

**CITY OF CASSELBERRY  
CITY COMMISSION MEETING**

Monday, June 13, 2011  
7:00 p.m.

1<sup>st</sup> Floor, Casselberry City Hall  
95 Triplet Lake Drive, Casselberry, Florida

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**TO THE PUBLIC:** Persons are advised that, if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per Section 286.0105, Florida Statutes. Persons with disabilities needing assistance to participate in any of these proceedings should contact the A.D.A. Coordinator, 48 hours in advance of the meeting at (407) 262-7700, ext. 1150.

**Please be advised that, pursuant to Resolution 06-1703, the City Commission shall vote at 9:30 p.m. whether the agenda will be modified in light of the time remaining.**

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**AMENDED AGENDA**

1. **MEETING CALL TO ORDER - Mayor Charlene Glancy**
2. **INVOCATION - Vice Mayor Jon Miller**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **MINUTES**
  - A. **Minutes of May 9, 2011 - Special Meeting/Attorney-Client Session**
6. **PRESENTATIONS/COMMENDATIONS**
  - A. **Presentation - FCCMA 2011 Program Excellence Award**

The City Manager will present the Florida County & City Management Association 2011 Program Excellence Award which the City recently received for the Lake Concord Park project.
7. **CITIZENS' COMMENTS**

Persons who wish to make comment or make inquiry on any matter NOT ON THIS AGENDA may do so at this time. Please raise your hand and when recognized by the Mayor, come forward to the microphone, give your name and address and speak briefly on the matter. All comments must be directed to the Mayor or City Commission as a whole, not an individual City Commissioner, a City staff member or another member of the audience. Citizens may be heard during PUBLIC HEARINGS or at any time any agenda item is before the City Commission for consideration by following the same procedure described above.
8. **CONSENT AGENDA**

The action proposed to be taken is stated for each item on the Consent Agenda. Unless the item is removed from the Consent Agenda by a City Commission member, no discussion on individual items will occur and a single motion will approve all items.

  - A. **Special Invoice Report**

Consideration of the Special Invoice Report for Brown, Garganese, Weiss & D'Agresta, P.A., City Attorney Services for May 2011 in the amount of \$16,574.87; Fisher & Phillips LLP, City Labor Attorney Services for April 2011 in the amount of \$858.00; and Vasilis C. Katsafanas, Esquire, City Labor Attorney Services for April-May 2011 in the amount of \$7,326.00 is requested.
  - B. **Resolution 11-2248 - Contract for Purchase and Sale of Parcel 08-21-30-504-0000-00C0 on Valmora Drive**

Consideration of Resolution 11-2248 to approve a Contract for Purchase and Sale between the City of Casselberry (Seller) and Jean Hill (Buyer) for Parcel 08-21-30-504-0000-00C0 on Valmora Drive is requested.

