract# ARU Re-Striping and Re-Marking of Runway 01/09 and the Parallel Taxiway at the Inverness Airport

Approve and authorize the Chairman to execute the Joint Participation Agreement (JPA), FPN: 42103-8-94-01, Contract # ARU 72 for FDOT's participation in the re-striping and re-marking of Runway 01/09 at Inverness Airport in the amount of \$43,200 with a County match in the amount of \$10,800.

F. COUNTY ADMINISTRATOR - CHARLES R. OLIVER

F.1. Employee Handbook Updates

Approve the changes to the Employee Handbook as submitted with an effective date of May 26, 2015.

F.2. Administrative Regulation 7.10-3 Method for Compensating for Overtime

Approve updated Administrative Regulation 7.10-3 Method for Compensation for Overtime effective May 26, 2015.

G. COMMUNICATIONS - NONE

H. COMMISSIONER DENNIS DAMATO - DISTRICT 1

I. COMMISSIONER JOE MEEK - DISTRICT 3

J. SECOND VICE CHAIRMAN - SCOTT E. CARNAHAN - DISTRICT 4

J.1. Discussion on the Trap-Neuter-Return (TNR) Program for Cats

Discussion on the Trap-Neuter-Return (TNR) Program for Cats

K. FIRST VICE CHAIRMAN - RONALD E. KITCHEN - DISTRICT 2

L. CHAIRMAN - SCOTT ADAMS - DISTRICT 5

L.1. Discussion on Letter Sent to Governor Scott in Reference to the Citrus County Jail and Corrections Corporation of America (CCA) Contract

Discussion on letter sent to Governor Scott in reference to the Citrus County Jail and Corrections Corporation of America (CCA) contract.

L.2. Discussion on Commissioner Kitchen's Proposal of Shortening the Board Meetings by Limiting Public Input and Giving the Chairman More Latitude, Which I Firmly Oppose Any Changes to the Existing Policy

Discussion on Commissioner Kitchen's proposal of shortening the board meetings by limiting public input and giving the Chairman more latitude, which I firmly oppose any changes to the existing policy.

L.3. Discussion and Updates on Local County Issues

Discussion and updates on local County issues.

M. COUNTY ATTORNEY DENISE A. DYMOND LYN

M.1. Fire Rescue/Emergency Medical Services Municipal Service Taxing Unit Ordinance

Set a public hearing on June 23, 2015 at 2:00 pm on an Ordinance creating the Fire Rescue/Emergency Medical Service Municipal Service Taxing Unit for the entire unincorporated area of Citrus County, Florida; describing the boundaries of the Fire Rescue/Emergency Medical Services MSTU to annually levy ad valorem taxes to provide fire rescue services, emergency medical services, facilities and programs; authorizing a pledge of the Fire Rescue/Emergency Medical Services MSTU ad valorem tax revenues to the retirement of debt when approved by the electors of the Fire Rescue/Emergency Medical Services MSTU as provided by general law; authorizing the issuance of debt upon referendum approval; providing for modification that may arise from consideration at public hearing and providing an effective date.

N. UPCOMING MEETINGS

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| <ol style="list-style-type: none">1. Regular Meeting: June 9, 2015 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 344502. Regular Meeting: June 23, 2015 at 1:00 PM, Citrus County Courthouse, Room 100, 110 N. Apopka Avenue, Inverness, FL 34450 |
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O. UPCOMING WORKSHOPS AND SPECIAL MEETINGS

P. ADJOURN