- C. **Resolution 11-2252 - Cooperative Purchase with Flowers Chemical Laboratories, Inc. for Wastewater Treatment Analytical Services**  
Consideration of Resolution 11-2252 for a cooperative purchase from Flowers Chemical Laboratories, Inc. for wastewater treatment analytical services is requested.
- D. **Resolution 11-2253 - Street Highway Lighting, Maintenance, and Compensation Agreement with the Florida Department of Transportation**  
Resolution 11-2253 provides for consideration of a State Highway Lighting, Maintenance, and Compensation Agreement Work Order with the Florida Department of Transportation (FDOT) compensating the City \$39,809.00 for the maintenance of street lights on U.S. Highway 17-92 and S.R. 436 for Fiscal Year 2011/2012 is requested.
- E. **Resolution 11-2254 - Support of Lake Water Quality Protection and Best Management Practices**  
Consideration of Resolution 11-2254 approving a declaration of commitment to support lake water quality protection and best management practices for the City's watersheds is requested.
- F. **Resolution 11-2255 - Subordination of City Utility Interests Agreement for Parcel No. 131.4 with the Florida Department of Transportation for the S.R. 436 / U.S. 17-92 Flyover Project**  
Consideration of Resolution 11-2255 approving a Subordination of City Utility Interests agreement for Parcel No. 131.4 between the Florida Department of Transportation and the City of Casselberry in conjunction with the proposed S.R. 436 and U.S. Highway 17-92 Flyover Project is requested.
- G. **Resolution 11-2256 - Subordination of City Utility Interests Agreement for Parcel No. 138.5 with the Florida Department of Transportation for the S.R. 436 / U.S. 17-92 Flyover Project**  
Consideration of Resolution 11-2256 approving a Subordination of City Utility Interests Agreement for Parcel Number 138.5 between the Florida Department of Transportation and the City of Casselberry in conjunction with the proposed S.R. 436 and U.S. Highway 17-92 Flyover Project is requested.
- H. **Resolution 11-2257 - Quit Claim Deed to Convey Parcel No. 124.4 to the Florida Department of Transportation for the S.R. 436 / U.S. Highway 17-92 Flyover Project**  
Consideration of Resolution 11-2257 approving a Quit Claim Deed for Parcel No. 124.4 between the Florida Department of Transportation (FDOT) and the City of Casselberry in conjunction with the proposed S.R. 436 and U.S. Highway 17-92 Flyover Project is requested.
- I. **Resolution 11-2258 - Quit Claim Deed to Convey Parcel No. 132.5 to the Florida Department of Transportation for the S.R. 436 / U.S. Highway 17-92 Flyover Project**  
Consideration of Resolution 11-2258 approving a Quit Claim Deed for Parcel No. 132.5 between the Florida Department of Transportation and the City of Casselberry in conjunction with the proposed S.R. 436 and U.S. Highway 17-92 Flyover Project is requested.
- J. **Resolution 11-2259 - Grant of Perpetual Easement on City Parcel No. 801.1 to the Florida Department of Transportation for the S.R. 436 / U.S. 17-92 Flyover Project**  
Consideration of Resolution 11-2259 to grant a Perpetual Easement on City Parcel No. 801.1 to the Florida Department of Transportation in conjunction with the proposed S.R. 436 and U.S. Highway 17-92 Flyover Project is requested.
- K. **Resolution 11-2260 - Supplemental Agreement No. 1 to the Memorandum of Agreement with the Florida Department of Transportation for State Highway Maintenance**  
Consideration of Resolution 11-2260 approving Supplemental Agreement No. 1 to replace Exhibit C of the State Highway Maintenance Memorandum of Agreement, Contract No. APT00 between the City of Casselberry and the Florida Department of Transportation, is requested.
- L. **Resolution 11-2261 - Memorandum of Understanding for Damage Assessment Services**  
Consideration of Resolution 11-2261 approving a Memorandum of Understanding between Seminole County and the Cities of Altamonte Springs, Casselberry, Lake Mary, Longwood, Oviedo, Sanford and Winter Springs to establish County-wide damage assessment services across City and County borders is requested.
- M. **Resolution 11-2262 - Continuing Cooperative Purchase with Central Environmental Services, Inc. for Demolition of Residential and Commercial Structures**  
Consideration of Resolution 11-2262 approving continuing a cooperative purchase from Central Environmental Services, Inc. for demolition of residential and commercial structures is requested.

**N. Budget Amendment #11-028 – Recognition of Revenue for Purchase of Night Vision and Camera Equipment**

Consideration of Budget Amendment #11-028 to recognize revenue in the amount of \$1,000 from the Wal-Mart Foundation Community Grants Program to the Casselberry Police Department and appropriation of funds to purchase night vision and digital camera equipment is requested.

**O. Budget Amendment #11-029 – Recognition of Revenue for Purchase of Arbor Day Trees**

Consideration of Budget Amendment #11-029 to recognize revenue in the amount of \$1,000 from Wal-Mart to the Casselberry Recreation Division and appropriation of funds is requested.

**P. Budget Amendment #11-030 – Recognition of Revenue for Purchase of Health & Safety Supplies**

Consideration of Budget Amendment 11-030 to recognize revenue in the amount of \$500 from Waste Pro to the Casselberry Human Resources Division and appropriation of funds to purchase supplies for health & safety month is requested.

**Q. Budget Amendment #11-032 - Use of State Law Enforcement Trust Funds for Donation to SafeHouse of Seminole**

Consideration to donate \$1,000 from the State Law Enforcement Trust Fund to SafeHouse of Seminole and related Budget Amendment #11-032 is requested.

**R. Edward Byrne Memorial Justice Assistance Grant Application**

Consideration to apply for the Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$12,808.00 is requested.

**9. PUBLIC HEARINGS**

The purpose of a Public Hearing is to receive input regarding the item being considered. Public Hearings are not intended to be a time for the public to obtain information about the subject matter of the hearing. (Hearing Sequence: 1st - Staff; 2nd - Applicant/Requesting Party; 3rd - Public; 4th - Opportunity for brief rebuttals, if appropriate; Final - City Commission motion, discussion and action.)

**A. Public Hearing: Second Reading of Ordinance 11-1350 - Moratorium on Internet Cafes and Similar Uses (MISC 11-05)**

Consideration of Ordinance 11-1350 to impose a 180-day moratorium on issuance of City permits or approvals for various game rooms within the City limits is requested.

**B. Public Hearing: First Reading of Ordinance 11-1353 - Annual Capital Improvement Schedule (LPA 11-01)**

Consideration of Ordinance 11-1353 to meet the requirement of the Growth Management Plan which requires the City to adopt an annual Capital Improvement Schedule is requested.

**C. Public Hearing: First Reading of Ordinance 11-1354 - Transportation Mobility Study and Related Comprehensive Plan Amendments (LPA 11-06)**

Consideration of Ordinance 11-1354 to amend the City of Casselberry Comprehensive Plan to provide language to address the connection between the City's Future Land Use Element and Traffic Circulation Element, and to adopt the City's Mobility Study into the "Comprehensive Plan Supporting Document" by reference, is requested.

**D. Public Hearing: First Reading of Ordinance 11-1355 - Future Land Use Map Amendments (LPA 11-05)**

Consideration of Ordinance 11-1355 to amend the Future Land Use Map by including annexed properties in the Sunshadow Drive area and providing those properties with a designation similar to their current Seminole County future land use designation is requested.

**E. Public Hearing: First Reading of Ordinance 11-1356 - Amendment to the Official Zoning Map (ZB 11-02)**

Consideration of Ordinance 11-1356 to amend the zoning designation of five properties in the Sunshadow Drive area that were previously annexed into the City of Casselberry is requested.

**10. FIRST READING OF ORDINANCES**

**A. First Reading of Ordinance 11-1351 - Amending City Code Section 26-45, Local Business Tax Schedule**

Consideration of Ordinance 11-1351 to provide an across-the-board 5% increase to all business tax receipt fees within the Business Tax Schedule of Chapter 26, Businesses is requested.

**B. First Reading of Ordinance 11-1352 - Amendment to ULDR Article IV, Building Code, Providing a New Section with Criteria for Condemnation and Demolition (LPA 11-08)**

Consideration of Ordinance 11-1352 to adopt new criteria for condemnation and demolition of buildings and structures that remain unfinished due to cessation of work and an expired building permit under Part III, Chapter I, Article IV, Building Code, as "Section 7, Cessation of Work/Expiration of Building Permit" is requested.

**C. First Reading of Ordinance 11-1357 - Repealing City Code Chapter 52 Article II - Civil Service Board**

Consideration of Ordinance 11-1357 to repeal City Code Chapter 52 Article II – Civil Service Board is requested.

**11. RESOLUTIONS**

None.

**12. OTHER ITEMS**

**A. Designation of Voting Delegate to the Florida League of Cities 85th Annual Conference**

Consideration to designate one official from the City of Casselberry to be the voting delegate at the business meeting held during the Florida League of Cities Annual Conference is requested.

**B. Requests for Reduction of Multiple Code Enforcement Liens - 164 S. Winter Park Drive**

Consideration to reduce two separate code enforcement liens on the property located at 164 S. Winter Park Drive for case numbers CE-06-01169 (lien amount \$9,150) and CE-10-00406 (lien amount \$64,750) from a total of \$73,900 to \$3,737 to be paid within 60 days is requested.

**C. Release of Liens, Purchase of Property and Demolition of Structure at 1104 Timberlane Trail, Casselberry, FL**

Consideration to release three code enforcement liens (CE-09-02975 - \$870, CE-09-02576 - \$11,610, and CE-10-01466 - \$22,200 approximately), to purchase the property and to demolish the structure located at 1104 Timberlane Trail is requested.

**D. Board Appointment - Community Redevelopment Agency**

Consideration to appoint Leslie Peters to the Casselberry Community Redevelopment Agency is requested.

**13. DISCUSSION ITEMS**

**A. Future Agenda Items**

**B. Municipal Advisory Committee (Metroplan) Report - Mayor Charlene Glancy**

**C. Envision Seminole Board Report - Mayor Charlene Glancy**

**D. Mayors/Managers Group Report - Mayor Charlene Glancy**

**E. Council of Local Governments in Seminole County (CALNO) - Commissioner Colleen Hufford**

**F. Seminole County Redevelopment Planning Agency Report - Commissioner Sandra Solomon**

**14. CITY MANAGER'S REPORT**

**15. CITY ATTORNEY'S REPORT**

**16. CITY CLERK'S REPORT**

17. CITY COMMISSIONERS' REPORTS/COMMENTS

18. ADJOURNMENT

6/13/11  
DATE

Donna G. Gardner  
DONNA G. GARDNER, CMC  
CITY CLERK

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  - A. Minutes of May 9, 2011 - Special Meeting/Attorney-Client Session
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